City of Franklin
Minutes of the Board of Works and Safety

City Hall
55 W. Madison St.
Franklin Indiana 46131

Tuesday May 15, 2001 @ 6:00 P.M.

Presiding Officer: Mayor Norman P. Blankenship

Members Present:	Mr. Joseph R. Ault	
	Mr. Stephen D. Hougland	
Non-Voting Members Present:	Mr. John H. Borges	Police Chief
	Mr. David A. Denslaw	City Attorney
	Mr. Michael Lewis	Assistant Fire Chief
	Mr. Richard Hughes	Street Commissioner
	Mr. Rick Littleton	Wastewater Utility Superintendent
	Mr. Jerry Ott	City Engineer
	Mrs. Brenda Poe	Sewer Billing Office Manager
	Mr. Mark Webb	Cemetery Superintendent
	Mr. David Weir	Planning Director
	Mrs. Janet P. Alexander	Clerk Treasurer

No one from the media was present at this meeting.

After the Invocation and the Pledge of Allegiance, Mr. Ault, seconded by Mr. Hougland made a motion to approve the minutes of the April 24, 2001 meeting as distributed. The motion carried.

The Clerk Treasurer presented the following claims for approval: Fifth Third Bank 22668-22714, Heartland Bank 3886 – 3897. Payroll of 05-04-01 and 1st Quarter Reports 90000 – 90006 and 90050 – 90059. Mr. Ault moved to approve the claims as presented. Mr. Hougland seconded this motion. The motion passed.

Branigin Boulevard Project: Mayor Blankenship requested that the agenda be amended to allow the City Engineer Mr. Jerry Ott to report to the Board concerning the traffic study recommended by the Branigin Boulevard Task Force and the Plan Commission. The Mayor made this request in consideration of the large number of citizens who had come to the meeting with concerns about the City's plans in regard to the Branigin Way project. Mr. Ott introduced Mr. William J. Fehriback, P.E. of A & F Engineering Co. The City Attorney stated that he has examined the contract submitted and did not have any concerns. The Attorney did request that the firm supply multiple copies of the final report to be distributed upon completion. Mr. Ault asked Mr. Fehriback how long the traffic study would take. Mr. Fehriback stated that upon notice to proceed his company would finish the traffic counts within 12 days and take 45 days to write the report. Mr. Hougland made a motion to follow the City Engineers recommendation and request the completion of the traffic study, with a caveat of allowing the Mayor signature authority contingent upon approval of the funding by the Common Council. Mr. Ault seconded this motion. Motion carried.

OLD BUSINESS

Cemetery Cannon: Mr. Denslaw stated that he spoke with Mr. Dale Ogden who informed him that the State Museum had other projects which are higher priorities than the Cannon Project at this time and indicated that the Museum would respond to the City after Memorial Day. Mr. Ault made a motion to table this matter until the June 12th meeting, seconded by Mr. Hougland. Motion carried. Tabled.

Deer Run Speed Limit and Stop Sign Request: Mr. Weir reported that 20 mph speed limit signs and the posting of a four way stop has been completed. Mr. Ault made a motion to remove this item, seconded by Mr. Hougland. Motion carried. This item is removed.

Final Review Resolution No. 01-08 Sidewalk Repair / Replacement Resolution: City Attorney Denslaw stated that the Clerk Treasurer and the City's insurance provider John Auld recommend that insurance liability for contractors installing sidewalks in the City provide proof of insurance up to $1,000,000.00 per occurrence. Mr. Ott stated that this would not be necessary for the Class II Projects. The City Attorney stated that this was a recommendation and that the decision is up to the Board. Mr. Ault suggested a standardized waiver. The Mayor asked that the Board accept the resolution as presented. Mr. Ault made a motion to approve the Resolution and adopt the provisions in Appendix A. - excluding the references from 2.1 thru 2.6. (Renaming 2.7 & 2.8 to 2.1 and 2.2). The Mayor seconded this motion. Mr. Hougland voted Nay. The motion carried. Resolution and attached Specifications For Sidewalk Construction Within The City of Franklin are approved.

Discussion of Ordinance No. 89-19- Schedule of Rate & Fees: Mr. Hougland, seconded by Mr. Ault made a motion to table this until the next meeting. Tabled

Franklin Lakes – James Bryant's request to reduce speed limits in the Franklin Lakes addition: Request to add four way stop signs at North Shore Boulevard, Franklin Lakes Boulevard, and at Franklin Lakes and Shore Line Lane. Mr. Weir reported that he supports the resident's request and added a four way stop at Pin Oak Lane and North Shore Boulevard. Mr. Weir stated that he would not recommend that the Board grant the request to reduce speed limits at this time. Mr. Ault, seconded by Mr. Hougland made a motion to adopt the recommendation of the Planning Director to install four way stops and to leave the speed limit at 30 mph at this time. Motion carried. Mr. Weir was directed to send a letter to the Homeowners Association informing them of the Board's decision and stating that the speed limit issue could be revisited.

