CITY OF FRANKLIN

55 W. Madison Street, Franklin IN 46131

MINUTES OF THE BOARD OF WORKS

Tuesday June 27, 2000

Time: **6:00 P.M.** **Place:** **City Council Room**

Presiding: Norman P. Blankenship, Jr., Mayor

Present: Stephen D. Hougland, Board

Joseph R. Ault, Board Member

Non Voting Members

Mr. Jeffery R. Bergman	Ms. Brenda Poe
Chief John Borges	Mr. Mark T. Webb
Chief Michael Herron	Ms. Janet P. Alexander, Secretary
Mr. Richard Hughes	Mr. David A. Denslaw, Attorney
Mr. Rick Littleton	Mr. Jerry Ott, Engineer

Media: No one from the media was present at this meeting

After the Invocation and the Pledge of Allegiance, Mr. Hougland made a motion to approve the minutes of the June 13, 2000 meeting as distributed. Mr. Ault seconded this motion. The motion passed.

The Clerk Treasurer presented the claims for approval: 18975 –18985, 19130 – 19251, and 3074 –3107 & 90000 – 90014. Mr. Hougland made a motion to approve the claims presented; Mr. Ault seconded the motion and the motion carried.

OLD BUSINESS

City Resolution Concerning Pedestrian Sidewalks In Bridge Construction This item was not listed on the agenda but had been discussed at the Board's last meeting. Mr. Bergman has prepared a draft regarding Bridge Construction for the County Commissioners. Mr. Hougland Made a motion to table this item until the next meeting, seconded by Mr. Ault. Motion passed. Tabled

Drainage Improvement Knollwood Farms Mr. Denslaw, City Attorney with the assistance of Jerry Ott, City Engineer prepared a maintenance agreement between the City and Mr.& Mrs. Cornell. Mr. Ault made a motion to approve the agreement prepared by the Attorney. Mr. Hougland seconded. The Clerk Treasurer and the City Attorney will coordinate finalizing the agreement with the homeowners.

Bid Selection for UV Disinfection Equipment Jeff Ponist with Commonwealth Engineering reported to the Board of Works that he and Rick Littleton recommend that the Board of Works reject both Trojan Technologies Inc., and Wedco Ideal Horizons bids, and suggest that the Board re-bid the UV Disinfection Equipment. Mr. Hougland made a motion to re-bid the project, seconded by Mr. Ault. Mr. Ault made a motion to reject the bids, seconded by Mr. Hougland. Both motions passed.

HR Unlimited / Human Resource Consulting Proposal Mr. Denslaw submits a proposed contract between Mitch Ripley and the City of Franklin for Human Resource Services. The

Attorney asked for guidelines concerning the final compensation arrangement. The Mayor will speak with Mr. Ripley. Mr. Hougland made the following motion – “I move that the Board authorize the Mayor to negotiate on the Board’s behalf, in regard to the matter of the compensation on the consulting agreement”, seconded by Mr. Ault. The motion passed. This matter was tabled pending the outcome of the Mayor’s conversation with Mr. Ripley. Tabled

50/50 Sidewalk Program Mr. Ott summarizes a general plan that would allow homeowners wishing to repair their sidewalk, to be given a packet outlining the specifications. The homeowner would solicit bids from contractors according to these specifications. The resulting bids would be delivered to the City according to the State Board of Accounts guidelines, and then the Board of Works would review the bids. General administration of the proposed sidewalk project would come from the Street Department. With Board authorization, the Street Commissioner could open and evaluate bids and make recommendations to the Board of Works at their regular meeting.

The Board questioned whether the duty of inspection should fall on the Street Department or the Planning Office. According to Mr. Bergman, inspection of finished sidewalks will require specialized training.

The City Attorney, City Engineer and Clerk Treasurer will contact the Indiana Association of Cities and Towns, to discuss specific items of concern regarding this plan.

Mr. Ott plans to include sidewalks in the overlay bid next month. The Mayor made a motion to table this discussion until next meeting. Mr. Ault seconded the motion. The motion passed. Tabled

Progress Report on Westview Drive Lighting Proposal Mr. Ott reports that he has not made contact with Tim Umbaugh from Cinergy. Mr. Ault made a motion to table this issue. Seconded by Mr. Hougland. Motion passed. Tabled.

Clarification regarding the towing of abandoned vehicles from private property Chief John Borges recently met with local towing companies and negotiated a $45 per tow and an agreement to waive the storage fee until the towing company is legally able to send the vehicle to auction. Mr. Borges reported that in a fourteen-month period – the City towed 100 vehicles. The City Attorney and the Chief will meet to draw up an agreement between the City and the towing companies. The Mayor recommended that the police department budget $4,500.00 for towing these vehicles. The owners would be required to pay all charges if they want the vehicle back. Concerning private property – landlords are required to mark the vehicle and wait 72 hours before having the vehicle towed. If the vehicle owner does not retrieve the vehicle, the wrecker company can come back to the City for reimbursement for the tow. The City then can attempt to collect the debt from the vehicle owner. City Attorney David Denslaw and the Chief will collaborate on recommended policy to address this problem. Motion to table made by Mr. Ault, seconded by Mr. Hougland. Motion passed. Tabled.

