

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
October 19, 2010

OPENING

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a. m. in City Hall.

ROLL CALL

The roll was called Mayor Paris, Joe Ault and Dan Murray were present.

Also present were: Parks Superintendent Chip Orner, Police Chief Stan Lynn, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, Cemetery Sexton & MS4 Coordinator Richard DeWitt, WWTP Superintendent Rick Littleton, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Clerk-Treasurer's Assistant Kathy Cragen, and City Attorney Robert H. Schafstall.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

CONSENT AGENDA

1. Approval of Meeting Minutes – October 5, 2010
2. Approval of Claims:
 - Accounts Payable Voucher Registers submitted for Board Approval:
 - o Payroll for October 8th, 2010 in the amount of \$302,058.43
 - o Payroll for October 19, 2010 in the amount of \$305.00
 - o #101110 Sewer Utilities in the amount of \$17,504.35
 - o #101810 RDC-TIF in the amount of \$1,920.00
 - o #100910 BOW Utilities in the amount of \$149,002.04
 - o #101610 Sewer Utilities in the amount of \$523.71
 - o #101010 Buy-Out in the amount of \$67,982.00
 - o #101510 BOW Utilities in the amount of \$974.35
 - o #101710 Buy-Out in the amount of \$3,686.40
 - o #101810 BOW Sewer Utility in the amount of \$26,498.62
 - o #101910 BOW Meeting in the amount of \$45,137.22

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mr. Murray. The motion carried, and the consent agenda was approved.

OLD BUSINESS

Request for Discharge Permit for Remediation System located at 400 E. Jefferson St. (Clark Gas Station) by Golars Environmental – James Smillie - Tabled from last meeting
Mr. Smillie brought in a letter from IDEM stating they approved this project. Mayor Paris requested a copy of the letter for our files, and then made a motion to approve the project; this was seconded by Mr. Ault. The motion carried.

NEW BUSINESS

Request for Seperate Sewer Billing Sub-meter Installed at Franklin College Softball Field

Mr. Dustin Huddleston, Esq. came forward and stated that Franklin College would like to place a separate sub-meter into the press box at the softball field to monitor actual flow into the sewers rather than place a new line. This meter would be monitored by Franklin College. There would be no connection fee, as they are already connected to the sewer lines. Mayor Paris made a motion to approve, seconded by Mr. Murray. The motion carried.

Chamber of Commerce - Downtown Holiday Lighting Schedule

Ms. Tricia Bechman, Executive Director of the Chamber of Commerce appeared to request East and West Court Streets be closed from 4:00 – 9:00 p.m. on December 15th for the annual Holiday Lighting and Bazaar. A Certificate of Insurance has been provided to the City Attorney. Mr. Ault made a motion to approve the request, seconded by Mayor Paris. The motion carried.

Permission to hold a Hayride - Saturday, October 30, 2010 – Franklin Church of God

Ms. Gina Phelps came forward to ask permission for the Franklin Church of God to hold a Hayride on Saturday, October 30th. Mayor Paris moved to approve, subject to proper insurance information being provided to the City prior to the hayride. This was seconded by Mr. Ault. The motion carried.

Request to discuss neighborhood issues relative to Cumberland Commons

Cumberland Commons Homeowners Association members Zac Hart and Jim Deutscher appeared before the Board to discuss concerns regarding speed limits, and also were curious as to what the status is on paving bonds for their neighborhood. Mr. Deutscher stated that he was told by Project Supervisor Todd Wilkerson that the paving bonds had been turned over to the Civil City Engineer, and it would be 18-24 months before work would begin. Mr. Hart was also concerned with drainage in this area. Mr. Deutscher stated that the residents have been talking to the Street Department concerning drainage issues. They also noted that walking trails have been put in and wanted to know if they were the Homeowners Association responsibility or the City's. Planning Director Krista Linke stated that she would research the ownership and maintenance of the trails. There was also some concern with motorized vehicles using the trails. Mayor Paris stated that signs would be placed along the trails to deter motorized vehicle traffic. Mayor Paris moved to table these issues until the first meeting in December for follow-up on the bonds; this was seconded by Mr. Murray. The matter was tabled.

Request for Noise Variance for a Band at Halloween Party October 30, 8:00 -11:00 p.m.

Resident Jim Admire came forward and asked the Board for a noise variance for a band to play outside his garage area from 8:00 to 11:00 p.m. on October 30th. Mr. Ault noted that normally the Board does not allow noise variances past 10:00 p.m. A discussion was held. Mr. Murray made a motion to approve the request as presented; this was seconded by Mr. Ault. The motion carried.

