CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
September 6, 2011

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:00 a. m. in City Hall.

Roll Call

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Chief Jim Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Sexton and MS4 Coordinator Richard Dewitt, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Worker Andy Duckworth, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton, Claims Coordinator Sharon Barnard and City Attorney Robert H. Schafstall

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Consent Agenda

Mayor Fred Paris presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 16, 2011, and August 17, 2011
2. Board of Works Claims
    - #082011 Sewer Utilities in the amount of $845.35
    - #081911 BOW Utilities in the amount of $174,179.21
    - Pension Payroll in the amount of $56,588.07
    - August 26th Payroll in the amount of $323,093.60
    - August Pool Party in the amount of $1,420.00
    - #082611 BOW Utilities in the amount of $45,676.18
    - #082711 Sewer Utilities in the amount of $143,193.07
    - Payroll Overtime in the amount of $21.68
    - #082611 BOW Utilities in the amount of $45,676.18
    - #082711 Sewer Utilities in the amount of $143,193.07
    - #090511 Sewer Utilities in the amount of $54,943.80
    - #090611 BOW Meeting in the amount of $66,864.80
    - #090711 Buy-Out in the amount of $9,837.40
    - #090311 Sewer Utilities in the amount of $26,179.96
    - #090411 RDC-TIF in the amount of $60,027.77
    - #090211 BOW Utilities in the amount of $83,830.00

Mr. Murray made a motion to approve the consent agenda as presented, seconded by Mayor Paris. The motion carried.

OLD BUSINESS

Request for Payment of $22,000.00 to MacDougall Pierce for Fire Station #23
This matter was tabled from the 8-16-11 meeting. A discussion was held. Mayor Paris stated that this was the last of the retainage fees. It was noted that there were sill some issues with a crack above the door at Station #23. Mayor Paris made a motion to table, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion was carried, and the item was tabled.

Request to have curb painted "No Parking" in front of 989 Canary Creek Drive
This matter was tabled from the 8-2-11 meeting. Mayor Paris made a motion to strike this item from the agenda, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried, and the item was stricken from the agenda.

Request to Adjust Outstanding Non-collectable Sewer Accounts
This matter was discussed and tabled from the 8-16-11 meeting. Mayor Paris made a motion to approve, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval of Perpetual Drainage Easement
City Attorney Rob H. Schafstall stated this was part of the mosquito eradication project in the Gideon Drake area. Mr. Schafstall also stated that the easement for the Parton's had been amended, and was now ready to be recorded. Mayor Paris made a motion to approve, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

NEW BUSINESS
Request Approval for Holiday Lighting Event - Franklin Chamber of Commerce
Mayor Paris made a motion to table until Tricia Bechman could be present. The motion was seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The item was tabled.

Request Approval of Noise Variance for B Movie Celebration
Bill Dever requested a noise variance for the fifth annual "B" movie fest to be held September 23rd and 24th. Mr. Murray made a motion to approve a noise variance until 11:00 p.m. both nights, seconded by Mayor Paris. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval to use City Property for Habitat for Humanity Fundraiser
Roger VanHorn, Leann Wilbur, and Michele Lee came forward to ask permission to use the City owned parking lot across the street from the Jukebox for a motorcycle poker ride to benefit Habitat for Humanity. This event will take place October 2nd. Mayor Paris suggested that they use the Oren Wright parking lot. Roger Vanhorn stated that they are also planning on a bike show and rodeo at this time. Mayor Paris told the gentlemen that they would need to talk to the police chief, and work with them on all of the details. Mr. Tom Mazza arrived at 9:47 and asked to give additional information on this event. Mayor Paris asked who would provide insurance for this event. Mr. Mazza stated he is providing the insurance. Mayor Paris stated that the City has new insurance requirements which Mr. Mazza would need to comply with. Mr. Murray made a motion to approve with the condition that all insurance requirements are met; this was seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

MS4 Stormwater Management Ordinance & Technical Standards and MS4 Technical Standards Manual

