

**CITY OF FRANKLIN
OFFICE OF THE CLERK-TREASURER**

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BOARD OF PUBLIC WORKS & SAFETY

Tuesday, January 11, 2000

MINUTES

TIME: 10:00 A.M.

PLACE: City Council Room

Voting Members Present:

Norman P. Blankenship, Presiding	Mayor
Joseph Ault	Member
Stephen D. Hougland	Member

Voting Members Absent: None

Non-Voting Members Present:

Jeffrey R. Bergman	City Planner
John Borges	Police Chief
David Denslaw	City Attorney
Richard Hughes	Street Commissioner
Rick Littleton	Supt. W.W. Treatment Plant
Jerry L. Ott	City Engineer
Brenda Poe	Sewer Office Manager
Mark T. Webb	Supt. Greenlawn Cemetery

Non-Voting Members Absent: None

No one from the media was present.

MINUTES OF THE PREVIOUS MEETING

After the Invocation and the Pledge of Allegiance, the Mayor deferred the review of the prior meeting minutes to Stephen Hougland the only current member of the Board of Works who was a member of the prior Board of Works. Mr. Hougland examined the Minutes from the December 14, 1999 meeting and made a motion to accept the minutes as presented. Joseph Ault seconded the motion. The motion passed unanimously.

APPROVAL OF CLAIMS

A motion was made by Stephen Hougland, seconded by Joseph Ault, and passed unanimously to approve the following claims: 16413 - 16425, 16561 – 16732, 9000 – 9016 (12-17-99) 9000 – 9009 (12-31-99), 2595 – 2602, & 2603 – 2642

OLD BUSINESS

Jack Wilkins: Requested a change in commercial truck usage of Forsythe Street. The area is considered a “mixed-use” area. The Mayor directed Jeff Bergman to draft a letter to the industries involved, asking them to use alternative truck routes, reminding them that speed laws will be enforced on that route and ask for their cooperation. The Mayor asked Jeff Bergman to look into the installation of a sidewalk along Forsythe Street to join the Greenways Trail. Mr. Hougland suggested that the City Engineer, Mr. Ott approach the State Highway department

BOARD OF WORKS MINUTES

DATE: January 11, 2000

Page 2 of 4

with a request to improve the signage on State Road 44, directing trucks to the truck route and to explore the installation of a stop light at the entrance to the truck route.

Jeff Bergman and Jerry Ott discussed the development of a truck route ordinance. Jeff will ask the Plan Commission to take the matter up on their agenda.

Richard Russell: Requesting a "Pull off" in front of his house for better mailbox accessibility. Mr. Russell did not appear. Jeff Bergman explained the citizen's request to the Board. The Board asked the City Engineer to look at this location and make a recommendation. Motion made by Joseph Ault, seconded by Stephen Hougland and passed unanimously to table this matter until additional information can be provided. (Tabled)

Glendon Cline: Requesting handicap parking space in front of her home. Ms. Cline did not appear. Jeff Bergman explained the citizen's request to the Board. The Board asked the City Planner to contact the homeowner. Motion made by Stephen Hougland, seconded by Joseph Ault and passed unanimously to table this matter. (Tabled)

NEW BUSINESS

Mike Waugh: Appeared and requested the City allow the placement of a dumpster on a Franklin City parking lot next to the Deer Building. Contingent upon the installation of a rubbish shoot and orange barrier fence, a motion was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously to allow this request through April 3, 2000.

Jennifer Ridge: Jay Link, the new owner of the Deer Building, appeared and requested the Board approve changes to the south entrance of the building. He proposed eliminating four parking spaces, two on either side of the entrance and two directly on the opposite side to allow the creation of a walkway from the street. Mr. Link presented a drawing of a planned decorative front to the building. Mr. Link offered to discuss purchasing the parking lot from the city. The Mayor requested that the City Engineer and the Planning Director review the area and the owner's plan. Motion made by Joseph Ault, seconded by Stephen Hougland and passed unanimously to table this matter until the next meeting of the Board of Works. (Tabled)

Mr. Gilbert Smith: Mr. Smith had appeared last evening at the City Council meeting and was asked by the Mayor to appear today. Mr. Smith cited several concerns about his neighborhood – cars and other vehicles illegally parked, possible junked or abandoned vehicles, and a concern that there are more apartments than allowed in the building at 298 North Home. The city ordinance concerning cars parking will be examined to determine what if any action can be taken by local law enforcement. The Board recommended that Mr. Smith work with his councilman, Joe Ault and the at large council members to develop an ordinance for consideration.