Ransdell Drive Hydrant Update: Assistant Fire Chief Lewis reported that the requested fire hydrant has been installed on Ransdell Drive and that the residents will be given the opportunity by Indiana American Cities Water to hook on at their request. Mayor Blankenship made a motion to remove this item from the agenda, seconded by Mr. Hougland. Removed.

NEW BUSINESS

Simon Meadows – Susan Morical and Mark Muse: Request for the installation of speed limit signs and deaf children signs for this addition. Requested that the Planning Director and Street Commissioner review this area. Ms. Morical asked the Board about the legality of a helicopter landing in residential neighborhoods in the City of Franklin. The Mayor asked for the tail number of the craft. Mr. Ault made a motion to table, seconded by Mr. Hougland. Motion carried. Tabled until May 29, 2001.

During this presentation the Mayor stated that he wants the Planning Director and or the Street Commissioner to survey the neighborhoods to determine which do not have speed limit signage.

Mr. Larry Nun - 600 Galahad Drive – Request to remove a sidewalk: Mr. Nun asked to remove a sidewalk that runs along his property. Mr. Weir agreed with Mr. Nuns request. Mr. Hougland, seconded by Mr. Ault made a motion to approve the request. Approved.

Glendale Addition – Daniel Grass – request to reduce speed limits: Mr. Grass presented a petition signed by all the residents requesting no outlet signs and 20 mph speed limit signs. Mr. Ault seconded by Mr. Hougland made a motion to approve the installation of 20 mph speed limits in the addition. The Mayor will research other options for the area.

Bacon Veneer, Inc.: Mr. Weir stated that Bacon Veneer has asked to have their company name added to the directional signage off of U.S. 31 into the commercial areas. Mr. Weir stated that Hendren is still on the directional signage and should be removed. The Mayor made a motion to approve the request, seconded by Mr. Hougland. Motion carried. The Mayor directed the Street Commissioner and Planning Director to bring a revised sign format back to the Board. *This matter will be on the next agenda in relation to improvements in industrial park signage.

Casting Technologies – Request for Evaporation Credit: Mr. Bruce Shire the General Manager of Casting Technologies and Greg O'Bryant with Betz Dearborn. Mr. Littleton, Wastewater Treatment Plant Superintendent asked for time to review this request. Mr. Hougland made a motion to table, seconded by Mr. Ault. Motion carried. Tabled until May 29, 2001.

Rumpke Report: Mr. Greg Littleton the regional manager and Terri Littleton appear to requests an increase in the house count by 200 effective June 1st. Mr. Hougland, seconded by Mr. Ault made a motion to approve the increase to 6200. Motion carried. The Rumpke representative acknowledged that there have been more problems with the trash pickup. Also the Educational Materials requested by the Board to be supplied to residents is nearly ready for distribution. Mr. Rick Littleton, the Wastewater Treatment Plant Superintendent stated that Rumpke has agreed to be one of our major sponsors of the annual Heritage Festival and that Todd Fleck of Rumpke has been visiting local schools with the Solid Waste District Reps educating students on garbage reduction and recycling.

The Mayor called for a five-minute recess following this presentation.

Human Resources Consultant – Mitch Ripley: The Mayor introduced Mr. Ripley who reviewed the highlights of the proposed Personnel Manual. The Mayor stressed that any sections involving paid benefits and or compensation must be passed in conjunction with the salary ordinance. Areas of interest include modifications in the progressive discipline policy pages 25 – 26, employee appeal process page 27, employee benefits section, funeral leave, personal leave, hours of work for full time (35 – 37.5 per week) and short term disability. Tabled until May 29th. The Mayor asked Mr. Ripley to provide job descriptions to him as soon as possible so they may be distributed to the Board Members for review.

Discussion of I – 65 & State Road 44 Fence Removal: Mr. Hougland made a motion to table this matter, seconded by Mr. Ault. Motion carried. Tabled until May 29th

STAFF REPORTS

Planning Department, Mr. David Weir

- Update on Comprehensive Plan – the Contract is under review and should be ready for introduction May 29th and adoption June 12th
- Indiana Department of Natural Resources reviewed our Flood Plain Ordinance and request that this document be amended by July 2, 2001.
- Request from Jeff Street Lounge for information about out of door seating guidelines. The Planning Director is directed to research this matter with INDOT and Excise. He will ask for a proposal from the vendor.

Sewer Billing, Ms. Brenda Poe No report.

