

**Board of Public Works and Safety
Regular Meeting Minutes
April 16, 2012**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:15 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Barnett offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mr. Shane Clark asked the Boards permission to place a dumpster on the corner of Jackson and Banta in front of 98 Banta Street. He would need the dumpster placed the 17th through 18th. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

- 1. Approval of Board of Works Minutes for April 2, 2012**
- 2. Board of Works Claims.**

- Payroll in the amount of \$309,442.33
- #040712 Sewer Utilities in the amount of \$30,469.03
- #040612 BOW Utilities in the amount of \$59,260.12
- #040412 RDC-TIF in the amount of \$31,454.85
- #041512 BOW Meeting Sewer Utility in the amount of \$6,308.84
- #041612 BOW Meeting in the amount of \$51,438.29
- #041112 RDC-TIF in the amount of \$25.00
- #041412 Sewer Utilities in the amount of \$986.18
- #041312 BOW Utilities in the amount of \$74,384.75

- 3. Request for a Noise Ordinance Variance for Grizzly Grand Prix Lawn Concert –**
This event will be held Saturday, April 28th from 7:00 -11:00 p.m. on the Franklin College Campus.

- 4. Request for a Noise Ordinance Variance for Elks Club Charity Events –** The Franklin Elks Lodge have three requests for events this summer including: a Luau Saturday, July 28th from 6:00 – 11:00 p.m., a Horse Race Party, Saturday, August 11th from 6:00 – 11:00 p.m., and a Pub Crawl to be held Saturday, August 25th from 6:00 – 11:00 p.m.

5. Request Approval of Johnson County Fair Parade Route – A copy of the fair parade map was passed out for approval. The Parade is scheduled for July 14, 2012 at 4:00 p.m. The parade route will begin at the Franklin Community Middle School, proceed East on Banta Street to Walnut Street, south on Walnut Street to Jefferson Street, east on Jefferson Street to Home Avenue, south on Home Avenue to Caisson Drive. The parade will end in the parking lot behind the prosecutor's office (former Franklin Police Department building).

6. Request Approval of MVR Release Form – The form authorizes the City to perform a motor vehicle check on any employee driving a city owned vehicle.

Mr. Barnett made a motion to approve all items listed under the consent agenda, seconded by Mr. Swinehamer. Mr. Swinehamer stated that he would like to disclose that he is a member of the Franklin Elks Lodge. Mayor McGuinness and Mr. Barnett also stated that they are Elks Club members. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Old Business

Johnson Avenue & Kentucky Street Traffic Issues - Police Chief Tim O'Sullivan stated that a speed survey was conducted in this area on April 3rd with the day shift spending a total of 19 hours. They observed 495 vehicles travelling at an average speed of 20.39 mph. Officers conducted one traffic stop which resulted in a verbal warning. The afternoon shift spent a total of 8.5 hours. 341 vehicles were observed travelling at an average speed of 19.95 mph. Officers made 4 traffic stops and issued 4 written warnings. The night shift spent a total of 13.5 hours observing traffic. They observed 129 vehicles travelling an average speed of 19.72 mph. The officer conducted 1 traffic stop and issued a written warning. The percentages of vehicles traveling at less than 20 mph were 42.4%; vehicles traveling between 20-29 mph were 56.8%, and the percentage of vehicles traveling at 30 mph or more was .007%. Chief O'Sullivan does not believe that there is a significant speed issue in this area. Mr. Swinehamer stated that he spent time in this area last week and concurred with Chief O'Sullivan. Mr. Swinehamer does not believe that a stop sign would improve safety in the area. Mayor McGuinness thanked the police department for conducting the speed survey. Mr. Barnett made a motion to deny the request for a stop sign, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion was carried, and the request was denied.

Crystal Graphics Uniform Agreement - Fire Chief John Henderson brought forward a Memorandum of Understanding between the City of Franklin and Crystal Graphics to attach to his first proposal of the Uniform Agreement. Mr. Swinehamer made a motion to approve the MOU, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Mr. Swinehamer stated that at the last Board of Works meeting Mr. Dan Paris talked about flooding issues in Paris Estates. Mr. Swinehamer asked DPW Superintendent Rick Littleton for an update. Mr. Littleton stated that they had conducted an investigation of pipe and root issues. Mr. Littleton stated that there is debris in the pipes. He also stated that there are trees in the easement which the owner has agreed to move. An outside firm has been hired to look at issues, and found other items

in the pipes as well. Mr. Littleton stated that material changes in the pipe were causing rusting issues; they have made significant progress in this area, but still have some issues to work on.

