

CITY OF FRANKLIN

55 W. Madison Street, Franklin, In 46131

MINUTES OF THE BOARD OF PUBLIC WORKS & SAFETY

Tuesday March 13, 2001

Time: 6:00 P.M. Place: City Council Room

Presiding Norman P. Blankenship, Jr., Mayor

Present: Stephen D. Hougland, Board Member
Joseph R. Ault, Board Member

Non Voting Members Present:

Chief John Borges	Mr. David Weir
Chief Michael Herron	Mr. David Denslaw, Attorney
Mr. Richard Hughes	Mr. Jerry Ott, Engineer
Mr. Rick Littleton	Ms. Janet P. Alexander, Clerk Treasurer
Mr. Mark Webb	

After the Invocation and the Pledge of Allegiance Mr. Ault made a motion to approve the minutes of the meeting held February 28, 2001 as presented, seconded by Mr. Hougland. Motion carried.

The Clerk Treasurer presented the following claims for approval: Fifth Third Bank 22109-22245, Heartland Bank 3756 – 3789. Payroll 02-23-01 90000 – 90018 and Payroll 90000 – 90005. Mr. Hougland. moved to approve the claims as presented. Mr. Ault seconded this motion. The motion passed.

OLD BUSINESS

Cemetery Cannon: Mr. Ault has received no new information from the state museum. Motion made to table by Mr. Ault, seconded by Mr. Hougland. Motion passed.

Oakleaf and Ebony Court – Request for Street Acceptance: Mr. Weir reported that he sent a letter to the homeowners association requesting each resident to agree to the easement specified by the Plan Commission and outlining options. Mr. Ault seconded by Mr. Hougland made a motion to remove this item from the agenda until a response is received from the associations. Motion carried. Removed

Hudson Commercial Park: This item of business has been referred to the Common Council. Motion to remove made by Mr. Hougland, seconded by Mr. Ault. Motion carried. Removed

NEW BUSINESS

Deer Run Subdivision - Request to reduce the speed limit from 30 mph to 20 mph: Mr. David Young of 210 Acorn Road appears and requests that the Board consider reducing the speed limit in the neighborhood. The additions affected include Deer Run, Deer Trace and Oakleaf. Mr. Young provided the Board with a petition signed by residents supporting this request and listing as justification the number of small children in each household. The Mayor made a motion to table this request pending a review by the Plan Commission, Street Department and Police Department, seconded by Mr. Hougland. Motion carried.

Sigma Alpha Epsilon: Mr. Craig Tucker a student at Franklin College residing in the SAE Fraternity House located at 800 East Monroe St., appears to request the Boards permission to fire a small 25 millimeter

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black powder cannon owned by the fraternity. Mr. Tucker stated that the cannon is used to shoot newspaper confetti on special occasions. His organization has been informed that the sound made by the cannon is in violation of the City's noise ordinance. Mr. Tucker stated that the cannon is shot at all college football games, and during Greek preference night and initiation night. He asked for permission to fire the cannon on these occasions. The Mayor stated that a review of the ordinance would be required. Mr. Ault requested a list of the dates that the fraternity would fire the cannon each year. The Mayor asked Mr. Tucker to provide the dates and times the cannon will be fired. Mr. Hougland seconded by Mr. Ault made a motion to remove this item pending review. Motion carried.

G & H Wire – Mr. Kirk Flowers: No one appeared. Mr. Ault seconded by Mr. Hougland made a motion to table. Motion carried.

Stuart Fire Prevention Service: Mr. Stuart Bridges reviewed the charges for maintenance and replacement of the City's fire extinguishers and self-contained breathing apparatus. Mr. Bridges filed his Uniform Conflict of interest Statement with the Clerk Treasurer, which was accepted by the City Council at their last meeting. Mr. Hougland seconded by Mr. Ault made a motion to renew the annual service agreement. Motion carried.

Firefighter Arthur Schlangan: Mr. Schlangan appeared and requested a clarification of the vacation policy of the fire department. Mr. Schlangan has been employed by Fire Department since January 1989 and is currently in his 13th year of service. Mr. Schlangan believes that he may be eligible for four weeks vacation at this time. He stated that he believes that the department policy has been interpreted in different ways by different administrations. The fire department policy in question reads as follows:

43-0-0 VACATIONS AND FIRETIME

43-0-1

1 TO 5 YEARS		2 WEEKS (6 WORKING DAYS)
6 TO 12 YEARS		3 WEEKS (9 WORKING DAYS)
13 TO 20 YEARS		4 WEEKS (12 WORKING DAYS)
OVER 20 YEARS		5 WEEKS (15 WORKING DAYS)

