

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
March 2, 2010

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a. m. in City Hall.

Roll Call

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Stan Lynn, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, Cemetery Sexton and MS4 Director Richard Dewitt, Planning Director Krista Linke, Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, DPW Superintendent Rick Littleton, Clerk-Treasurer Janet P. Alexander, Clerk-Treasurer's Assistant Kathy Cragen, Communications Director Zachary Burton and City Attorney Robert H. Schafstall.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the public had any comments or questions they would like to present to the Board concerning any matter not listed on the agenda. Director of Engineering Todd Wilkerson updated the Board on The Canary Creek study. Mr. Wilkerson stated that the e-mail from DNR he received last Friday stated that they were close to being completed. Mayor Paris told the Board that we will now have two studies to go by, to let us know whether building a retention pond will help Canary ditch. Resident Fran Leeper asked questions concerning this project. A discussion was held.

Consent Agenda

1. Minutes of the February 16, 2010 Board of Works Meetings
2. Accounts Payable Voucher Register
 - #022010 Sewer Utilities in the amount of \$1,071,547.87
 - #021910 BOW Utilities in the amount of \$141,495.93
 - #021710 RDC-TIF in the amount of \$63,473.15
 - Pension Payroll 3/2/10 in the amount of \$61,904.60
 - Payroll 3/2/10 in the amount of \$295,249.90
 - Payroll 8/18/09 in the amount of \$303,960.03
 - Pension Payroll 9/8/09 in the amount \$61,904.60
 - Payroll 9/8/09 in the amount of \$295,854.78
 - Payroll (Fire Dept. Overtime) 9/8/09 in the amount of \$588.96.
 - Payroll (Police Dept. Overtime) 9/8/09 in the amount of \$42.95
 - Payroll 9/22/09 in the amount of \$288,373.65
 - Pension Payroll 10/6/09 in the amount of \$61,904.60

- Payroll 10/6/09 in the amount of \$294,699.25
- Payroll (MVH Overtime) in the amount of \$217.58
- Payroll 10/20/09 in the amount of \$281,078.46
- Pension Payroll 11/17/09 in the amount of \$61,904.60
- Payroll 11/17/09 in the amount of \$286,831.91
- Payroll (Rainy Day) 11/17/09 in the amount of \$703.70
- Payroll 11/17/09 in the amount of \$280,269.93
- Pension Payroll 12/8/09 in the amount of \$61,904.60
- Payroll 12/8/09 in the amount of \$288,259.04
- Payroll (Fire Dept. Overtime) 12/8/09 in the amount of \$548.55
- Payroll (Fire Dept. Overtime) 12/8/09 in the amount of \$180.00
- Payroll 12/8/09 in the amount of \$281,227.29
- Payroll (Police Longevity) 12/8/09 in the amount of \$80,786.08
- Payroll (Fire Longevity) 12/8/09 in the amount of \$64,628.88
- Payroll 12/22/09 in the amount of \$308,828.58
- Pension Payroll 1/6/10 in the amount of \$61,904.60
- Payroll 1/6/10 in the amount of \$245,322.69
- #022510 BOW Utilities in the amount of \$84,892.313
- #022210 RDC-TIF in the amount of \$2,205,069.06
- #022710 Sewer Utilities in the amount of \$5,696.45

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mr. Murray. The motion carried, and the consent agenda was approved.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

Proposed City of Franklin Surplus Property Auction

Mayor Paris explained that many departments have items that could be sold at auction. A discussion was held. At the conclusion of the discussion the Mayor stated that each department should begin listing items that they no longer need. All unused or unneeded items could be stored at the existing Street Department storage building. One exception would be that electronics should be stored at the warehouse area of the new Street Department / Police Station building. The Mayor also stated that he does not want to hold an auction until later this spring. In the interim Departments should share information about equipment and furniture that they no longer need or plan to use with other departments.

Franklin Christian Fellowship – Request for Directional Signage

Reverend Jeff Souders came forward and asked the Board for permission to put up directional signs directing visitors to his church. A discussion was held. A motion was made by Mayor Paris to table this request until the Planning and Street Department have time to review signage regulations. The motion was seconded by Mr. Murray. The motion carried and the matter was tabled.

OTHER BUSINESS

Mr. Stuart Bridges came forward to ask the Board to renew his fire extinguisher service agreement. A discussion was held. Mayor Paris stated that he felt we needed to keep the buildings that are for sale up to code until they are sold. Mayor Paris made a motion to approve the agreement. His motion was seconded by Mr. Murray and the motion carried.

