

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
April 19, 2011

Opening

Mr. Ault called the regular meeting of the Board of Public Works and Safety to order at 9:00 a.m. in City Hall.

Roll Call

The roll was called and Mayor Paris was absent, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Chief James Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Sexton and MS4 Coordinator Richard DeWitt, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton, Administrative Assistant Kathy Cragen and City Attorney Robert H. Schafstall.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Consent Agenda

Mr. Ault presented the consent agenda for approval

1. Approval of Minutes from meeting held April 5, 2011
2. Approval of Claims
 - o Payroll for April 8th in the amount of \$283,466.12
 - o Police Pension Death Benefit in the amount of \$6,000.00
 - o #041111 RDC-TIF in the amount of \$405.00
 - o #041011 Sewer Utilities in the amount of \$23,894.73
 - o #040911 BOW Utilities in the amount of \$131,096.74
 - o Payroll Overtime Hourly for April 8th in the amount of \$1,370.92
 - o Payroll Overtime Salary for April 8th in the amount of \$10,131.10
 - o #041611 Sewer Utilities in the amount of \$934.00
 - o #051211 RDC-TIF in the amount of \$206,968.35
 - o #041511 BOW Utilities in the amount of \$52,358.14
 - o #041311 Buy-Out in the amount of \$88,401.68
 - o #041811 Sewer Utility in the amount of \$19,779.34
 - o #041911 BOW Meeting in the amount of \$47,697.37

Mr. Murray made a motion to approve the consent agenda as presented, seconded by Mr. Ault. The motion carried.

OLD BUSINESS

Request for Cross Walk Signs by Community Park; Request Speed Limit verification on King Street

Petitioner did not appear. Tabled

Request for Approval of Simplex Grinnell Service Solution Contract

City Attorney Rob H. Schafstall stated that Simplex Grinnell had agreed to provide the additional insurance coverage required by the City. Mr. Murray made a motion to approve seconded by Mr. Ault. The motion carried.

Request Approval for “Run for Relief”, a 5K Fun Run/Walk Saturday, June 18, 2011, to Benefit St. Rose of Lima School and The Indiana National Guard Family Relief Fund – Tabled from last meeting.

Mr. Ault told the Board that this request was being removed since the petitioners have agreed to use the Park’s recommended route along the Greenway Trail.

Mr. Murray brought up the matter discussed at the March 22, 2011 meeting, a Request for a “No U-Turn” or a “No Commercial Trucks” sign posted at or near 296 E. Jefferson Street, which was tabled. Chief O’Sullivan reported that he had not received any calls from Mr. Million nor had any patrol officer reported witnessing the reported activity taking place. Mr. Ault made a motion to table this matter until further information was gathered, seconded by Mr. Murray.

Offer for 400 S. Main Street

Mr. Ault made a motion to table until the next regular meeting, seconded by Mr. Murray. The motion carried.

NEW BUSINESS

Ray’s Trash Quarterly Report

Ms. Britter Matthews-Cook offered to answer questions about the recent quarterly report. Planning Director Krista Linke stated that she would like Ms. Matthews-Cook to ask her drivers to make sure that the lids of the decorative trash cans downtown are placed properly after emptying the contents.

Request Permission to Use the Parking lot on the North side of the Law Enforcement Building at 1 Caisson Drive, Friday, August 19th and Saturday, August 20th for the Go Kart Race

Ms. Teresa McClure of Boys and Girls Club asked to use the city parking lot at 1 Caisson Drive for the go kart race. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Request “Children at Play” sign, and 20 m.p.h. speed limit around Basketball Court in Cumberland Trails Subdivision

Mr. Ronald Phillips, VP of Homeowners Association came forward, and asked the Board if they would put up “Children at Play” signage, and reduce the speed limit in the area of Dakota & Cumberland to 20 m.p.h. Project Supervisor Todd Wilkerson stated that the state is no longer approving “Children at Play” signs. A discussion was held. Mr. Phillips also asked if there was

something that could be done concerning people going through their subdivision trying to reach the high school. Street Commissioner Steve Compton stated that they could put up a no outlet sign, but he did not know of anything else that could be done. No action was taken.

Requesting Noise Ordinance Variance for “Relay for Life” on April 23rd from 6:00-11:00 p.m. with live music –Franklin Elk’s Club #1818 & Request Noise Ordinance Variance for Elk’s Club #1818 Luau on June 18th from 7:00-11:00 p.m. with live music

Resident Stan Brown speaking on behalf of the Elk’s Club #1818, requested noise variances for both of the events. Mr. Murray made a motion to approve both requests, seconded by Mr. Ault. The motion carried.

