

CITY OF FRANKLIN

55 W. Madison Street, Franklin, In 46131

MINUTES OF THE BOARD OF PUBLIC WORKS & SAFETY

Tuesday February 27, 2001

Time: 6:00 P.M. Place: City Council Room

Presiding Norman P. Blankenship, Jr., Mayor

Present: Stephen D. Hougland, Board Member
Joseph R. Ault, Board Member

Non Voting Members Present:

Chief John Borges	Mr. David Weir
Mr. Richard Hughes	Mr. David Denslaw, Attorney
Mr. Rick Littleton	Mr. Jerry Ott, Engineer
Mr. Mark Webb	Ms. Janet P. Alexander, Secretary

After the Invocation and the Pledge of Allegiance Mr. Hougland made a motion to approve the minutes of the meeting held February 13, 2001 as presented, seconded by Mr. Ault. Motion carried.

The Clerk Treasurer presented the following claims for approval: Fifth Third Bank 21986-22108, Heartland Bank 3726 – 3756. Mr. Ault made a motion to approve the claims as presented. Mr. Hougland seconded this motion. The motion passed.

OLD BUSINESS

Dakota Drive Review: Moved to staff reports.

Cemetery Cannon: Mr. Ault has received no new information from the state museum. Motion made to table by Mr. Hougland, seconded by Mr. Ault. Motion Passed.

NEW BUSINESS

Request for speed limit signs in Deer Run Subdivision: Moved to staff reports. Mayor Blankenship asked Richard Hughes to contact resident David Young regarding his request for speed limit signs to be placed in the Deer Run subdivision.

Oakleaf Estates and Ebony Court: Discussion held. Mr. Weir and Mr. Denslaw will send a letter to the homeowners requesting each resident to agree to the easement specified by the Plan Commission. Motion to table made by Mr. Ault, seconded by Mr. Hougland. Motion passed.

Fire Department to N. Main Street to US 31: Mr. Ott will meet with INDOT and the Fire Department next week to discuss possible options. This item is moved to staff reports

Hudson Commercial Park: Mr. Rob H. Schafstall acting as the City's counsel in this matter addressed Board. In 1999 Mr. Hudson requested that the Board of Works allow a waiver of the paving requirement prior to acceptance of his plat. The agreement between Mr. Hudson and the Board was that Mr. Hudson agreed to sell a lot and use the proceeds to pave the street. To date the street has not been paved contrary to this agreement. Mr. Schafstall suggested several options that the Board could employ to

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resolve the problem. A discussion was held. Mr. Hougland made a motion to authorize Mr. Schafstall as the acting City Attorney in this matter to proceed to "deem the agreement breached, and to vacate the street beyond Pro-Max along the Hudson property but not the adjoining properties, seconded by Mr. Ault. Motion passed.

Ebony Circle Oakleaf Estates: Ms. Michelle Kucer, President of the Oakleaf Estates Homeowners Assoc., appeared on behalf of the homeowners who requested that their street be dedicated as a public street. Mr. Weir restated his earlier comments and reported the recommendations of the Plan Commission to the Board of Works. Ebony Circle was constructed as a private street to City standards with the exception of the right of way width. Upon dedication the City would then be responsible for maintenance of the street. Mr. Weir stated that he understands that the City has been removing trash and clearing snow on that street. The Plan Commission reviewed this request and recommended that the street be dedicated providing that the homeowners agree to allow for 10-foot roadway maintenance easements on each side of the pavement. Mr. Weir also told Ms. Kucer that the Board of Works requested that Planning Dept. staff obtain 100% consensus from the residents to allow the required easement prior to acceptance of the street. The Board suggested that the homeowners could hire a civil engineer or a land surveyor to prepare an amended plat showing the road and the easements which should be signed by each homeowner; or the association could get an attorney to review this request and prepare an instrument that would be attached to the existing plat or to each deed to insure that as property is transferred that everyone would be aware of the 10-foot easement and the street dedication. The Mayor stated that the City's terms would be written out and provided to the homeowner's association. Mr. Weir and Mr. Denslaw will prepare this document. Ms. Kucer asked the Board for signage to be placed on the street including: Caution Hearing Impaired Resident, and Children at Play. Mr. Hughes will make a recommendation to the Board regarding the requested signage. Mr. Ott recommended that a sign stating, "Dead End No Outlet" be placed at the entrance.

