

**Board of Public Works and Safety
Regular Meeting Minutes
June 18, 2012**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:15 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Swinehamer offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Franklin resident Jim Curry asked the Board to change the yellow striping on King Street for the safety of pedestrians. Mayor McGuinness thanked Mr. Curry for his comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 4, 2012
2. Board of Works claims.
 - Payroll in the amount of \$133.88
 - #060912 Sewer Utilities in the amount of \$45,145.59
 - #061012 RDC-TIF in the amount of \$4,030.97
 - #060812 BOW Utilities in the amount of \$138,573.43
 - Payroll in the amount of \$1,475.68
 - Payroll in the amount of \$335,780.04
 - Payroll in the amount of \$425.00
 - Payroll in the amount of \$150.00
 - #061212 BOW Meeting Buy-Out in the amount of \$71.00
 - #061712 Sewer Utility in the amount of \$3,590.60

- #061812 BOW Meeting in the amount of \$100,589.78
 - #061512 RDC-TIF in the amount of \$13,040.65
 - #061612 Sewer Utility in the amount of \$325.06
 - #061512 BOW Utilities in the amount of \$197,319.58
3. Request (1) day street closure of Home Avenue between Jefferson & Monroe Streets to remove 1 dead tree and trimming of 3 other trees - Street Commissioner Ron Collins

Mr. Barnett made a motion to approve each of the consent agenda items as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Old Business

There was no old business to discuss.

New Business

Mayor McGuinness announced the **Request for Acceptance & Execution of Gift Agreement between Michael G. Waugh, Jr. and the City of Franklin**. Senior Planner Joanna Myers explained that the property owner Mike Waugh has indicated that he would like to donate real property located at 501 E. Jefferson Street to the City. The property is located between two former housing lots which were purchased by the city in the flood buyout project. The home that was located there has been demolished. Ms. Myers stated he asked the City to accept responsibility for closing costs of \$450.00. She also asked that the Board designate her as an agent so that she could sign on behalf of the City at the closing. A discussion was held. Mr. Swinehamer made a motion to approve the execution of the agreement, and associated costs, and agreed that Ms. Myers could represent the City in this agreement, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating nay. The motion carried.

Request for Permission to hold Fireworks Display and for a Noise Variance at 4021 Leslie Court. in Knollwood Farms Ms. Stephanie Fuller came forward and told the Board about the firework show she has held on her property for the past two years for the residents of Knollwood Farms. Ms. Fuller stated that she will provide the City with proof that she has the required insurance (a two million dollar umbrella insurance policy), and list the City of Franklin as an additional insured. A discussion was held. Ms. Fuller also requested a noise ordinance variance

extending the hours until 11:30 p.m. Mayor McGuinness made a motion to approve the noise variance until 11:30 p.m. on July 21st, seconded by Mr. Swinehamer. City Attorney Gray stated that she would like the motion to include subject to approval of insurance and subject to burn ban. Mayor McGuinness amended his motion to include these items. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Mayor McGuinness presented the final draft of the proposed **Lease Agreement between the City of Franklin & Franklin College of Indiana, Inc.**, explaining that this lease is for a section of City Hall that is currently unoccupied and unused. This lease will allow Franklin College students to use this area as a coffee shop, juice bar, etc. City Attorney Gray stated that the utilities would be separated if at all possible. Mr. Barnett made a motion to approve the lease and authorize the Mayor to sign on behalf of the Board of Works, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating nay. The motion carried.

Mayor McGuinness presented the purchase agreement between the City of Franklin and Owens Communications for the **Proposed Purchase of Motorola Capacity Plus System - A Handheld Radio Communications System for the Street, Parks, Cemetery and Sewer Departments.** He explained that the current system is about 18 years old and needs to be replaced. DPW Superintendent Rick Littleton stated that the existing radio system completely failed earlier this year. He also stated that it is becoming more difficult to find working parts. A discussion was held. The Clerk-Treasurer explained that the purchase could be made using the Rainy Day Fund appropriation for capital expenditures. She also stated that the Sewer Utility Fund would be tapped for that department's share of the purchase. The Sewer Utility share is \$28,535.00. Mr. Barnett made a motion to approve purchasing the system, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. No members stating nay. The motion carried.

