

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
January 5, 2010

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a. m. in City Hall.

Roll Call

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Stan Lynn, Fire Chief James Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Brenda Poe, Cemetery Sexton and MS4 Director Richard Dewitt, Krista Linke Planning Director, Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton, Administrative Assistant Kathy Cragen and City Attorney Robert H. Schafstall.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

None

Consent Agenda

Mayor Fred Paris presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 22, 2009
2. Approval of Claims
 - Accounts Payable Voucher Register
 - #123009 BOW in the amount of \$225,466.98
 - #122809 TIF-RDC in the amount of \$9,700.00
 - #122709 Sewer Utilities in the amount of \$2,799.80
 - #010510 BOW in the amount of \$250,399.62

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mr. Murray. The motion carried.

OLD BUSINESS

Service Contracts between the City of Franklin and:

Parks Department Superintendent Chip Orner provided a list of dates the management of the Boy's and Girl' Club of Franklin agreed to be open in 2010 to attach to the contract for the Boards approval. Mayor Paris made a motion to approve the contract, seconded by Mr. Ault. The motion carried.

Office Pride – Cleaning Services Agreement

Mayor Paris stated that this was an agreement for the cleaning of the entire City Building. The cost would be \$613.52 per month. Mr. Murray made a motion to approve, seconded by Mayor Paris. The motion carried.

Application for Creation of a Taxi Service – Anthony Felumero

Mr. Felumero did not appear. Mayor Paris made a motion to table this matter until Mr. Felumero could be present to present his information, seconded by Mr. Ault. The application was tabled.

Application for Payment #8 from William E. Burd on behalf of MacDougall Pierce for Fire Station #23 in the amount of \$284,773.90

Mayor Paris stated that we should approve this request for payment since there is a 10% retainage which can be held if the work is not completed to our satisfaction. A discussion was held regarding roof installation. Mayor Paris also stated that the estimated completion date is likely late February or March. Mr. Murray made a motion to approve the payment, seconded by Mayor Paris. The motion carried.

NEW BUSINESS**Approval of City of Franklin Fire Station #22 Telecommunications Project Construction Agreement between the City of Franklin and Owens Communications, Inc. for \$69,605.00**

A discussion was held concerning the need for this agreement for communication devices for the new fire station. Mr. Ault made a motion to approve, seconded by Mr. Murray. The motion carried.

Variance Requests for Fire Station #22 & #23 – William E. Burd Architect

Mayor Paris stated that we had discovered that the restrooms and showers in Fire Station #22 had to be handicap accessible. The Mayor told the Board that the architect Mr. William Burd has applied for a variance from the state of Indiana. A discussion was held.

Street and Parking Lot Lighting Issues – Industrial Drive and Morton Street – Police Department

Police Chief Lynn told the Board that street lighting off U.S. 31 to the new Police Station is not adequate and needs to be improved. A discussion was held. It was agreed that Street Superintendent Steve Compton, and Director of Engineering Todd Wilkerson would check to see who pays for lighting in this area, and report back to the board.

Acceptance of Uniform Conflict of Interest Disclosure Form – 2009 and Acceptance of Uniform Conflict of Interest Disclosure Form – 2010 for Frank Schumacher

Mayor Paris made a motion to approve both conflicts of interest forms for Mr. Schumacher, seconded by Mr. Murray. The motion carried.

Mayor's Update

Mayor Paris told the Board that he has received quotes for a podium for the Council Chambers that would match the woodwork in chambers. Clerk-Treasurer Janet P. Alexander stated that we also need a case to display employment posters. The Clerk-Treasurer also stated that there was a problem with heating in the 1st floor restrooms. There was also a discussion about a handicap accessible ramp in the Council Chambers. Mr. Murray made a motion to put in an ADA compliant ramp in the Council Chambers, seconded by Mr. Ault. The motion carried.

Mayor Paris stated that we received a letter from the State Highway Administration concerning the North Main Street Project. He said that at this time the project is on hold. A discussion was held.

Mayor Paris told the Board that there was an error made by the Clerk-Treasurer's office last year concerning payroll. This error affected only a few employees. The Mayor stated that he, the

Clerk-Treasurer, and Mr. Murray would meet with the affected employees to discuss these issues. The Clerk-Treasurer explained that the problem was due to the fact that in some years there are 27 pay dates instead of 26, due to bi-weekly payments. A discussion was held.

Mayor Paris stated that he had asked for permission to put the old City Hall and the old Planning Department buildings up for sale. The Mayor would like to have permission to put for sale signs on the buildings now. It was decided that City Attorney Rob H. Schafstall would look into the matter to see how this should be handled. Mr. Schafstall will report on this subject at the next meeting.

Mayor Paris stated that he would like permission for Phase 1 Environmental reports to be done on the new Police Department building (former Davidson Building). The mayor stated that Hull Associates has been engaged to perform the studies. Mr. Murray made a motion to approve Phase 1 environmental study, seconded by Mr. Ault. The motion carried.

Department Reports / Staff Reports

Street Commissioner Steve Compton stated that they are having problems with some streetlights. He reported that warning signs have been ordered for Hurricane Road. The foresters have been working on street trees and their arborist certification tests should be taken in the next month. Mr. Compton told the Board that the Street Department's backhoe and trailer had been stolen but were also recovered undamaged. Mr. Compton also stated that the salt trucks and snowplows are all up and running.

Mayor Paris stated that he had the two arborists come in today to report on the removal of several trees from the area around the new fire station. Both City Arborist came forward and stated that all the trees that were removed from the area needed to be removed. The largest tree that was removed was twelve inches in diameter.

WWTP Superintendent Rick Littleton asked for the Boards permission to pay an invoice for \$3,290.00 to BGBC Partners for MS4 accounting work. Mayor Paris made a motion to approve payment, seconded by Mr. Ault. The motion carried.

Parks Superintendent Chip Orner reported that he is now a Certified Playground Inspector.

Police Chief Stan Lynn Mayor Paris asked how the move was going. Chief Lynn stated that most things were on schedule.

Sewer Billing Director Brenda Poe told the Board that they will be having Boyce Company send out sewer bills beginning in February.

As there was no further business to conduct, Mayor Paris made a motion to adjourn, seconded by Mr. Murray at 10:42 a.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled 1-12-10

Approved by the Board of Works: 1-19-10