WORKING DAYS APPLIES TO PERSONNEL WORKING ON A 24 HOUR SHIFT

Mr. Schlangan asked the Board to review the policy and to determine when firefighters should be considered eligible for four weeks vacation. Fire Chief Michael Herron stated that the policy requires firefighters to complete the 13th year prior to receiving four weeks vacation. Mr. Denslaw stated that if an employee only becomes eligible for two weeks of vacation following the completion of his first year, as he reads the policy, logic and consistency would dictate that the completion of the sixth, and thirteenth would be required prior to receipt of the additional week of vacation. Mr. Schlangan pointed out that the policy of the Franklin Police Department and the Fire Department are not equal. Chief Herron agrees that the policy may be confusing and that this policy and others need to be rewritten. Mr. Ault made a motion to take this matter under advisement and to table until the next meeting, seconded by Mr. Hougland. Motion carried. Tabled.

BetzDearborn / ArvinMeritor: Mr. Greg O'Bryant a technical specialist with BetzDearborn and Bob Williams with ArvinMeritor appear to request that the Board of Works allow BetzDearborn to install ¾ " input and output discharge meters at the ArvinMeritor plant in Franklin. Mr. O'Bryant provided information to the Board supporting this request. Discussion held. Mr. Ault seconded by Mr. Hougland made a motion to table. Motion carried. Tabled.

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Introduction to Proposed Resolution 01-08: Sidewalk Repair and Replacement Resolution: Mr. Hughes questioned what the Board's Policy would be concerning sidewalks that cross driveways. The Mayor stated that certain circumstances could require Board approval on a case-by-case basis. Mr. Hougland recommended that pre construction meetings should be held to iron out specific details of each job. Specific requests for installation or repair of sidewalks would be made to the Street Department. Payments would be made to the Clerk Treasurers Office. A fund would be created specifically for this purpose. Mr. Ault seconded by Mr. Hougland made a motion to table.

American Consulting Inc. (ACE) Fire Station Project Report: Fire Chief Michael Herron presented maps and information to the Board concerning the study conducted by American Consulting concerning recommended ideal locations for a future fire station. The Board asked Chief Herron to provide miniaturized versions of the maps presented. Mr. Weir asked the Chief to make this presentation to the Plan Commission. Mr. Hougland made a motion, seconded by Mr. Ault to remove this item. Motion carried. Removed.

Items to be Bid for 2001-2002: Mr. Ott stated that he is preparing to advertise for bids for motor fuels, diesel & gasoline, ready mix concrete, fuel, asphalt patching materials, stone and sand. Mr. Ott intends to advertise for and receive bids at the April 10, 2001 Board of Works meeting.

OTHER BUSINESS

Discussion of Ordinance No. 98-24 An Ordinance Providing for Purchasing Guidelines:

Mr. Hougland made a motion to recommend that the City Council amend Ordinance No. 98-24 to increase the purchasing threshold to \$50,000.00 from \$25,000.00. Mr. Ault seconded this motion. Motion carried.

STAFF REPORTS

David Weir

- Dakota Drive progress – No new information
- Vacation of alley at 901 Walnut Street
- Interviewing firms for Comprehensive Plan

Richard Hughes

- Received letter from Johnson County Highway Director John Price concerning proposed roadwork planned by the County, along Graham Road County Road 225 East north of County Road 300 North along Canary Ditch. This work includes the construction of a 6' wide stone shoulder and a guardrail 4' from the edge of the pavement. A portion of the road in question is within the City limits. The letter stated that the City of Franklin share would be \$3,490.81 or (second page \$3,511.35). Discussion held. Mr. Hougland made a motion to table this matter until March 27, 2001 and requests a representative from Johnson County Highway to appear to explain the project, seconded by Mr. Ault. Motion carried. Tabled.

Jerry Ott

- Reviews Status of Tasks

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- INDOT re: Permission from INDOT to allow the City to arrange installation of traffic signal control device available to the Fire Department – he does not have estimates for cost. He has received a list of electrical contractors who are approved to do this type of work.
- Included a recommended pavement markings provided by INDOT for crosswalk striping.
- Drainage projects 1 Water Street Alley – he met with the Elks Club Trustees who will be speaking with adjoining property owners 2. West St. & Madison St. improvements to commence within a few weeks. 3. Black Oak Court – Oakleaf Detention Pond – he will be meeting with Board of Directors March 22, 2001.
- Branigin Way Task Force will present their recommendations to the Plan Commission April 17th.
- 2000 Pavement Program – Home Ave. work order change – reducing the Milestone contracts by \$13,530.00. Mr. Ault made a motion to approve the change order (#2), seconded by Mr. Hougland. Motion carried. Approved

Mr. Littleton

- Presented Dunlap & Company application #2 for payment for construction work on the Bio-Solids Treatment Facilities for \$214,859.60 and Commonwealth Engineering – two invoices totaling \$22,394.00.

