

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
June 7, 2011

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:25 a. m. in City Hall.

Roll Call

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Chief James Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Sexton and MS4 Coordinator Richard Dewitt, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Communications Director Zachary Burton, Administrative Assistant Kathy Cragen and City Attorney Robert H. Schafstall.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Ms. Laura Riley of Saint Rose Church came forward and asked for a noise variance for their annual festival which will be held June 16th & 17th. Ms. Riley stated that they would have a band playing both nights; the band is scheduled to play until 11:00 p.m. on the 17th. Mr. Ault made a motion to approve, seconded by Mr. Murray. The motion carried.

Consent Agenda

Mayor Fred Paris presented the consent agenda for approval

1. Approval of Minutes from meeting held May 10, 2011
2. Acceptance of Performance Bond No: 105601431 and Payment Bond No.: 105601431 for Demolition of 516-518 Madison Street approved by Board of Works May 10, 2011

Approval of Claims

- o #051311 BOW Utilities in the amount of \$59,874.59
- o #051411 Sewer Utilities in the amount of \$5,945.42
- o #050211 RDC-TIF in the amount of \$855.00
- o Payroll for May 20th in the amount of \$306,330.40
- o #050311 RDC-TIF in the amount of \$43,545.00
- o #052111 Sewer Utilities in the amount of \$111,606.20
- o #052011 BOW Utilities in the amount of \$120,978.31
- o Pension Payroll for June 7, 2011 in the amount of \$57,096.12
- o #052711 BOW Utilities in the amount of \$126,077.43
- o #052511 Sewer Utilities in the amount of \$5,332.50
- o #052911 Buy-Out in the amount of \$15,522.33
- o Fire Longevity in the amount of \$70,912.24
- o Police Longevity in the amount of \$80,786.06
- o #052811 BOW Utilities in the amount of \$96.00
- o Payroll for June 7, 2011 in the amount of \$309,335.42
- o #060411 Sewer Utilities in the amount of \$7,402.17
- o #060311 BOW Utilities in the amount of \$76,290.46

- o #060611 Sewer Utilities in the amount of \$50,753.27
- o #060511 Buy Out in the amount of \$ \$44,389.42
- o #060711 BOW Meeting in the amount of \$69,204.24

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mr. Murray. The motion carried.

OLD BUSINESS

Request for “No Parking” curb in front of 989 Canary Creek Drive – Tabled from last meeting

Petitioner and City resident Larry Glidden did not appear. Mayor Paris made a motion to remove this item from the agenda, seconded by Mr. Ault. The motion carried.

Bid Award of 2011 Paving Program

Project Supervisor Todd Wilkerson stated that the bids for this project were opened at the May 10th meeting. Mr. Wilkerson told the Board that the bids had been reviewed, and that E&B Paving Company presented the lowest responsive and responsible bid in the amount of \$402,547.50 with an alternate bid of \$47,950.00. Mr. Murray made a motion to accept the base bid for the 2011 Paving Project to E&B Paving. The motion was seconded by Mr. Ault. The motion carried.

Bid Award – Solid Waste & Recycling Services

WWTP Superintendent Rick Littleton stated that the bids for solid waste and recycling collections were opened at the May 10th meeting. Mr. Littleton stated that the lowest bid was Ray’s Trash Service, our current service provider. He also pointed out that the bid is slightly lower than our current contract. A discussion was held. Mr. Murray made a motion to accept Ray’s Trash bid, seconded by Mr. Ault. The motion carried. Mayor Paris abstained from voting.

NEW BUSINESS

Drainage Issues affecting buildings in alley 43-49 N. Main Street

Rob Shilts of Franklin Heritage told the Board that there are serious drainage issues from 43 to 49 N. Main Street. Mr. Shilts explained that there was a crown in the center of the alley which drains water into the basements of buildings located in this area which is causing deterioration at the bottom of the buildings. Mr. Shilts asked for a drainage study of this area paid for by the City Board of Works. Mr. Shilts explained that there are fiber optic cables running under this area as well as power lines overhead. Franklin Heritage and the owners of neighboring buildings would like to improve this alley to make it more pedestrian friendly. A discussion was held. Mr. Ault stated that the alley should be ground down to remove the crown in the middle to improve the drainage. Mayor Paris made a motion that the City hire an engineer and tie in this project with our North Main Street Project, this was seconded by Mr. Ault. The motion carried.

