

**CITY OF FRANKLIN**  
**BOARD OF PUBLIC WORKS AND SAFETY**  
**Meeting Minutes**  
**October 4, 2011**

**OPENING**

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:00 a. m. in City Hall.

**ROLL CALL**

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Chief James Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Grounds Foreman Larry Bundy, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton, Administrative Assistant Kathy Cragen

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

**PUBLIC COMMENTS**

None

**CONSENT AGENDA**

Mayor Fred Paris presented the consent agenda for approval. Mr. Murray stated that the minutes for September 20<sup>th</sup> needed to be amended to read that the sewer pipes were relined instead of replaced.

1. Approval of Minutes from meeting held September 20, 2011 and September 28, 2011
2. Approval of Claims
  - o Pension Payroll – Weddle \$3202.81
  - o Payroll for September 23<sup>rd</sup> of \$317,262.17
  - o #092411 Sewer Utilities in the amount of \$99,879.94
  - o #092311 BOW Utilities in the amount of \$83,049.19
  - o #092511 Buy-Out in the amount of \$9,468.34
  - o #091311 RDC-TIF in the amount of \$58,391.57
  - o Payroll Telecommunications in the amount of \$50.00
  - o #100411 BOW Meeting in the amount of \$127,643.17
  - o #100211 BOW Buy-Out in the amount of \$2,229.80
  - o #100311 BOW Sewer Utility in the amount of \$24,571.02
  - o #092811 Sewer Utilities in the amount of \$17,589.42
  - o #092211 RDC-TIF in the amount of \$37,198.06
  - o #092911 BOW Utilities in the amount of \$171,127.05

Mr. Murray made a motion to approve the consent agenda for 9/20/11 as amended, and the minutes for 9/28/11; this was seconded by Mr. Ault. The motion carried.

**OLD BUSINESS**

**Contract for Curbside Recycling & Solid Waste Management Services**

DPW Superintendent Rick Littleton told the Board that the contract between Ray's Trash Service and the City of Franklin has been reviewed and approved by the City Attorney. He also stated that Ray's has agreed to provide the required liability coverage. Mr. Littleton stated that this is a two year contract that authorizes renewal month by month at the conclusion of the two year contract period. Mayor Paris made a motion to approve, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Mr. Ault made a motion to authorize Mayor Paris to sign the contract between the City and Ray's Trash Service, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

### **Dedication & Acceptance of Public Right of Way Easements on Hudson St. & R.J. Parkway**

Mayor Paris made a motion to table this item since the road surface and bore results had not been received, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. This matter was tabled.

## **NEW BUSINESS**

### **Zumba Studio Signage Request**

Ms. Justine Kinnick came forward and requested the Board's approval to install an overhead sign for her Zumba Studio on the Water Street side of the building located at 97 E. Monroe Street. A discussion was held. Mayor Paris made a motion to approve, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

### **Church of God – Parking Issue**

Rev. Danny Carter came forward stating that he represents the Church of God located on North Main Street. Mr. Carter stated that members of the church have complained about visibility issues in front of their building due to a neighbor who parks his truck and trailer next to their driveway. Mr. Carter stated that they would like the City to paint a yellow curb in this area to keep trucks from parking there. A discussion was held. Mr. Ault made a motion to table this matter and have the Street Commissioner and the Project Supervisor review the area and bring it back at the next meeting. This motion was seconded by Mayor Paris. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried, and the matter was tabled.

### **Discover Downtown Franklin-Winter Market**

Ms. Megan Sweaney of Discover Downtown Franklin came forward and asked the Board for permission to use the old G.C. Murphy building for a craft bazaar the day of the Holiday Lighting ceremony. A discussion was held. Mr. Ault made a motion to approve, seconded by Mayor Paris. A voice vote was taken with all members stating Aye. No members stating nay. The motion carried.

### **Request Approval of Johnson Memorial Hospital Wellness Agreement**

Parks Superintendent Chip Orner presented the proposed wellness agreement. Mayor Paris stated that we have worked out an agreement with JMH to administer our Wellness Program. The Mayor made a motion to approve this agreement, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Clerk Treasurer Alexander asked if the wellness committee would consider flu shots as a wellness challenge to encourage employees to get their annual flu shot. Wellness Chairman Chip Orner agreed to make getting a flu shot a qualified wellness challenge.

**Request Approval of Payments #3 & #5 to Reynolds, Inc. for WWTP Project**

DPW Superintendent Rick Littleton recommended payment of the claims presented. Mayor Paris made a motion to approve, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Establishing Trick or Treat Hours**

Police Chief Tim O'Sullivan stated that they had designated Trick or Treat hours to be October 31<sup>st</sup> from 6:00 p.m. to 9:00 p.m. Mayor Paris made a motion to approve these hours, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**OTHER BUSINESS****Signage requests on city property**

Mayor Paris stated that since Johnson County is no longer allowing signs on the courthouse property the City is getting more requests to allow signage on the property located on Jefferson Street. Mayor Paris would like to allow signage as long as it is for charitable or non-profits. A discussion was held. The Mayor stated requests should be forwarded to the Planning Department for approval. Planning Director Krista Linke stated that she will review Johnson County's event signage policy. This item will be brought back for further discussion in the future.

**DEPARTMENT REPORTS/STAFF REPORTS**

Mr. Ault asked the Street Commissioner about storm drains in the Project Green area. Street Commissioner Compton stated that both he and MS4 Coordinator Richard DeWitt are working on a map of the storm drains in this area.

Police Chief O'Sullivan gave a report of incidents for the month of September.

Mayor Paris asked Fire Chief Reese about issues with cracks in the blocks at Station #22. Mayor Paris stated that he will call a structural engineer in to look at the block and door. The Mayor also stated that he will also contact William Burd the architect.

Parks Superintendent Chip Orner asked the Board to approve Saturday Oct. 29th from 4:00 p.m. – 8:00 p.m. for Trick Your Trunk on North Main Street. Mr. Murray made a motion to approve, seconded by Mayor Paris. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**ADJOURNMENT**

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 10:40 a.m.

Respectfully submitted,

Janet P. Alexander  
Clerk Treasurer

Enrolled: 10/14/2011

Approved by the Board of Works: 10/18/11