CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
February 2, 2010

Opening
Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a. m. in City Hall.

Roll Call
The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Stan Lynn, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, Cemetery Sexton and MS4 Director Richard Dewitt, Planning Director Krista Linke, Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, DPW Superintendent Rick Littleton, Clerk-Treasurer Janet P. Alexander, Clerk-Treasurer's Assistant Kathy Cragen, Communications Director Zachary Burton and City Attorney Robert H. Schafstall.

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the public had any comments or questions they would like to present to the Board concerning any matter not listed on the agenda. No one asked to speak.

Consent Agenda

1. Minutes of the January 19, 2010 Board of Works Meeting
2. Accounts Payable Voucher Registers

    - #012210 BOW Utilities in the amount of $158,246.93
    - #020110 BOW Sewer Utility in the amount of $30,847.30
    - #020210 BOW Meeting in the amount of $79,693.94
    - #012010 RDC-TIF in the amount of $161,501.01
    - #013010 Sewer Utilities in the amount of $2,051.63
    - #012810 BOW Utilities in the amount of $39,840.56

Mr. Murray made a motion to approve the consent agenda as presented, seconded by Mr. Ault. The motion carried, and the consent agenda was approved.

OLD BUSINESS

Plan Document prepared by Principal Financial Group concerning: Employee Medical / Dental Benefits
Clerk-Treasurer Janet P. Alexander presented the Plan Document for acceptance. The Clerk-Treasurer stated meetings with Department Heads and employees will be held to go through this document and to make sure they are familiar with the contents. Mayor Paris made a motion to approve the adoption of this Plan Document. This motion was seconded by Mr. Ault. The motion carried.

Discussion of Taxi Cab Policies & Modification of Taxi Service Ordinance
City Attorney Rob H. Schafstall proposed that the Board adopt an amended two part taxi cab application. A discussion was held. A motion was made by Mayor Paris to make this a two part application. The first part will require personal information about the applicant and the second part would require that the vehicles used as taxis could be no older than eight years old with a working meter. Further the Board would only authorize four (4) taxi cab licenses to be renewed annually. Mayor Paris made a motion to approve with the stipulations as stated, seconded by Mr. Murray. The motion carried.

Sale of Road Grindings Steve Compton
City Attorney Rob H. Schafstall stated he looked into the sale of these road grindings and that there does not have to be any advertising to sell this material.

Discover Downtown Franklin – Contract for Services
City Attorney Rob H. Schafstall explained that this agreement is similar to those entered into between Girls Inc. and / or Helpline - United Way. He stated that Planning Director Krista Linke will need to sign a conflict of interest form because she is currently the President of the DDF Board. The contract will fund the services of Megan Sweeney working for DDF in the Planning Office. Mr. Murray made a motion to approve the contract subject to Krista signing a uniform conflict of interest form. This motion was seconded by Mr. Ault. The motion carried.

Sale of 55 W. Madison Street and 44 N. Jackson Street properties
City Attorney Rob H. Schafstall stated that we have advertised both buildings to be offered for sale through a public bidding process beginning February 17^{th}. Bidding will end March 16^{th} at 9:30 a.m. There will be a public hearing held by the BOW at which time the Board may accept or deny bids. A discussion was held. Mr. Murray made a motion to move forward with the bidding. This motion was seconded by Mayor Paris. The motion carried.

International Drive Drainage Improvements
Street Commissioner Steve Compton told the Board that his department had begun work and will probably finish this afternoon. Mr. Compton stated that the DPW plans to remove gravel from pipes in this area. Mr. Compton also stated that he had discussed work that needs to be done on Earlywood Drive with Director of Engineering Todd Wilkerson. Mr. Wilkerson stated that the drainage study is progressing and he hopes to have answers in the next two weeks.

