

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
August 16, 2011

OPENING

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:00 a. m. in City Hall.

ROLL CALL

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Captain Greg Nelson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Foreman Larry Bundy, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton, Administrative Assistant Kathy Cragen and City Attorney Robert H. Schafstall.

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

PUBLIC COMMENTS

Ms. Dee Dee Thompson came forward and stated that she was here representing Kappa Kappa Sigma Upsilon and the Franklin Elks Lodge. Ms. Thompson requested a noise variance for a charity event that they are holding outside the Elks Lodge August 27th from 6:00 p.m.-11:00 p.m. A discussion was held. Mayor Paris made a motion to approve, seconded by Mr. Ault. The motion carried.

Mayor Paris stated that he had a signed Exchange and Development Agreement with Central L & M, and asked the Board to approve this agreement. Mr. Murray made a motion to approve the Mayor signing this document as presented, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Mayor Paris announced that there would be a special Board of Works meeting held Wednesday the 17th at 7:00 p.m. to discuss easements for the Roaring Run drainage improvement project.

Mayor Paris also told the Board that he had received approval from the County to use the parking lot on the Oren Wright building property for carnival rides during the fall festival.

CONSENT AGENDA

Mayor Fred Paris presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 2, 2011
2. Approval of Claims

- o #080511 BOW Utilities in the amount of \$74,623.52
- o #080711 RDC-TIF in the amount of \$2072.50
- o #080611 Sewer Utilities in the amount of \$22,632.89
- o Pool Party Payroll in the amount of \$2,080.00
- o General Payroll in the amount of \$323,569.01
- o #081311 Sewer Utilities in the amount of \$1,411.71
- o #081211 BOW Utilities in the amount of \$33,202.33
- o #080911 Buy-Out Utilities in the amount of \$88.40
- o #080811 RDC-TIF in the amount of \$234,975.57
- o #081511 BOW Sewer Utilities in the amount of \$19,698.26
- o #081611 BOW Meeting in the amount of \$57,479.67
- o #081411 Buy-Out in the amount of \$7,475.47

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mayor Paris. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

OLD BUSINESS

Approval of Revised Perpetual Drainage Easement - City Attorney Rob H. Schafstall advised the Board that one of the accepted easements (Winford and Peggy Parton) could not be recorded as originally drafted. Mr. Schafstall stated that he is working on a correction.

Request to Adjust Outstanding Non-collectable Sewer Account Balances – Sewer Billing Manager Sherry Phillips reviewed the questionable accounts. A discussion was held. Mr. Ault made a motion to table, seconded by Mr. Murray. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried, and this item was tabled.

Request to Use City Property for Fundraising / Charitable Event - Tom Mazza
Mayor Paris made a motion to strike this item from the agenda since Mr. Mazza was not present. This matter has been listed on the agenda for the last three meetings and Mr. Mazza has not appeared once. The Mayor's motion was seconded by Mr. Murray. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried, and this item was stricken from the agenda.

Discussion Regarding Requests from Franklin Lakes Crime Watch Committee – Police Chief O'Sullivan stated that the department had discussed the request and decided that they would sponsor quarterly crime watch meetings to be held at the Police Station. They will invite all of the neighborhood crime watch committees to attend.

Discussion Regarding Parking Issues on Yellowstone Way – Mayor Paris made a motion to strike this matter from the agenda, this was seconded by Mr. Murray. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried, and this item was stricken from the agenda.

Mayor Paris told the Clerk Treasurer that the request submitted by Mr. Glidden of 989 Canary Creek asking that the City paint his yellow curb for “No Parking” that was tabled at the last meeting should be put on the agenda for the next meeting.