NEW BUSINESS

Whispering Ponds Mr. Don Mundorff appears to present a petition from the residents of Whispering Ponds Retirement Community requesting the Board to permanently close the street at the point where Dakota Drive meets Pelican Drive. A petition signed by 81 homeowners of the addition was presented. The petition was not signed by twenty residents - five who declined for various reasons and fifteen others whom they were unable to contact. The request was made due the volume of traffic, and high speeds through the neighborhood. A discussion was held. Mr. Hougland made a motion to remand this issue to the City Planner and to the Plan Commission and Mr. Bergman is directed to contact Mr. Mundorff when this matter is scheduled for consideration by the Plan Commission. The next meeting is scheduled July 18th at 7:00 p.m. Mr. Ault seconded the motion. The motion carried.

Timetable for Submitting Items to Board of Works and City Council Mayor reminds everyone that items submitted for Council or Board of Works must be in by close of business on the Tuesday prior to the meetings.

Grant Contracts JCASA – John Borges announces that the City of Franklin, Police Department has received two grants $375.00 for Justice Enforcement Grant for car cameras, and $4,600.00 for prevention for the Dare Program. The City Attorney reviewed the contacts. Mr. Borges will get signatures from the County Commissioners. Mr. Ault made a motion to sign the agreement. Mr. Hougland seconded. Motion passed.

STAFF REPORTS

Mr. Jeffrey Bergman

- Mr. Bergman requests signatures of the Board of Works to approve the Franklin United Methodist Community Master Plan. Mr. Hougland made a motion to sign the plan presented by Mr. Bergman, seconded by Mr. Ault. Motion passed. The Board signed the Plan.
- Mr. Joe Csikos, Staff Planner presented to the Board, a proposed Truck Route Plan for the City of Franklin. Discussion held.

Ms. Brenda Poe No report

Mr. Richard Hughes Reported that he is still looking into the request made by the residents of the Oakleaf Subdivision for “No parking on one side of the street”. . Mr. Hughes still needs to speak with two residents. Mr. Bergman confirmed that the streets are twenty eight (28) foot wide. Mr. Hougland made a motion to table this matter. Mr. Ault seconded. Motion passed. Tabled.

Mr. Ott

- Certified Road Inventory as of 1999 – Mr. Ott received a letter dated May 18th 2000 from the State of Indiana certifying the road Inventory confirming 78.39 miles of roads within the City limits. Steve Williams the former City Engineer informed Mr. Ott that an additional 2.5 miles of road exist in Deer Run but because of an annexation issue this mileage was not submitted. Mr. Ott will submit this additional mileage at the end of this year.
- Branigin Way / Boulevard Project- Mr. Ott provided an outline to the Board which has been given to the Plan Commission, recommending a community task force involving stakeholders who would organize to consider the issues and make suggestions to the Plan Commission. Discussion held. Mr. Ott describes this as a multi phase project.
- Provides report - titled *Franklin City Engineer’s Status of Tasks Period Ending June 23, 2000*.
    - Angela Jennings – This resident’s problem was resolved by her neighbor correcting the drainage problem.
- Larry Nun’s request for Sewer Extension

- Annual Pavement and Overlay Project – Bids for Public Works project. – To advertise by July 28, 2000. A spreadsheet was provided to the Board detailing the projects considered. This may include some sidewalk repair and replacement. North Main should be added to the list.

Mr. Rick Littleton No report

Mark Webb No report.

Chief Michael Herron No report

Chief John Borges Observations from the Police Department: 1. The new traffic light at Marsh Grocery – the stop lines seem to be set too close to the intersection making it hard to see the light. 2. At the same location - Circle Drive and N. Main -The signage restricting the left turn might be more visible if hung from the traffic light. 3. The yield sign at Schoolhouse and Main Street might be replaced with a "Don't Block Traffic" sign. Mr. Hougland moved that the Board instruct the Street Commissioner to make the suggested signage changes. Seconded by Mr. Ault. Passed. The Mayor also mentioned the stop line at South Street and Old 31, that the line is in front of the crosswalk. He was not certain that if the line was moved whether drivers could see traffic from the South.

COMMENTS

The Elks Lodge has asked to close the alley between Water and Main Street on July 15, 2000 from 9:00 p.m. until midnight. Mr. Ault made a motion to approve the request. Mr. Hougland seconded this motion. The motion passed.

The Mayor asked Mr. Bergman about the issue of adding street trees and sidewalks as public improvements. This had been tabled until June 13th and had not been discussed. Mr. Bergman indicated that this matter should be tabled indefinitely.

The Clerk Treasurer provided a form and memorandum asking for information about all telephone lines in each department.

As there was no further business to come before the Board of Works, the meeting was adjourned at 8:25 p.m.

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Norman P. Blankenship, Jr., Mayor

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Janet P. Alexander, Clerk-Treasurer
Secretary to the Board of Works

Enrolled July 6, 2000
Approved by the Board of Works _______________