Request Approval of Johnson County Annual 4-H Fair Parade Saturday, July 16th at 4:00 p.m.

Mr. Brian Young of the Johnson County Fair Board came forward to discuss the Fair Parade route proposed by the Fair Board. A discussion was held. Mayor Paris made a motion to approve with the understanding that Mr. Young confirms the weight limit of the Main Street Bridge with the county, seconded by Mr. Murray. The motion carried.

Request for Stop signs at Entrance to Whispering Ponds

Ms. Elizabeth Stockl a resident of Whispering Ponds subdivision requested a stop sign and speed limit reduction on Westview Drive. A discussion was held. Mr. Ault made a motion to have

Police Chief O'Sullivan initiate a speed study in this area and report back to the Board at the next meeting, seconded by Mayor Paris. The motion carried.

Request Street and Parking Closure changes for June 23-June 25, 2011, and Permission to use City owned Electricity and Water for Smoke on the Square BBQ Competition

Discover Downtown Franklin Director Megan Sweany asked to amend previously approved street closures for the "Smoke on the Square" BBQ competition. Ms. Sweany asked for North Main Street, E. Court Street, Monroe Street and Water Street including the county parking lot to be closed for this two-day competition. Mayor Paris stated that he would like to see something in writing from all businesses in these areas stating this plan is alright with them. Mayor Paris made a motion to approve as long as they had written approval from businesses in the affected area, seconded by Mr. Murray. The motion carried.

Request Street and Parking Closure changes for July 22 and August 26th Fourth Friday Events

Ms. Megan Sweany of Discover Downtown Franklin presented plan changes to the Board. Earlier this year they planned to use West Court Street for the Classic Car Cruise-in believing that North Main Street would be unavailable. However since the planned road work has been pushed back until later this summer they asked if they could continue using the one block area on North Main Street between Jefferson Street and Madison Street for their events. A discussion was held. Mr. Murray made a motion to approve, seconded Mr. Ault. The motion carried.

Removal/Disposal of excess Dirt from Greenlawn Cemetery

Cemetery Sexton Richard DeWitt asked the Board for permission to dispose of excess dirt from the cemetery. A discussion was held. Mr. Ault made a motion to approve disposal of excess dirt, seconded by Mr. Murray. The motion carried.

Request for Payment #15 for Fire Station 22 to C.P.M. in the amount of \$1,113.53

Mayor Paris explained that this payment was for changes made at Fire Station #22; he stated that the requested work had been completed. Mayor Paris made a motion to approve the payment, seconded by Mr. Ault. The motion carried.

Acceptance of Right of Way Agreements

Mayor Paris stated that the City had been working with property owners on Main & Madison Streets along Roaring Run to obtain utility easements from property owners needed to complete the North Main Street TEA Project. The Mayor asked for the Board's approval to finish these agreements, at no additional cost to the city. A discussion was held. Mr. Ault made a motion to approve continuing with this project, seconded by Mr. Murray. The motion carried.

Purchase of 70 E. Monroe Street

Mayor Paris requested the Board of Works approval to move forward on the purchase of the former Deere Building which is currently being used as City Hall (70 E. Monroe Street). The Council appropriated money in this year's budget for the purchase in the CCD Fund, and the closing has been tentatively set. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Requirements for the Publication of Legal Advertisements

City Attorney Rob H. Schafstall would like the Board of Works to authorize Clerk Treasurer Janet P. Alexander to file a lawsuit against the Franklin Challenger to require that entity to prove that it qualifies as a newspaper for publication purposes under Indiana Code. Mr. Schafstall stated in his view and the Clerk Treasurer's view the Daily Journal is the only newspaper that meets the requirements as a local newspaper for legal advertisements. Mr. Murray made a motion to approve filing the lawsuit, seconded by Mr. Ault. The motion carried.

Acceptance & Execution of a Drainage Easement

Project Supervisor Todd Wilkerson requested approval of a drainage easement for Hurricane Industrial Park. Mayor Paris made a motion to approve, seconded by Mr. Ault. The motion carried.

Selection of Review Team for Sign Modernization RFP

Project Supervisor Todd Wilkerson requested that the Board appoint a selection committee to select the engineering firm for the signage upgrade project. Mr. Wilkerson suggested Police Chief Tim O'Sullivan, Street Commissioner Steve Compton, and himself to serve on this committee. Mr. Murray made a motion to approve these appointments, seconded by Mr. Ault. The motion carried.