Mayor McGuinness announced **BOW Budgetary Resolution No.: 12-03 - A Board of Works Budgetary Resolution Authorizing an Additional Appropriation.** The Mayor explained that this resolution appropriates the money needed by the Sewer Utility to contribute that agencies share toward the purchase of the radio system from Owens Communications. Mr. Swinehamer made a motion to approve the additional appropriation, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request to Allow 2-Way Traffic on Jackson Street North from Madison to King Street Due to North Main Street Project. Mr. Adam Koontz of Crossroad Engineers stated that they have begun Phase 1 of the North Main Street road project and requested that Jackson Street be changed from a one way street heading north to a two way street starting at Madison Street to King Street until the work on Madison Street is completed. A discussion was held. The Board stated that all property owners in the area will need to be notified. Also signage will be needed to indicate that the street is now a 2-way and that there is no parking allowed on the street. Mr. Swinehamer made a motion to approve the two way traffic on Jackson Street, including the suggested signage, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating nay. The motion carried.

Other Business

City Hall Roof Repair Estimates Mayor McGuinness reminded the Board that there had been wind and hail damage to the roof of City Hall. The damage was reported to Franklin Insurance and they in turn contacted Travelers. An inspection was completed and the adjuster identified condition problems due to age, wind and hail. We received a check in the amount of \$10,000 for repairs. An additional \$5,000 - \$6,000 will be paid upon completion of the repairs. The City's deductible is \$5,000.00. The Mayor explained that bids for the repair have been received. Mayor McGuinness read the quotes to the board members. Mayor McGuinness made a motion to table the discussion until the next regular meeting, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

The Mayor announced the **Drawing for Indianapolis Indians Game Tickets for Wellness Program Participants - Donated by Impact Networking.** Mayor McGuinness drew the names: Chris Gentry, John Gyurky, Kevin Tolloty, Larry Hughes, and Stan Lynn were drawn.

Department Reports / Staff Reports

Sewer Utility / DPW Superintendent Rick Littleton stated that he had been asked by Mr. Barnett to look at sediment collecting under the Young's Creek Bridge on South Street. He stated that they are making progress removing the sediment. Mr. Littleton stated that he has contacted Johnson County officials and asked if they would work with the City to solve this problem. A meeting will be scheduled to discuss this problem.

Planning Department Director Krista Linke asked the Board to adjust the closure of Water Street for "Smoke on the Square", to begin at noon Friday. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Board Member & Clerk Treasurer Comments

Mr. Barnett thanked the department heads for turning in their reports. Mr. Swinehamer concurred.

Mr. Swinehamer asked about the contract between the City of Franklin and **Midwest Deferred Compensation Specialists, LLC to administer a new 457 Retirement Plan** for City employees discussed at the previous meeting. Ms. Gray and Clerk-Treasurer Alexander stated that this item was tabled due to time restraints, and that the contract will come back at the next meeting.

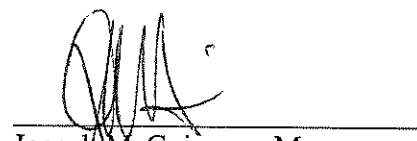
Mr. Swinehamer asked why the event "Run for Rex" was not listed on the agenda. The Mayor explained that the coordinator had been referred to Chip Orner to select the final route before coming to the BOW for approval.

Adjournment

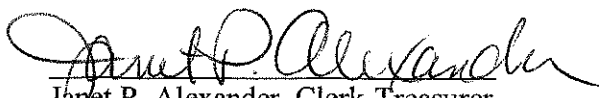
As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:14 p.m.

Respectfully submitted,


Janet P. Alexander, Clerk-Treasurer
Enrolled: 6/29/2012


Joseph McGuinness, Mayor

Attest:


Janet P. Alexander, Clerk-Treasurer

