

**Board of Public Works and Safety
Regular Meeting Minutes
July 16, 2012**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:15 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Barnett offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mr. Jim Crane came forward to discuss the plan to develop an urban hardwood forest in the flood buy-out area adjacent to Greenlawn Cemetery. Mr. Crane stated that there are specific projects that the City could be working on now including pruning of trees and shrubs, planting grass, and laying out of trails. Parks Superintendent Chip Orner agreed and said that trees can be planted this fall. He also said that Park staff will be removing brush and dead trees from the area soon. City Attorney Gray stated that they continue working with others on the planned purchase of the remaining flood houses but due to foreclosures and other legal issues acquiring the remaining properties is going to take longer.

Mr. Barnett asked whether funding was available to repave South Street. Mayor McGuinness stated that this street is not on the current project list. Senior Planner Joanna Myers stated that they have discussed adding South Street to the planned project list. Mayor McGuinness stated that he does not want to resurface South Street just to have utility companies come in and cut through the street. The Clerk Treasurer stated that an encumbrance of \$86,874.75 to Milestone Contractors is on the books for the South Street repaving project

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 2, 2012
2. Board of Works Claims.
 - o #070412 RDC-TIF in the amount of \$4,824.92
 - o #070612 BOW Utilities in the amount of \$26,567.27
 - o #070712 Sewer Utilities in the amount of \$26,467.73
 - o Payroll in the amount of \$329,563.77
 - o Payroll in the amount of \$616.32
 - o #071612 BOW Meeting in the amount of \$51,383.60
 - o #071512 Sewer Utilities in the amount of \$24,839.12
 - o #071412 Sewer Utilities in the amount of \$871.89

- #071312 BOW Utilities in the amount of \$103,965.37

Mr. Swinehamer made a motion to approve the consent agenda including the minutes of the last meeting, with request that the spelling of Branigin be corrected, and to approve the claims as presented. The motion was seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Old Business

Request for the Designation of a Loading Zone on Water Street in front of the Elk's Club

Resident Nancy Collins gave the members of the board a petition signed by her neighbors in support of the request for a loading zone. Ms. Collins pointed out that local codes support her position. A discussion was held. Mayor McGuinness made a motion to designate the first three (3) parking spaces on the left side of Water Street a loading zone Monday through Friday from 8:00 a.m. to 4:00 p.m. His motion was seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Mr. Swinehamer stated that at the last meeting the Board had selected White's Home Improvement to replace the roof at City Hall. He said that he had spoken to Mr. White and received an additional estimate in the amount of \$3,950.00 to install new gutters.

Mr. Swinehamer asked why Western Southern Insurance was not on the agenda since it was tabled at the last meeting. Mr. Swinehamer invited Mr. Tabeling to the podium. Mr. Tabeling stated that ten (10) employees had purchased insurance products from him. The Clerk Treasurer stated that she has not received any paperwork authorizing payroll deductions. A discussion was held. The Mayor suggested that he, City Attorney Lynn Gray, Clerk-Treasurer Alexander, and Mr. Tabeling should meet to discuss these issues. Mr. Swinehamer made a motion to table, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried and was tabled. The City Attorney encouraged Mr. Tabeling to contact the employees who signed up for coverage to let them know that they do not have coverage yet.

New Business

Discussion concerning blockades in alleyway between Swifty Gas Station and Family Video

Street Commissioner Ron Collins said that he was asked to look at this situation in this alley by the Board of Works members. Mr. Barnett said that he has received many complaints about the alley. Mr. Larry Buck told the Board that if the barricades are taken down he will not be able to get in and out of his shop. A discussion was held. City Attorney Gray stated that the Planning Department should be involved in the discussion. Mayor McGuinness made a motion to table, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The matter was tabled.

Ray's Quarterly Trash Report Ms. Britter Matthews-Cook reviewed the second quarter trash and recycling collection statistics. She explained that during the road project, North Main Street residents will take their trash and recycling to a designated corner for pick up. Mr. Barnett asked Ms. Matthews-Cook to look into reports that some of the trucks have blocked traffic on side streets and drop garbage out on the ground when they toss the emptied cans.

Request Approval of Street Closure of S. Water Street between Jefferson & Madison on August 25th from 2:00 p.m. - 11:30 p.m. for Elks Club Pub Crawl Elks Club House Committee representative Stan Brown explained that the Pub Crawl raises funds for cancer research. Mr.

Brown stated that they would like to close Water Street from Jefferson Street to Madison Street on the day of the event. Mr. Brown stated that the sidewalks will remain open. He requested that the City put up signs on the 24th to let public know when the streets will be closed and asked to increase the time period to 12:00 p.m. to 11:30 p.m. Mayor McGuinness made a motion to approve closing S. Water Street between Jefferson and Madison Street, and to amend the time to 12:00 p.m. to 11:30 p.m., seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Other Business

Update on North Main Street Project Mr. Adam Koontz, the Project Manager with Parsons Brinckerhoff, Inc. gave an update on the North Main St. project. Mr. Koontz stated that Sunesis installed the drainage system on Madison Street, and that it should be re-opened to traffic by August 23rd. Mr. Koontz also stated that the box culvert is installed on Madison up to Main Street. He said that Indiana American Water will begin a utility relocation along N. Main Street at the intersection of Jefferson and Main Street which will need to be closed from one to three nights to allow them to complete this work. Mr. Koontz told the Board that he will need the Board to close North Main Street at Jefferson to Madison Street for a one to three night period starting on July 23rd. He also said that Indiana American Water Company's project should take around 60 days and then Parsons Brinckerhoff will be able to start. He explained that once they start Phase II of the project, the Main Street area will be open to residents only. Mr. Koontz asked the Board if they would like him to provide any additional notifications to the public. He also stated that the park benches will be stored at the Street Department for safe keeping. Mr. Barnett asked if this project would block the area where the Fall Festival is held. Mr. Koontz stated that they should be past the Arcraft and the Willard in time for the fall festival.

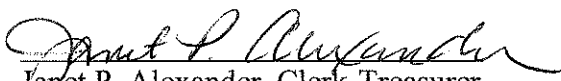
Department Reports / Staff Reports

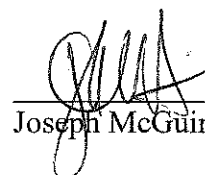
No further reports were given.

Adjournment

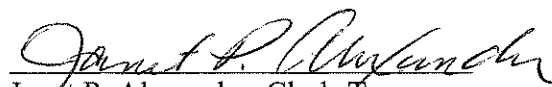
As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:28 p.m.

Respectfully submitted,


Janet P. Alexander, Clerk-Treasurer
Enrolled: 8/01/2012


Joseph McGuinness, Mayor

Attest:


Janet P. Alexander, Clerk-Treasurer