

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
March 8, 2011

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:00 a. m. in City Hall.

Roll Call

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Chief James Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Sexton and MS4 Coordinator Richard Dewitt, Planning Director Krista Linke, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Administrative Assistant Kristi Bruther, and City Attorney Robert H. Schafstall.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Paul Burris the pastor of the First Mount Pleasant Church requested permission to distribute materials for the church from the side walk. It was explained that the City's Ordinance does not allow the distribution of materials along the streets and sidewalks.

Franklin resident, Mrs. Gerta Martin, requested that the City take steps to improve the drainage along the railroad behind her home on Park Avenue to prevent the accumulation of water. Mr. Murray reported that he lives adjacent to Ms. Martin's property and has seen the standing water. A discussion was held. Mayor Paris explained that this matter will be taken under advisement.

Franklin resident, David Stahl, requested that the City maintain the alley and prevent vehicles from driving through the grassy areas around his property near Palmer Park.

Consent Agenda

Mayor Fred Paris presented the consent agenda for approval.

1. Approval of Minutes from meeting held February 22, 2011
2. Approval of Claims
 - o Pension Payroll for March 8, 2011 in the amount of \$59,509.94
 - o #021411 Buy-Out in the amount of \$1,916.88
 - o #022611 Sewer Utilities in the amount of \$74,923.22
 - o #022411 BOW Utilities in the amount of \$40,940.52
 - o #030111 RDC-TIF in the amount of \$27,821.16
 - o #030511 Sewer Utilities in the amount of \$33,802.46
 - o #030411 BOW Utilities in the amount of \$77,407.25
 - o #030711 Sewer Utilities in the amount of \$17,964.94
 - o #030611 RDC-TIF in the amount of \$33.38
 - o #030211 Buy Out in the amount of \$7,017.18
 - o #030811 BOW Meeting in the amount of \$72,698.11

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mr. Murray. The motion carried.

NEW BUSINESS

Request to Reconsider Code Violation Charge of \$400.00

Franklin resident, Kathy Harlow asked the Board to waive ordinance violation fees in the amount of \$452.06 for trash removal from her property. She stated that she did not receive the notice because it had been mailed to an address in Owensboro, Kentucky. She claimed that the trash was put out for the trash collectors, but that the trash was inaccessible from the road due to easement work being done in the same area by the utilities company. A discussion was held. Mayor Paris, made a motion to approve the request to waive the violation charge, seconded by Mr. Ault. The motion carried.

Request to Host Street Dance Friday, August 19, 2011 (8:00 p.m. to 10:30 p.m.); Request to Host Grand Prix Go Kart Race on Saturday, August 20, 2011 (9:00 a.m. to dusk)

Teresa McClure the director of the Franklin Boys and Girls Club requested permission to host a Street Dance on Friday, August 19, 2011 from 8:00 p.m. to 10:30 p.m. and to host the Grand Prix Go Kart Race on Saturday, August 20, 2011 from 9:00 a.m. to 9:30 p.m., which includes numerous street closures.

The street closures on Friday, August 19, 2011 from 5:00 p.m. to 11:00 p.m. for the dance include the following:

- Monroe Street from Home Avenue west to Jackson Street (including Jackson)
- Wayne Street from the alley west of Main Street to the alley west of Home Avenue
- Water Street from Wayne to Jefferson Street
- East Court Street from Jefferson Street south
- West Court Street from Jefferson Street south
- South Main Street from Monroe to South Street

Street closures the race on Saturday, August 20, 2011 from 5:00 a.m. to 9:30 p.m include the following:

- Monroe Street from Home Avenue west to Jackson Street
- Wayne Street from the alley west of Main Street to the alley west of Home Avenue
- Water Street from Wayne to Jefferson Street
- East Court Street from Jefferson Street south
- West Court Street from Jefferson Street south
- Franklin City lot behind KeyBank for seating
- South Main Street from Monroe to South Street

Street closures of the same streets are requested from 7:30 a.m. to 12:00 noon on Sunday, August 21, 2011 for clean up.

It was noted that the INDOT detour for the Home Avenue bridge repairs will impact this route. The Mayor directed Mrs. McClure to contact Megan Sweany with Discover Downtown Franklin regarding the Saturday Farmer's Market. The City Attorney requested that the City follow-up with the City's insurance carrier to verify appropriate insurance coverage. A discussion was held. The Board indicated that the concept is approved, but will wait to make final approval pending the discussions with the insurance carrier. Ms. McClure offered to explain the circumstances of the pending tort litigation but the Mayor discouraged her from sharing the details.