The Board of Works took a short recess at the conclusion of this discussion.

Planning Department:

- Recommended that the Board of Works appoint Joe Csikos as the new staff planner. Salary requested is \$32,000 to \$34,000 after six months. Motion to accept was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously. The employee will start February 26, 2000. The Planning Director asked that the employee be allowed to start in the middle of a week. Stephen Hougland moved to amend the motion contingent upon the

BOARD OF WORKS MINUTES

DATE: January 11, 2000

Page 3 of 4

Planning Director and the Clerk-Treasurer to work out the details concerning the start date, this motion was seconded by Joseph Ault and passed unanimously.

- Requested permission to make an offer to a new administrative assistant to start as soon as possible. Motion to accept was made by Stephen Hougland, seconded by Joseph Ault and the Mayor abstained. The motion passed.
- Final Plat Acceptance for Jefferson Pointe and Dedication of Public Improvements for Jefferson Pointe subdivision and the East Jefferson Street Extension: Stephen Hougland expressed concerns about approving an application, which is not complete at this time. Albert Stout the owner of the area addressed the Board of Works concerning the status of the project. Move to table the request was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously. The request was tabled until the next Board of Works meeting. (Tabled)
- Approval of street signs for the Franklin Place Apartments: Jeff Bergman submitted a check from the complex owners for \$100.00 for two street signs at \$50.00 each. The check number 57002 dated 12-27-99 from Herman Associates, Inc. Move to accept was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously.
- Approval of the street light proposal for Jefferson Estates Commercial Park: Stephen Hougland expressed concerns about the lighting proposal. The Mayor wants to improve on the standards. Motion to table was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously. (Tabled)

City Attorney: Legal Department Contract (s) – Dave Denslaw, City Attorney reports that he has spoken to Andy Wood, the Parks Board Attorney and Lynnette Gray counsel for the Planning Commission and the Board of Zoning. Both attorneys have agreed to continue serving in their current capacities. He has been working with Rob Schafstall, Jr. the former City Attorney to assure a smooth transition. Mr. Denslaw had planned to present contracts for legal services today, including the City Engineer's contract, but is not prepared to do so. He requested that the matter be tabled until the next Board of Works meeting. Motion to table was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously. (Tabled)

City Engineer: City Engineer Contract will be presented at the next Board of Works meeting. Motion to table was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously. (Tabled)

Medical Leave of Absence - The Mayor announced that the medical leave of absence policy for civilian city employees is a matter he wants the Board of Works to review and discuss. He would like to improve on the employees' ability to accumulating sick days.

DEPARTMENTAL REPORTS

Sewer Department: Brenda Poe asked the Board to approve the hiring of Holly Johnson, a current employee of the Parks Department, to take the vacant position in the Sewer Department. Motion to accept was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously.

Mrs. Poe also asked the Board to approve a contract signed for computer system disaster recovery. Motion to allow the Mayor to sign the contract was made by Stephen Hougland, seconded by Joseph Ault and passed unanimously.

Street Department: Richard Hughes reported that he is still looking into the new city signage and has spoken with Rick Littleton about new employee identification cards.

BOARD OF WORKS MINUTES

DATE: January 11, 2000

Page 4 of 4

City Engineer: Jerry Ott provided report titled Franklin City Engineer's Status of Tasks Period Ending January 7, 2000. Member Hougland and the Mayor recommended that Jerry Ott and Jeff Bergman contact the developer and the homeowner at Black Oak Court, Oak Leaf Manor to resolve the drainage problem.

Waste Water Treatment Plant: Mr. Littleton reported that he would have a report for the Board at the next meeting concerning the status of the odor problem.

Franklin Fire Department: Fire Chief Mike Herron announced that he had received a resignation from Mike Pruitt, leaving an opening for a fire fighter. The Fire Merit Board will proceed with filling the vacancy. Kyle Brooks the new training officer has moved to five days.

Cemetery: Superintendent Mark Webb did not have a report.

Franklin Police Department: Police Chief Borges reported that he had openings for both police officers and civilian employees. The city wide radio system is still in the works.

City Attorney: Reports that a few lawsuits are pending. There appears to be a few cases that have not been moving along. He will keep the Board posted.

Mayor: The Mayor noted that the Board of Works meeting might move to Tuesday evening to be more accessible to the public. Also the mayor reminded the department heads to be mindful of their responsibility to the corporation – the City of Franklin.

As there was no further business to come before the Board of Works, the meeting was adjourned.

Norman P. Blankenship, Mayor

Janet P. Alexander, Clerk-Treasurer
Secretary to the Board of Works