Police Merit Commission Elections: The Board requested that the Police Department hold an election for Police Merit Commission representatives. Mr. Borges stated that Police Merit Commission Elections would be held on March 28, 2001 from 8:00 a.m. to 4:00 p.m. pursuant to the guidelines. Motion to approve by made by Mr. Hougland, seconded by Mr. Ault. Motion passed.

STAFF REPORTS

David Weir

- Bonar Group has scheduled their first meeting Tuesday March 27, 2001 at 3:00 p.m. at the Planning Department. The Committee includes Mr. Ault, representing the Board of Works, Mr. Phillips and Mr. Martin from the Plan Commission, Mr. Hughes, & Mr. Weir.
- The new sewer hook rates have been posted pursuant to the City Ordinance No. 01-03 effective March 29, 2001.
- His department is developing a list of Franklin homeowners associations.
- Planning Department has been developing a plan for a fixed-point transportation route through Johnson County in cooperation with Access Johnson County.

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Brenda Poe No report.

Richard Hughes No report.

Jerry Ott

- Requested that the Board authorize the Mayor to execute a contract between the City and M & M Development for a drainage problem repair at West and Madison Street. Motion made to allow the Mayor to execute the contract made by Mr. Ault, seconded by Mr. Hougland. Motion passed.
- Branigin Boulevard Task Force requests the services of a traffic engineer to complete a traffic study to be submitted to INDOT for approval. Mr. Ott explained that the anticipated movement of traffic along Monroe and Jefferson Street would be required by INDOT. This information would help the Task Force with their process. The study proposed by A & F would cost \$15,000.00. The Mayor asked if the Task Force could obtain bids from other vendors for this study. Mr. Hougland made a motion to authorize the Mayor to review a presentation by Mr. Ott and Mr. Weir with a revised method of completing this traffic study for a lot less money and to authorize him to execute upon approval of a vendor, seconded by Mr. Ault. Motion passed.
- Jefferson Street Bridge over Hurricane Creek is out for public comment. The deadline for comments is March 13, 2001. Mr. Ott sent a letter with the Mayors signature requesting a public hearing on this project.
- Tracy Miles Road intersection with State Road 44- does line up with the entrance to Camelot. Mr. Ott stated that he is still discussing the crosswalk striping with Mr. John Ayres of INDOT. Mayor Blankenship expressed his concern for the safety of the crossing guard and children crossing at this area.
- Board of Works Resolution for the sidewalk program will be on the agenda the next Board meeting.
- Bids for concrete, fuel oil, and bituminous materials, will be advertised and Mr. Ott plans on opening these at the first meeting in April.

Mr. Littleton No report.

Mr. Webb No report.

Chief Borges No report.

Mrs. Alexander Stated that budget preparation guideline dates are in the works.

Mr. Denslaw

- Asked that Department Heads contact his office when they catch typographical errors in documents prepared by his office.
- Efficient Lighting - Police & City Court Construction Retainage - The Clerk Treasurer issued a check that was forwarded to their attorney with a release.
- Reported that he has not received a response to his letter from Larry Williams.
- He reported to Chief Borges that the bill for a video provided by the Police Department has been submitted to Superior Court II for payment.

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MAYOR & BOARD MEMBERS COMMENTS

- Human Resources - Personnel Manual meeting was held Monday with Department Heads and staff . More meetings are scheduled.
- The Mayor asked Mr. Hughes about his progress on replacing the brick wall at Main Street and Jefferson. He stated that he is still waiting on information from Mr. Snyder. Mayor Blankenship wants project to start this spring or summer.
- He also asked Mr. Ott about the North Water Street alley project. Mr. Ott stated that he will be attending an Elks Club meeting to speak to the club about assisting financially on this project.
- The Mayor mentioned that he has received complaints from citizens about parking on Walnut Street up to Banta particularly during snow removal. Parking is permitted on only one side of this street. Mr. Weir is reviewing this matter.
- Mayor Blankenship and Representative Woody Burton will represent the City of Franklin Saturday May 19, 2001 at Victory Field during "Franklin Night at Victory Field".

As there was no further business to come before the Board of Works, the meeting adjourned at 7:26 p.m.

Respectfully submitted,

Janet Alexander, Clerk Treasurer
Secretary to the board of Works
Enrolled 3/8/01

Approved by the Board of Works on the _____ day of March, 2001

Norman P Blankenship, Jr., Mayor