Request for “No Parking this Side” sign, which currently sits in the right-of-way at 291 E. Monroe Street, to be moved approximately 30 feet west

Franklin residents Scott and Michelle Graham were not present, but the Mayor presented the request to move the “no parking this side” street sign 30 feet west from its current location at 291 E. Monroe Street. Mayor Paris, made a motion to approve the request, seconded by Mr. Ault. The motion carried and the Street Department was directed to move the sign accordingly.

Request for Approval of Narcotics Division SOP 1.3

Police Chief O’Sullivan presented revisions to the Narcotics Division Standard Operating Procedure Section 1.3 and requested approval. A discussion was held. The City Attorney suggested changes to the last paragraph of the document presented. The Chief agreed to the changes he proposed. Mr. Ault made a motion to approve the Narcotics Division SOP 1.3 with the revisions requested by Legal Counsel, seconded by Mr. Murray. The motion carried.

Department Rank Structure

Police Chief O’Sullivan explained that he does not plan to fill the current vacant Captain’s post. A discussion was held. No action was taken or required.

Detour of Bridge 503 to Johnson County

Project Supervisor Todd Wilkerson presented a detour plan for Bridge 503 (Home Avenue) and requested approval. The anticipated start date is April 1, 2011. The detour includes South Street to Main Street to Monroe Street. Mr. Murray, made a motion to approve the planned detour, seconded by Mayor Paris, subject to the condition that alternative detours may be necessary in one-day intervals, such as the day of the Go Kart Race. The motion carried.

Request for Approval of Revised Right-of-Way Permit Application

Project Supervisor Todd Wilkerson presented the Revised Right-of-Way Permit Application and requested Board approval. Mayor Paris, made a motion to approve the application, seconded by Mr. Murray. The motion carried.

OTHER BUSINESS

Tree Board Ordinance Draft

Mayor Paris presented the revisions and changes to the current Tree Board ordinance and Tree Care Manual. He requested that the members review the document and provide feedback to the Council.

Mayor Paris introduced Joe Kelly with INDOFF to provide the Board with information on the proposed ten-month pilot program for the purchasing of office supplies to reduce costs for the City. A discussion was held. The matter was tabled until the next meeting to allow Department Heads to provide feedback.

Clerk Treasurer Janet Alexander presented a request for payment number 14 from Bill Burd for Fire Station #23. Mayor Paris explained that this work has not been completed; therefore, the request for payment is not authorized and will remain tabled.

Project Supervisor Todd Wilkerson requested approval of the Cannon Four credit application to allow work on the large plotting machine in the Planning and Engineering Departments. Mayor Paris made a motion to approve, seconded by Mr. Murray. The motion carried.

Clerk Treasurer Janet Alexander explained that Franklin Taxi has requested a renewal of their franchise license which expires March 16, 2011. Mayor Paris, seconded by Mr. Murray, made a motion to approve the Franklin Taxi request to renew their Franchise License. The motion carried.

Department Reports / Staff Reports

Street Department

Steve Compton asked the Board whether he could transfer an exercise machine currently stored at the Street Department to the Bargersville Fire Department. He provided photos of the machine. Chip Orner stated that the item had been declared surplus and offered for sale at public auction. Because of this the City may donate it to another government agency. The Board stated that Bargersville Fire Department would need to provide something to us accepting the donation.

Mr. Compton told the Board the oil tank located at the old Street Department location will be moved to the new location today.

Planning Department

Planning Director Krista Linke requested that the Board authorize the Letter of Support for a grant application between Marion County and Johnson County Health Department. Mr. Ault, seconded by Mr. Murray, made a motion to authorize the Mayor to sign the letter of support.

Park and Recreation

Parks Superintendent Chip Orner presented pictures from Province Park which flooded again over the weekend. The damage was due to the high speed water flow through the parks. Safety surfaces, landscaping, and gravel lots were washed away. Trees and asphalt parking lots were damaged. Mr. Orner indicated that the Parks Department budget does not have the sufficient funds to cover these repairs. The estimate of damages is \$25,000. A discussion was held. The Board directed Mr. Orner to research alternative solutions such as permanent safety surfaces and possibly relocating the playground equipment. Mr. Orner announced that the Community Clean-up Day is scheduled for Saturday April 2, 2011.

Public Comments

Franklin resident Gary Moody shared his thoughts on the flooding issues.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 10:40 a.m. The next meeting is scheduled for March 22, 2011 at 9:00 a.m.

Respectfully submitted,

Janet P. Alexander

Clerk Treasurer

Enrolled: 3/16/2011

Approved by the Board of Works: 3/22/2011