Request to file liens on ordinance violations unpaid for over 60 days

Clerk Treasurer Janet P. Alexander asked the Boards approval to file tax liens for ordinance violations. Mr. Ault made a motion to approve, seconded by Mr. Murray. The motion carried.

Request by Johnson County Government to vacate Right-of-Way at the northeast corner of South Main Street and South Street

City Attorney Rob H. Schafstall presented this request to the Board. Mr. Murray asked if we could get a legal description of this area. Mr. Schafstall stated that he has a legal description, and that the County has found a State of Indiana construction blueprint that shows where the right-of-way is. However, there is no recorded right-of-way. Mr. Ault thought that this right-of-way had already been vacated. Mr. Murray made a motion to recommend that the Council vacate the right-of-way, seconded by Mr. Ault. The motion carried.

Request to pay 50% (\$1,989.00) in advance to Burton's Floor Covering

Fire Chief Jim Reese stated that Burton's Floor Covering is asking for 50% of payment for new flooring in advance. Clerk-Treasurer Janet P. Alexander stated that the invoice that was presented does not state what is being purchased. Chief Reese presented the Board with a more detailed invoice. Mayor Paris made a motion to approve, seconded by Mr. Murray. The motion carried.

Discussion concerning 2011 Fire Service Bill to Franklin Township

Mayor Paris stated that meetings had occurred to review payment for fire coverage in Franklin Township. The Mayor recommended that the City send the Township Trustee a bill as he has seen no progress regarding next year's payment plan. A discussion was held. Mayor Paris made a motion to send a new contract with the new amount, and a cover letter from the City Attorney detailing conditions of payment; this was seconded by Mr. Murray. The motion carried.

Presentation of proposed ordinance concerning Street Cuts and Utility Right-Of-Way

Project Supervisor Todd Wilkerson presented a proposed ordinance concerning street cuts and utility right-of-ways. Mr. Murray raised concerns regarding requirements for cutting pavement. Mr. Murray also would like to meet with Mr. Wilkerson, and the City Engineer to discuss other items regarding the ordinance. Mayor Paris made a motion to have Dan Murray, Steve Barnett, Todd Wilkerson, Rick Littleton and Civil City Engineer Trent Newport meet to review all aspects of the ordinance prior to the next Board of Works meeting. Mr. Ault seconded this motion. The motion carried.

Request approval of Change Order #3 for C.P.M. Construction from William E. Burd, Architect

Mayor Paris made a motion to table this item until he meets with Mr. Burd; this was seconded by Mr. Murray. The motion carried.

Request approval of Payment #11 to C.P.M. Construction in the amount of \$109,604.53 – William E. Burd

Mayor Paris made a motion to approve this payment, seconded by Mr. Murray. The motion carried.

DEPARTMENT REPORTS

Street Department

Dan Murray noted that he had talked to the Schivarelli's, and that work has not been completed that the Street Department should have finished. They need to grind stumps, and re-grade ditches so they can be mowed.

Mayor Paris noted that Street Superintendent Steve Compton had a salt bid from Morton Salt for up to 800 tons of salt at \$59.00 per ton; this is less than the state bid.

Joe Ault told the Board that residents would like a street light replaced on the North end of Yandes Street. Mr. Ault suggested that the Engineering and Street Departments look at these lights to see if they are within the standard distance apart. The Mayor asked Mr. Ault to provide the Mayor's office with the details of this request.

Planning Department

Director Krista Linke told the Board that resident Scott Graham called in to raise concerns with parking on the grassy lot across from the Juke Box. The Planning Department is checking to see who owns this property.

Police Department

Police Chief Stan Lynn told the Board that the Police Department had a vehicle involved in an accident, and he estimated that it would be totaled. Mayor Paris stated that he would like to see if parts of wrecked vehicles could be salvaged for parts.

Board Member & Mayor's Comments

Clerk Treasurer Janet P. Alexander notified the Board that Principal Financial Group is exiting as our Third Party Administrator.

Mayor Paris stated that the issue regarding Al Welbery's cars has been resolved.

OTHER BUSINESS

Resident Ron Collins noted that he has not seen street sweepers following trash collection routes. Mr. Collins is concerned that leaves will clog the storm sewer drains, he also feels that the Street Department should be proactive in getting a leaf pickup schedule out to residents so they will know when to get leaves out for pickup. Mayor Paris stated that we would get a schedule out. Mr. Collins stated that he also felt this should be listed on the City website.

Adjournment

A motion and a second were made to adjourn, the motion carried, and the meeting was adjourned at 10:54 a.m. The next regular meeting of the Board of Public Works and Safety will be held November 16, 2010 at 9:30 a.m.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 11/08/2010

Approved: 11/16/10