MS4 Coordinator Richard DeWitt stated that he submitted the technical manual to the Board of Works prior to taking it to the City Council for approval. Mr. DeWitt stated that Project Supervisor Todd Wilkerson was involved with this project. The intent of this manual is to bring our ordinances up to date as well as adding new enforcement fees. He stated that section seven includes new fees that will need to be approved by the City Council. Mayor Paris made a motion to recommend approval to the Common Council, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval of Bid for Water Street Parking Improvements

Project Supervisor Todd Wilkerson stated that two bids had been received for this project. One was from Milestone with a base bid of $236,400.00 and an alternate bid of $155,500.00. The second bid was from Kings Trucking and Excavating with a base bid of $217,229.00 and an alternate bid of $123,942.00. Mayor Paris made a motion to take these bids under advisement, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion was approved, and the bids were taken under advisement.

Request Approval of Public Right-of-Way Easements - Hudson & R.J. Parkway

City Attorney Rob H. Schafstall stated that these easements were dedicated to the City years ago- and then the City reversed the dedication and the easements reverted back to private property. Mr. Schafstall stated that he has brought forward prepared easements to rededicate the property to the City by the current property holders. The road was included in the alternate bid in the 2011 paving project. A discussion was held. Mr. Murray agrees something needs to be done, and if all property owners are willing to sign to get this resolved then we should move forward. Mayor Paris asked permission to have the City Engineer explore what it will take to correct this problem; this was seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval for Garage Encroachment on Utility & Drainage -1603 Younce St.

Bruce Ring came forward and told the Board that he would like to build a second garage on his property. The original garage already encroaches on the utility and drainage area, and the new one will encroach in the utility and drainage area by around eleven feet. A discussion was held. It was decided that someone should make a request to Duke Energy concerning their utility easement. Mr. Murray agreed to work with Project Supervisor Todd Wilkerson and Senior Planner Joanna Myers on this project. Mayor Paris made a motion to table this item until the next Board of Works meeting, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried, and the matter was tabled.

Request Approval of Fee Proposal for Hurricane Road Project- CrossRoad Engineers

Project Supervisor Todd Wilkerson stated that they would be using money received from INDOT for this project. Mr. Murray made a motion to approve, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

OTHER BUSINESS

Proposals received for Hamilton Street Fire Station

1. Welsh (IAM, Inc.) Proposal for Fire Station Date Received: 8/1/11

2. Hart (JoCo CrossFit) Proposal for Fire Station Date Received: 8/1/11

3. Buccos Proposal for Fire Station Date Received: 8/15/11

Board of Works members received copies of proposals received from different entities requesting to use the vacated fire station building on Hamilton Avenue.

Councilman Steve Barnett came forward and told the Board that the City Council had voted to sell this building, and had no intentions to give the building away. Mayor Paris stated that the City was just putting out feelers to see what the best use would be for the building. Mayor Paris also stated that no offers to purchase have been received as of this date. Mr. Ault stated that the City would only pursue non-profits if all other avenues have been exhausted.

DEPARTMENT REPORTS / STAFF REPORTS

Parks Department

Parks Superintendent Chip Orner stated that the Fall Festival street closings would need the Board's approval. Mr. Murray asked if they would be the same as last year. Mr. Orner said that they have altered the plan explaining that the stage is being moved to Monroe Street this year to keep children from crossing Jefferson Street all night long due to the carnival which will be held on the Oren Wright parking lot Friday and Saturday night. The City Hall parking lot will serve as the Elks Club Beer garden. Mr. Murray made a motion to approve street closings as shown on the map provided by Mr. Orner, this motion was seconded by Mr. Ault. A voice vote was taken with Mr. Ault and Mr. Murray voting Aye. Mayor Paris voted Nay. The motion carried.

Clerk Treasurer Janet P. Alexander told the Board of the new E-Verify program which is concerning additional information that must be received when hiring new workers, and stated that this information would be discussed at the Department Head meeting following the Board of Works meeting. She also stated that there is an additional requirement that contractors provide an affidavit confirming the eligibility of their employees to work.

ADJOURNMENT

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 10:05 a.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 9/16/2011 Approved by the Board of Works: 9/20/11