Request Approval of Engineering Firm for CE of North Main Street Project

Project Supervisor Todd Wilkerson stated that he received approval from INDOT to proceed with the North Main Street project. Mr. Wilkerson stated that he was in negotiations with Parsons Brinckerhoff and would like permission to sign contracts and proceed with the project. Mr. Murray made a motion to approve moving forward with this contract, seconded by Mr. Ault. The motion carried.

Approval of New SOP's & Changes to some Current SOP's

Police Chief Tim O'Sullivan presented new SOP's and changes to existing SOP's. Mayor Paris made a motion to approve the edits to the existing SOP's, seconded by Mr. Ault. The motion carried. The Mayor stated that he would like a chance to look over the new SOP's before approving them. He also asked that Rick Littleton review the computer use portion of the SOP's. The new SOP's were tabled.

Discussion concerning Cemetery Cannon on Loan to Indiana State Museum

Mayor Paris stated that this City owned cannon has been on loan for several years to the Indiana State Museum and the loan agreement ends this month. The museum has requested that the City extend the loan. Mr. Ault gave a history of the cannon. Mayor Paris made a motion to approve extending the loan for another ten years, seconded by Mr. Ault. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Chip Orner stated that the pool had taken in over \$52,000.00 in just 16 days. Mr. Orner also stated that the Planning Department has notified them that they are in violation of zoning rules because they do not have sufficient parking spaces for the facility.

Police Chief Tim O'Sullivan stated that a large number of hot rod cars would be coming through downtown Franklin tomorrow.

Mayor Paris asked Chief O'Sullivan to bring back the golf cart ordinance to the next Council meeting.

Fire Chief Reese stated that Fire Station #23 has had families showing up the last couple of times that severe weather sirens have gone off because they feel more secure at the station. Chief Reese stated that there are issues with this leaving people unattended if they have a fire run. Mr. Ault suggested putting a sign on the door directing them to a shelter. Chief Reese stated that the only designated shelter is the JC Sherriff's Department. Mayor Paris suggested that Chief Reese, Jayne Rhoades or Director of Communications Zach Burton put out a notice that the fire stations are not designated storm shelters.

MS4 Director Richard DeWitt told the Board that there is a problem with standing water along Park Avenue along the railroad tracks. Mr. DeWitt would like to work with CKW to extend the pipe in this area to help the drainage problem. Mayor Paris made a motion to approve Mr. DeWitt to work with CKW to solve this issue, seconded by Mr. Ault. The motion carried. Mr. Murray abstained.

DPW Superintendent Rick Littleton stated that the sewer project is moving along slowly due to the weather but is proceeding.

Project Supervisor Todd Wilkerson stated that the contractors felt they would need to close Earlywood Drive for 1 to 2 days to put in a new pipe for the International Drive Project. Mayor Paris asked about doing work at night if possible. Mr. Wilkerson stated that they could work at night but would prefer not to. Mayor Paris made a motion to allow this to be done at night if possible, seconded by Mr. Murray. The motion carried.

Planning Director Krista Linke asked all departments to post flyers promoting the "Smoke on the Square" BBQ competition in their offices. Ms. Linke also stated that they are selling t-shirts for this event.

Street Commission Steve Compton stated that they have finished several hundred feet of sanitary sewer line working with the DPW; they are also working on storm drains. Mr. Compton stated that they also have been mapping and locating old catch basins, and have found an additional 500 in the last 30 days. Mr. Compton told the Board that he has been speaking with Work One about a project involving college bound students. Work One will pay students to help with mapping. The first employee can start next Thursday if the contract is approved. Mayor Paris made a motion to approve this contract subject to approval by our attorney, seconded by Mr. Ault. The motion carried.

Mayor Paris passed out copies of a proposed Canary Creek Ditch agreement to Board members. The Mayor stated that this project could be completed in the next 12 to 18 months. Mayor Paris stated that it will be done in phases. City Attorney Rob H. Schafstall is to review the proposed agreement.

Mr. Ault asked the Planning Department to have someone look into a large pile of dirt and debris piled up at the corner of Lynhurst and Younce Street which has been there for several months.

Mayor Paris brought up the issue of tree removal at North Main Street in front of Fifth Third Bank. The Mayor stated that Fifth Third's corporate offices initiated the removal of trees. City arborist Jim Farr spoke to Fifth Third officials about the condition of the trees.

ADJOURNMENT

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 6/17/2011

Approved by the Board of Works: 6/21/2011