NEW BUSINESS

Leadership Johnson County – USO Battle Rattle 5K Walk Run

Ms. Deidre Baumgardner, Stephanie Wagner and Jerry Johnson all members of the 2010 Leadership Johnson County class asked for the Board's permission to close a section of South Main Street for this event. Ms. Baumgardner stated that their goal is to support the USO of Indiana at Camp Atterbury and to raise awareness of the USO. This event is scheduled for May 1st from 9:00 to 10:45 a.m. at Franklin Parks and Recreation. An overall description of the event was given. A portion of South Main will need to be closed for walkers/runners to cross the street. Mayor Paris made a motion to approve. This motion was seconded by Mr. Ault. The motion carried.

Application and Certificate for Payment #9 for Fire Station #23 in the amount of $84,147.34

Mayor Paris stated that the City has taken possession of this property, the work has been completed and he believes that the Board should approve this payment. Mayor Paris made a motion to approve. This motion was seconded by Mr. Murray. The motion carried.

Request for Street Closures for "Rods for Riley" Car Show Saturday June 19, 2010

Mr. Jeff Miller stated that they would like to hold this event downtown from 10:00 a.m. to 3:00 p.m., Mayor Paris made a suggestion that Mr. Miller check with Johnson County officials about using their parking lot west of Jackson Street and suggested that they close Jackson Street instead of Water Street. The Mayor would also like for Mr. Miller to get approval from merchants and businesses in this area. Mayor Paris made a motion to approve with the changes mentioned above. This motion was seconded by Mr. Ault. The motion carried.

Department Reports

Parks Superintendent Chip Orner

Mayor Paris asked Mr. Orner about the progress on the walking trail on the eastside. Mr. Orner stated that it is progressing but not as fast as he would like.

Police Chief Stan Lynn

Chief Lynn stated that the renovations at the new Police Department would be wrapping up in about two more weeks. Chief Lynn also stated that the elevator should be completed in about 8 to 9 weeks.

Fire Chief Jim Reese

Chief Reese told the Board that they would be doing a walk through this Thursday with the contractors at the new Fire Department #23 and hope to move in next week. Mayor Paris asked how things were going with Seals Ambulance Service. Chief Reese stated that everything is going fine. Mayor Paris instructed the Chief to layoff the civilian medics since they are no longer needed.

Sewer Billing Director Brenda Poe

Ms. Poe told the Board that they are ready to start billing for storm water collection services. City employees who pay their sewer bill as a payroll deduction will be notified in their next paycheck.

Cemetery Sexton & MS4 Director Richard DeWitt

MS4 Director Richard DeWitt stated that there was an MS4 facilities inspection conducted.

Planning Director Krista Linke

Ms. Linke stated that there is grant funding available for projects which were a direct result of the flood which were not eligible for FEMA funding. The grant language specifies that the objective of proposed projects would be to "restore back to pre-flood condition". Ms. Linke also told the Board that they have a large document rack currently stored at the Police Department that needs to be moved to the Planning Department. The rack is larger than the elevator and will need to be taken up the stairs. Mayor Paris stated that he also would like to have the WWII cabinet located at the old City Hall moved. It was decided that the Clerk Treasurer would contact Greenwood Movers to arrange moving these items.

Street Commissioner Steve Compton

Mr. Compton asked the Board about adding a large space to the build-out plans being prepared by architect Dan Mack for potential storage of City records including Planning Department records currently in the warehouse. Clerk-Treasurer Janet P. Alexander stated that these records will need to be in a space that has a controlled temperature, and ideally would be comparable in size to the basement of old City Hall. The Board directed Mr. Compton to ask Dan Mack to include this room in his plans.

Mr. Compton stated that the Street Department had completed the road survey and sidewalk evaluation and that he has given the completed paperwork to Todd Wilkerson, Director of Engineering.

Mayor Paris asked the Clerk Treasurer if we had received any money from INDOT for flood damage. The Clerk-Treasurer stated that we have not.

Clerk-Treasurer Janet P. Alexander told the Board that in January we received a request from MedBill to accept a settlement from a car accident of $236.00. Ms. Alexander told the Board that she had agreed to accept this offer.

Adjournment

Mayor Paris made a motion to adjourn, seconded by Mr. Ault. The motion carried, and the meeting adjourned 10:42 a.m. The next meeting will be held Tuesday, February 16, 2010.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 2/10/10 Approved by the Board of Works:_________