Chief Herron

- No report.

Mr. Webb

- No report.

Chief Borges

- Asked the Board to change the Police Rules and Regulations in Section II ADMINISTRATION, IIa., RATIO OF RANK, page 1-3 of the Franklin Police Rules and Regulations. Mr. Ault made a motion seconded by Mr. Hougland to change the ratio of rank from 25% to 35%. Motion carried.

MAYOR & BOARD MEMBERS COMMENTS

Mr. Hougland asked City Attorney Mr. David Denslaw about an inquiry made by an attorney representing Mr. Larry Williams pursuant to his request that the City make an exception to our Wastewater ordinance and allow him to report to the sewer billing office the water usage from a meter that he would have installed on his well. Mr. Denslaw agreed that he did receive a phone call concerning this matter but stated that to date there has not been any follow-up on this matter.

Mr. Hougland stated the following for the record, "It would seem somewhat likely that in the next few weeks Mr. Williams and his attorney will appear before this Board requesting that we grant him the same privileges we accord others even though it seems to be in violation of our ordinance as are the existing exceptions.

I would submit therefore that it is in the best interest of the sewer billing office, the sewer utility in general and the Board of Public Works and Safety for us to discontinue the current residential exceptions to the ordinance and to disallow as a matter of policy any further exceptions. If we fail to do so it is reasonable to expect that the number of requests for similar relief will grow.

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I would move that we contact the customers currently excepted from the ordinance and notify them of our intent to rescind the exception that they currently enjoy. And further that if they can show just cause why this questionable exception should continue that they have 30 days to appear before this Board and present their case. And should they fail to do so (or convince the Board if they do) that they should expect that their billing would be prepared as per the current ordinance beginning with the first billing after 60 days from this date.

Mr. Ault seconded this motion. Motion carried.

The Mayor stated that a letter should be sent to the residents concerned and that this matter will be placed on the agenda for both March 27, 2001 and April 10, 2001.

Clerk Treasurer Mrs. Janet P. Alexander

- Indiana American Water Company, Inc. notified the City that they have installed five new hydrants at the City of Franklin's request, and retired and replaced one hydrant. Each hydrant costs \$33.29 per month. The City currently has 561 fire hydrants in service at an annual cost of \$18,675.69.

Mayor Norman P. Blankenship

- Stated that he has received a letter from the Johnson County Highway Department Director John Price concerning the King St. Bridge.
- Branigin Way Task Force has completed their work
- Mayor Blankenship and Representative Woody Burton will represent the City of Franklin Saturday May 19, 2001 at Victory Field during "Franklin Night at Victory Field". He will try to get a block of tickets for City employees
- Commended Franklin Police Officers, Assistant Police Chief Steven Hood, Officer Joe Dillion, Officer Steve Hardwick, Officer Christopher Tennell, and Johnson County Sheriffs Deputy Tim White for successfully resolving a hostage situation March 1, 2001 in Knollwood Farms.
- Announced that the current class members of the Indiana Law Enforcement Academy are raising money for Special Olympics – Law Enforcement Torch Run – The Mayor will accept donations to go to this effort.
- Announced that March 11, 2001 marks the 89th anniversary of the Girl Scouts of the USA

The Mayor also asked for updates on the following pending projects:

- Brick Wall at the corner of Main and Jefferson – he asked Mr. Hughes to contact Harold Colson the former owner of Central L & M concerning this project.
- Arvin Road Guard Rail – Mr. Ott to include this with the Hurricane Road project.
- Antique Lighting Project for the City in tandem with Branigin Way project – Mr. Ott has this on his list
- Owens Illinois Railroad Project – Mr. Ott has been told that the signage is at the street department.
- Knollwood Farms signage on opposite sides of the street – Mr. Weir stated that this has been assigned to Mr. Joe Csikos
- TEA-21 Grant – Mr. Weir stated that the first meeting would be March 27, 2001 at 3:00 p.m.. This has been posted and the media have been notified. The members serving on this committee

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include Mr. Jim Martin, Mr. Joseph Ault, Mr. Chris Phillips, Mr. Richard Hughes and Mr. David Weir.

The Mayor's effort to raise money to assist a Franklin High School Student to travel to Washington D.C. is ongoing. The Street Department has raised \$160.00 for this child.

As there was no further business to come before the Board of Works, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Janet Alexander, Clerk Treasurer
Secretary to the board of Works
Enrolled 3/21/01

Approved by the Board of Works on the _____ day of March, 2001

Norman P Blankenship, Jr., Mayor