Request Approval for restricting E. Court Street and S. Water Street pedestrian and vehicle traffic directly in front of the Hazelett Building located at 25 E. Court Street for approximately 90 days for completion of construction

Mr. Bill Bemis came forward and explained that construction work would necessitate restricted access to the sidewalks and the parking spaces directly in front of the building at 25 E. Court Street for approximately 90 days. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Request Approval of Route for a Children’s Miracle Network 5 K Run on Saturday, May 14th beginning at 9:00 a.m. – Sigma Alpha Epsilon Fraternity

Mr. Nate Blair requested permission to hold a 5K run on City streets. A discussion was held and Mr. Blair agreed to use the Greenways Trail 5K route.

Request Permission for a 2 day street closure to repair/rebuild the railroad crossing on Monroe Street by Franklin College – Legacy Construction

Street Commissioner Steve Compton stated that he had received a request from Legacy Construction for a two day street closure at the railroad crossing on Monroe Street near Franklin College. Mr. Ault made a motion to approve, seconded by Mr. Murray. The motion carried.

Request Permission and Funding for a Farmer’s Market sign

Ms. Megan Sweany from Discover Downtown Franklin asked permission to use the Jackson Street parking lot for this seasons Farmers Market and asked for permission to install a permanent sign on the northeast corner of the parking lot advertising the Farmers Market. She also asked if the City would be willing to pay for the sign. A discussion was held. Ms. Sweany also asked that the Board waive the \$200.00 fee for sign permit. A discussion was held. Mr. Ault made a motion to authorize the installation of the sign and to waive the fee, seconded by Mr. Murray. The motion carried.

Request Approval of Extinguishment of Right-of-Way Easement

Senior Planner Joanna Myers explained that the utility easement is no longer needed by the City. A discussion was held. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Acceptance of Bids for Acquisition Project – Demolition Phase (04-05-11)

Senior Planner Joanna Myers stated that this is group of bids is for the removal of foundations: City Attorney Rob H. Schafstall read the bids: Brusco LLC \$7,300.00 for both 591 E. King

Street, and 201 Young Street; Beaty Construction, Inc. \$5,800.00 for 591 E. King Street, and \$3,850.00 for 201 Young Street. Mr. Murray made a motion to approve Beaty Construction, Inc., bid subject to approval by the City Attorney, seconded by Mr. Ault. The motion carried.

Study Reroute of Roaring Run

Project Supervisor Todd Wilkerson explained that the selection committee selected DLZ Corporation to perform the reroute study. Mr. Wilkerson stated that the intention is to find the best route possible to reroute Roaring Run east of the railroad tracks. Mr. Murray made a motion to approve hiring DLZ Corporation to complete this study, seconded by Mr. Ault. The motion carried.

Other Business

Mr. Ault stated that at last night's Council meeting Franklin College student Dylan Hodges came forward asking for a noise variance for the Lambda Palooza party on April 30th, from 6:30-10:30 p.m. Mr. Ault made a motion to approve the request, and stated that the music will be directed toward the campus, this motion was seconded by Mr. Murray. The motion carried.

Executed Grant Agreement for Office of Community and Rural Affairs, State Community Development Block Grant Program Disaster Recovery Fund EDS #A192-11-DR1A-09-121 for Flood Recovery

Clerk Treasurer Janet P. Alexander requested retro-active approval to sign the above named grant document between the City of Franklin and the State of Indiana reimbursing us for our 25% match of selected flood related projects. Mr. Ault made a motion to approve the Clerk Treasurer signing this document; this was seconded by Mr. Murray. The motion carried.

Department Reports / Staff Reports

Police Chief Tim O'Sullivan and Deputy Chief Tennell referenced a complaint from residents on Scarlett Court concerning parking restrictions. This was a matter of concern during the last administration and a dispute has arisen due to tickets being issued by patrol officers to cars parked in the cul-de-sac. Chief O'Sullivan, Steve Compton and Todd Wilkerson were asked to review the existing signage and make a recommendation at the next meeting.

Cemetery Sexton Richard DeWitt stated that the new truck was in at a cost of \$24,952.00, and he needs permission to pick up a check to pay for it. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Mr. Ault reported complaints he had received concerning the alley between Time Out Bar and McGinn Tool and Engineering from residents living behind the bar who are unable to get in and out of their apartment due to cars parking in the alley. Mr. Ault would like the Street Department to put up "No Parking" signs in the alley, and would also ask the Police Department to monitor the alley and take appropriate action when warranted.

Clerk Treasurer Janet P. Alexander reminded the Department Heads about the new indemnification guidelines and asked them to remember to list / report upcoming contracts and special events. Questions should be e-mailed to John Auld, the City Attorney and herself.

The Clerk Treasurer also reminded everyone that there will only be one Board of Works meeting next month on May 10th. Ms. Alexander also asked all Department Heads to e-mail her their schedules for the next two weeks to plan meetings with Mr. Auld to discuss the indemnification guidelines and discuss department specific concerns.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 10:15 a.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 4/29/2011

Approved by the Board of Works: 5/10/11