NEW BUSINESS

Request Noise Variance for Concert in the Park - Franklin Rotary – Mr. Don Goeb speaking on behalf of the Franklin Rotary Club requested a noise variance for a free concert which will be held in Province Park September 17th, from 6:00-11:00 p.m. Mr. Ault made a motion to approve, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request From Franklin College to Eliminate Parking on N. Grizzly Drive & for Street Closures during Football Games - Steve Leonard, Director of Security for Franklin College came forward and asked the Board to consider permanently eliminating 8 existing parking spaces located across from Vaught Stadium on the north side of Grizzly Drive. A discussion was held. Mr. Murray made a motion to approve, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Mr. Leonard also asked the Board to approve street closures on the dates of all home football games. He explained that they want to close Grizzly Drive from Branigin Blvd. to First Street from 10:30 a.m. until 6:00 p.m., each day and would like to suspend parking restrictions surrounding the campus from 12 Noon until 6:00 p.m., including the north and south sides of Park Avenue between First Street and Forsythe Street, the west side of Forsythe Street from Park Avenue to the service drive north of Spurlock Center, and First Street from Park Avenue south to the end of the street. Mr. Leonard stated that in the past the Street Department delivered barricades which college staff puts up before each home game. Mr. Murray made a motion to approve, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Mr. Leonard also requested that vehicles parked on Forsythe Street not be ticketed during these games. Mr. Murray made a motion to not enforce ticketing cars parked on Forsythe Street during home football games, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request for Acceptance of Uniform Conflict of Interest Statement filed by Tony Wellings Mayor Paris made a motion to accept the Uniform Conflict of Interest statement, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Pay Request #15 submitted by Architect William Burd obo MacDougall Pierce for \$22,000.00 for Fire Station #23 – Mayor Paris stated that Fire Chief Reese had requested that the City not release these funds due to problems they continue to have at station #23. Mayor Paris made a motion to table, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Request to Declare Scrap Iron Surplus and for Permission to Dispose - Street Commissioner Steve Compton told the Board that he has scrap iron which was acquired during a cleanup of an unkempt property. Mr. Compton stated that a registered letter was sent to the property owner with no response. Mr. Ault asked if the funds generated could be put it back in the general fund. Clerk Treasurer Alexander stated that a lien has been filed on this property, and she did not know what we would be able to do with the money. Mayor Paris stated that we should keep the money segregated until legal counsel figures out what we can do with it. Mayor Paris made a motion to approve the disposal of the scrap metal, seconded by Mr. Murray. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Request Permission to provide Key Access to the G.C. Murphy Building to Vectren Meter Readers – Clerk Treasurer Janet P. Alexander told the Board that the receptionist from the Mayor’s office had asked her to bring this before the Board. Someone from Vectren had contacted the Mayor’s office stating that they need a key to get in the G. C. Murphy building to read the meter. Mayor Paris wondered why they couldn’t put the meter on the outside of this building, and stated that this was the first he had heard of this matter. Mayor Paris made a motion to table this matter, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried, and this item was tabled.

Resolution 11-01: An Interlocal Fuel Sharing Agreement between City of Franklin and Johnson County Government – City Attorney Rob H. Schafstall explained that this agreement authorizes the City to use the Johnson County fuel pumps. He stated that the City Council approved a similar resolution at their meeting last night. Mr. Schafstall stated that the Board of Works must also approve the agreement. A discussion was held. Mayor Paris made a motion to approve as presented, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Mayor Paris asked if any offers had been received for the former street garage or the former fire station buildings. Clerk Treasurer Alexander stated that we had not received any monetary offers, but we have received several letters from non-profits proposing specific uses for the properties. These letters will be presented at the next Board of Works meeting.

Request Release of Letter of Credit for Sewer Maintenance- Project Supervisor Todd Wilkerson stated that he had received a request from RSW Development asking the city to release of a Letter of Credit for \$4,000.00. Mr. Wilkerson stated that everything is in working order, and he feels this letter of credit should be released. A discussion was held. Mr. Murray made a motion to approve the release, seconded by Mr. Ault. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Department Reports / Staff Reports

Mayor Paris asked Street Commissioner Compton about the progress with the repair of the man hole on King Street. Mr. Compton stated that the concrete pipes and PVC pipes have deteriorated, and the road is collapsing around the manhole. Mayor Paris told Mr. Compton to get quotes and proceed on this repair. A discussion was held.

Mayor Paris stated recently the Board had approved the installation of a speed hump on King Street, and that they had received one quote for \$16,000 which was too high. Mayor Paris asked Todd Wilkerson to try to get additional quotes.

Project Supervisor Todd Wilkerson told the Board that he had an executed agreement with DLZ regarding a Roaring Run site inspection.

Street Commissioner Compton told the Board that they hope to start striping streets this week. Mr. Compton also told the Board that they have two large trees that will need to be taken down by a contractor. He also told the Board that he is working with officials from the Indiana National Guard Armory to reach an agreement to blacktop Lovers Lane to SR44. A discussion was held.

Planning Director Krista Linke stated that the permanent Farmers Market sign is now up. Ms. Linke also stated that August 26th would be the last 4th Friday event for the year, there will be a cruise in and a band.

Police Chief O'Sullivan stated that there are issues with the lack of speed limit signs along South State Street. He explained that there are currently two different speed limits in this area and requested it be posted at 30 m.p.h. Mr. Ault made a motion to change and put up new signage for 30 m.p.h., seconded by Mr. Murray. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Mayor Paris stated that there would be a department head meeting with John Auld at 10:30 a.m. to discuss Certificates of Insurance and contractor and vendor liability issues following the Board of Works meeting.

Clerk Treasurer Alexander stated that she received a contract from Indiana Public Employers Plan regarding mandatory participation in the state's workers' compensation plan. Ms. Alexander requested the Board to sign the contract today. A discussion was held. Mayor Paris stopped the meeting while waiting on documentation regarding this contract from the Clerk Treasurer's office. Mayor Paris resumed the meeting, and stated that he would like to ask for a meeting with our insurance agent before signing this contract, this was seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

ADJOURNMENT

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 10:07 a.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 9/1/11

Approved by the Board of Works: 9/6/11