Mr. Barnett told the Board that he and DPW Superintendent Rick Littleton met with Mr. Fred Linville about drainage issues on Commerce Parkway. Mr. Swinehamer made a motion to approve the work that Mr. Linville will be doing at Commerce Parkway and Arvin Drive, and to waive any permit fees, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

New Business

Request to Place Dumpster in alley north of 248 Walnut Street for 3 Days to work on fire damaged home – Mr. Doug Cost of Moore Restoration asked the Board for permission to close the alley north of 248 Walnut Street to work on a home damaged by fire. Mayor McGuinness asked both the Police and Fire Departments if this would cause any issues for them. Both departments stated they did not see any problems with the request. Mr. Cost stated that the dumpster will be in the alley from Wednesday, April 18th through Friday, April 20th. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Permission to Change Name of Linhurst Avenue to Lynhurst Street - Senior Planner Joanna Myers stated that she has been working with the Police Department to update their Law Enforcement data base. Ms. Myers stated that there are two different spellings for the same street. She said that records refer to it as Avenue and as Street. There are also multiple spellings used including Linhurst and Lynhurst. She proposed that the City officially change the name to Lynhurst Street. Mr. Swinehamer requested that the residents on this street be informed about the change. Mayor McGuinness made a motion to change from Linhurst Avenue to Lynhurst Street, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Clerk-Treasurer Janet P. Alexander asked Ms. Myers how this will be put in effect. Ms. Myers stated they will send out notices to all people living on the street, the utilities, the county, and anyone else that should be notified.

Request Permission to Change Moran Street to Circle Drive - Senior Planner Joanna Myers told the Board that properties that are parallel to the railroad tracks in this area are using addresses of Circle Drive. Ms. Myers has checked with the post office and they indicated that it has been Circle Drive for at least 20 years. Ms. Myers is requesting that the road be officially changed from Moran Street to Circle Drive. Mr. Swinehamer made a motion to approve the name change from Moran Street to Circle Drive, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Recommendation of Simon Meadows Ditch Cleaning Maintenance Project Award - DPW Superintendent Rick Littleton stated that they had received two quotes for this project, one from Brusco LLC and the other from Scenic Construction. City Engineer Trent Newport recommended the Board award the project to the lowest responsive and responsible bidder Scenic Construction whose bid was \$17,574.60. Mr. Littleton stated this is an MS4 project. Mayor McGuinness made a motion to approve awarding this project to Scenic Construction, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Permission to Change Speed Limit on Branigan Road West of High School - Police
Chief Tim O'Sullivan stated that a speed study shows that the speed limit is too low for road conditions in this area. A discussion was held. Mr. Swinehamer made a motion to change the speed limit from 30 mph to 40 mph at the first entrance to the high school, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Mr. Swinehamer would also like for this road to be spelled Branigin instead of Branigan since it was named after Governor Roger Branigin.

Other Business

None

Department Reports / Staff Reports

Parks Superintendent Chip Orner asked permission to add a Scaggs mower to the city surplus auction. Mayor McGuinness made a motion to declare the item surplus, and to add it to the auction next week, seconded by Mr. Swinehamer. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Fire Chief John Henderson told the Board that they had several firefighters at the International Firefighter Conference in Indianapolis this week.

Planning Director Krista Linke stated that there would be an informational meeting for the public next Wednesday, April 25th at 6:00 p.m. concerning the North Main Street Project. Ms. Linke also stated that Code Enforcement Officer Rhoni Oliver would take the first hammer swipe at the Carpet Inn (formerly Lee's Inn) Monday, April 23rd at 1:00 p.m. Mayor McGuinness told the Board that the hotel demolition is moving forward. He stated that the pool was removed and that all of the out buildings have been torn down.

Street Commissioner Ron Collins stated that a letter from INDOT is expected concerning the new traffic signal on Highway 31 in front of the Street Department building. INDOT intends to put a loop in for the light. Mr. Swinehamer made a motion to approve INDOT's request subject to arrival of the letter, and authorized the Mayor to sign on behalf of the Board, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Mr. Collins asked the BOW to pay charges for a second dumpster that is located at the old garage at 951 Hamilton Avenue. Mr. Swinehamer made a motion to table until the Mayor has a chance to review the history, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The matter was tabled.

Fire Chief Henderson requested that the Board declare a siren currently located on a pole above Fire Station 21 surplus. This particular siren was taken out of service when the new system was installed. A discussion was held. Since the auction add has already been finalized no action was taken.

Adjournment

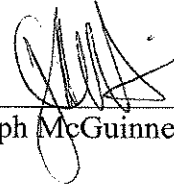
As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:02 p.m.

Respectfully submitted,



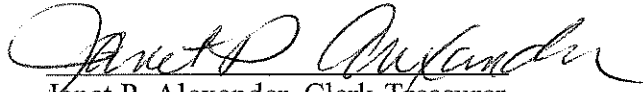
Janet P. Alexander, Clerk-Treasurer

Enrolled: 5/2/2012



Joseph McGuinness, Mayor

Attest:



Janet P. Alexander, Clerk-Treasurer