Street Commissioner, Mr. Richard Hughes

- Has not reached the bricklayer concerning the installation of the new wall. The Mayor asked him to write to the contractor if he was not able to reach him by telephone.
- The stop bars were installed in the Deere Parking Lot

City Engineer, Mr. Jerry Ott
Reviews his report titled Status of Tasks

1. Project at West Adams & Madison St. is 99% complete.
2. Stated that he has received the specifications on gasoline but is still waiting for information about the diesel fuels.
3. Revised Sidewalk Program – Mr. Jeffery L. Ernest has proposed to work as a consultant to assist the City with the development of the sidewalk installation program. The hourly rate proposed is $45.00 per hour. The Board discussed the merits of hiring him as an independent contractor or as a part-time employee. Mr. Hougland made a motion that upon review of Mr. Ernest certificate of Insurance being reviewed and deemed adequate by the City Attorney and the Mayor that the City accept the proposal offered by Mr. Ernst. Mr. Ault seconded this motion. Motion carried.
4. 2000 Paving Program is nearly completed.
5. The West Jefferson Street Sidewalk Project was delayed due to a death in the project manager's family. The project should begin this week. Mr. Ott stated that Mr. Burgess contacted him and told him that he was selling his property on contract and that he would forward the notice to the purchaser. He also stated that the City would receive credit from INDOT for about 20 yards of curbing.
6. Blue Chip Industrial Park – completed sanitary sewers – offering those for acceptance by the City. They asked the City to accept the sanitary sewers and a maintenance bond in the amount of $28,000. (#08564660) from William E. Settle & Son, Inc. Mr. Ault made a motion to accept, seconded by Mr. Hougland. Motion carried.

Wastewater Treatment, Mr. Rick Littleton

1. Presented Claims for Payment from Dunlap and Commonwealth Engineering and requests approval to submit them to the SRF for payment. Motion made by Mr. Hougland, seconded by Mr. Ault to approve the payment of these claims.
2. Presented a Change Order from Dunlap Change Order #1. – Net change - $8,558.00 Motion to allow the Mayor to execute the contract on the Boards behalf, seconded by Mr. Ault. Motion carried.
3. Request to proceed with the purchase and installation of Clarifier equipment. Upon completion of plans and specification for the new equipment he stated that he would like to put the equipment out for bid at a future Board Meeting. He asked the Board to authorize the Mayor upon final review and approval by the City Attorney of an agreement with Commonwealth to prepare specifications. Mr. Hougland asked Mr. Littleton to obtain a competitive bid for the preparation of the specifications. Mr. Littleton agreed to obtain other bids – he will get with Jerry Ott to develop an RFP.

Fire Department, Asst. Chief Lewis:

1. Reported that the department has been working with Mr. Ott to arrange the installation of the traffic light control. This continues to be a safety problem.
2. Firefighter Rick Frazier has announced that he will retire June 4, 2001 after 20 years of service.

Greenlawn Cemetery, Mr. Mark Webb: No report.

Police Department, Chief Borges

1. Reported a citizen's complaint about parking between the tracks and the pylons along Depot St. and Madison St. Mr. Weir will bring a report back next week.
2. U.S. Express Advertising Newspapers distributed throughout the City – Complaint Line 444-4114 contact name Kevin Walsh
3. Asked for Board guidance concerning entering into a contract with Indiana State Police wherein the City would be paid for providing services to the Indiana State Police. The Board directed the Chief that the decision to participate would be up to him as they consider this a Police Department matter.

MAYOR, CLERK TREASURER, CITY ATTORNEY COMMENTS

Mayor Norman P. Blankenship, Jr.

1. Memorial Day Events
2. Interlocal Agreement between the City and Jo. Co. regarding GIS
3. Shared information about the possible purchase of the Dura Patch Machine – Motion to approve by Mr. Hougland, seconded by Mr. Ault to allow Mr. Hughes to purchase this equipment.
4. Don Henry Ride – June 2, 2001
5. The Mayor asked each department to report any expenses that they have incurred for Internet and Networking Services and 56k line charges. He wants to put all of these expenses into the Board of Works budget.
6. Indians Night at Victory Field May 19th

Mr. Ault

- Asked the Street Department to look at the trees on North Main Street north of Lemley Street in front of the bank. The trees are blocking visibility.

Clerk-Treasurer Janet P. Alexander

1. Announced that she is going to re-finance the fire truck due to lower interest rates.
2. Asked for old phone books to be delivered to City Hall.

As there was no further business to come before the Board, the meeting adjourned at 9:00 p.m.

Respectfully submitted

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Janet P. Alexander, Clerk-Treasurer
Secretary to the Board of Works and Safety

Enrolled Date: 6/29/11

Approved by Board of Works: __________
Date

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Norman P. Blankenship, Jr. Mayor Date