Mayor Paris stated that department heads need to be aware that we will be facing a possible loss of \$1.5 million dollars in property tax revenue due to the 1-2-3 tax caps.

He also stated that at the next regular BOW meeting he plans to ask the members to vote on his recommendation to end the City sponsored ambulance service and retain Seals Ambulance Service.

The Mayor also stated that he will be asking the Board to rename Musicland Drive to Commerce Drive. Ideally he wants to rename Musicland Drive, Arvin Drive and Eastview Drive to Commerce Drive. He would like the City to re-design the intersection of Arvin Drive and Musicland Drive so that it is safer for semi-tractor trailers and to smooth out the intersection. Mr. Murray cautioned the Mayor that address changes sometimes inconvenience individuals and businesses and that we should consider that possibility as we study this proposal.

DEPARTMENT REPORTS

Fire Chief Jim Reese

Reported that three firefighters will be flying out to inspect the fire engine which will be ready within a week. The Clerk Treasurer asked the Chief about the difference in price between contract, and the amount that she was told to pay for the fire engine. Chief Reese stated that he thought that a change order was approved by the Board of Works. The Mayor, Clerk Treasurer and Board Member Joe Ault stated that the Board had not received a change order. Mayor Paris stated that the documentation must be approved by the BOW before the difference will be paid.

Sewer Billing

Billing Office Manager Brenda Poe reminded the members that at the last meeting she presented a request from David Dowden that the City stop billing him for sewer services on 980 Hurricane Drive. Ms. Poe deferred to the City Attorney who stated that he has reviewed the ordinance and has determined that there is no provision authorizing the City to waive the obligation to pay a sewer bill.

Engineering

Director of Engineering Todd Wilkerson reported that there are sewer lines running through the alleyway that Franklin College had asked to be vacated. Mr. Murray made a motion we do not vacate this alley, seconded by Mr. Ault. The motion carried.

Mr. Wilkerson also reminded the members that a special meeting will be held Thursday morning at 9:30 a.m. to introduce the International Drive Drainage study.

Street Department

Commissioner Steve Compton asked for permission to sell scrap metals. He also requested that the Board authorize the Clerk Treasurer to write a check for \$20,500 to purchase a bucket truck in Tampa Florida. He will fly commercially to Florida and intends to drive the truck back.

Mayor Paris made a motion to approve getting rid of scrap iron, seconded by Mr. Murray. The motion carried. Mayor Paris also made a motion to approve the inspection and purchase of the bucket truck, seconded by Mr. Ault. This motion carried. Mr. Compton also asked for the Board's permission to establish a standard time frame for special signage, e.g. Deaf Child Area. He would like to be able to remove the signs when they are no longer required. He stated that he met with Dan Mack yesterday on plans for the new Street Department offices and work areas. Mayor Paris requested that he or one of the Board members be included in the next meeting between Mr. Compton and Dan Mack stating that he wants this project to start moving forward.

Clerk Treasurer's Comments

The Clerk Treasurer read an email received from JCCOAD.

"JCCOAD would like to canvass in the Franklin area during the month of March. While canvassing, we would be walking around flooded areas with door hangers and brochures to inform Franklin residents of the services JCCOAD has to offer to those affected by the June 2008 floods. We are NOT selling anything or accepting donations. We have found that one of the best ways to identify people who still need help is to get out into those communities and let people know face-to-face that our organization may still be able to help them or someone else they know." A discussion was held. The Board requested that the Clerk Treasurer ask JCCOAD to provide names of the canvassers, the dates they will be working in Franklin and request that they carry some form of identification.

She also reported that Comcast cable paid the City \$31,000 for cable franchise fees.

Principal Financial Group's Monthly Experience Report from January 2010 was included in the Board Member's information packets.

She also reminded them that a special BOW meeting is set Thursday morning at 9:30 a.m to discuss the International Drive drainage area report.

Mayor's Comments

Mayor Paris stated that he and Zach Burton had travelled to Washington D.C. last week to inform congressional leadership on various projects going on in the City, and to request their support.

Adjournment

Mr. Paris made a motion to adjourn, seconded by Mr. Murray. The motion carried, and the meeting adjourned at 10:30 a.m. The next regular meeting of the Board of Public Works and Safety will be held March 16, 2010 at 9:30 a.m.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 3/3/10

Approved by the Board of Works: 3/16/10