

City of Franklin

Minutes of the Board of Works and Safety

City Hall
55 W. Madison St.
Franklin Indiana 46131

Tuesday May 29, 2001 @ 6:00 P.M.

Presiding Officer: Mayor Norman P. Blankenship

Members Present: Mr. Joseph R. Ault
Mr. Stephen D. Hougland

Non-Voting Members Present:	Mr. Steven Hood	Asst. Police Chief
	Mr. David A. Denslaw	City Attorney
	Mr. Michael Herron	Fire Chief
	Mr. Richard Hughes	Street Commissioner
	Mr. Rick Littleton	Wastewater Utility Superintendent
	Mr. Jerry Ott	City Engineer
	Mrs. Brenda Poe	Sewer Billing Office Manager
	Mr. Mark Webb	Cemetery Superintendent
	Mr. David Weir	Planning Director

Ralph Tomlinson a reporter for the Daily Journal and Karen Bridges a correspondent for the Indianapolis Star were present at this meeting

After the Invocation and the Pledge of Allegiance, Mr. Ault, seconded by Mr. Hougland made a motion to approve the minutes of the May 15, 2001 meeting as distributed. The motion carried.

The Clerk Treasurer presented the following claims for approval: Fifth Third Bank 22715-22969, Heartland Bank 3898-3952. Payroll 05-18-01 90000 – 90020. Mr. Hougland moved to approve the claims as presented. Mr. Ault seconded this motion. The motion passed.

OLD BUSINESS

Street Cut Repairs by Indiana American Water – Mayor Blankenship introduced representatives from Indiana American Water Company – Mr. Chris Wood, Local Operations Manager and Mr. Tim Nelson, Operations Supervisor appeared to provide information to the Board concerning their procedures for restoring street cuts. They had been advised that the City is considering adopting a new street cut ordinance. Mr. Wood stated that Indiana American wants to work with the City on this process. He also explained that the method they were asked to use to repair street cuts in Franklin may not be as durable as other methods which are currently in use in other municipalities. He recommended that the City could use the specifications used in Greenwood. This method involves filling the hole with compacted granular sub fill, followed by 8 inches of concrete and topped with 1 inch of finished asphalt. He stated that this is a more durable repair. He also stated that they could begin making this type of repair immediately. The Mayor stated that that would be his preference. Mr. Hougland made a motion directing the City Engineer to work with Indiana American Water and other utilities to develop uniform specifications for the repair of street cuts. Mr. Ott stated that the Sewer Utility Ordinance contains Pavement Repair directions that could be used to develop a City standard. Mr. Ott also suggested the use of the Dura Patcher™ to finish repairs. Mr. Ault seconded Mr. Hougland's motion. Mr. Hougland amended his motion to include directing the City Attorney to review the existing documents and make recommendations; Mr. Ault seconded the amended motion. Motion carried. The Mayor asked that this matter be placed on the next agenda. Mr. Ott will contact all of the utilities so that all the parties are aware of the Cities efforts.

Casting Technology – Water Evaporation Issues – Mr. Bruce Shire appears on behalf of Casting Technology. Mr. Littleton made a recommendation that they install a flow meter conduit. Mr. Littleton recommended that the Board authorize billing based on the meter readings supplied to the City by Casting Technology after the meter has been installed, inspected and calibrated. Mr. Shire stated that this should be done within two months. Mr. Ault made a motion to accept Mr. Littleton's recommendation. Seconded by Mr. Hougland. Motion carried.

Request to reduce speed limit in Simon Meadows – Ms. Susan Morical appears to repeat her request for reduction on speed limits in the Simon Meadows addition and to add two “Deaf Children at Play” signs in the addition: David Weir stated four options for the Board to consider. At the last meeting Ms. Morical presented a petition signed by 47 of the residents supporting the reduction in the speed limit. Mr. Hougland made a motion to approve the installation of 20 mph speed limit signs throughout the addition, seconded by Mr. Ault. Motion passed. Mayor Blankenship stated that the street department would place the requested Deaf Children at Play signs at the residences 1080 Meadowview Court and 2112 Meadow Glen Blvd pursuant to INDOT regulations.

The Mayor moved the American Consulting Engineers from New Business to Old Business

American Consulting Engineers – Mr. Jim Guidroz and Mr. Steve Hanskum reviewed their firm’s recommendation concerning the construction and placement of new fire station(s) in the City of Franklin. Mr. Hougland and Mayor Blankenship asked the company to consider a cost analysis involving the sale of the current stations, building two new stations and compare this to the cost of construction and staffing of a third station. The Mayor stated that he would like to work with the consultant and Chief Herron to consider a second study with regard to the two station scenario and that he suggests that the Board continue to digest the material and plan to adopt a plan to be presented to the Council this summer. Tabled.

Cemetery Cannon Review – David Denslaw stated that he had called Mr. Ogden. Tabled until June 12, 2001.

Discussion of Ordinance No. 89-19 - Schedule Rate and Fees – Mayor Blankenship asked for this item to be removed.

Discussion of I-65 and SR 44 Fence Removal – Discussion held concerning the fence along Highway 44. Mr. Ott will contact the City of Columbus to research how that community handled a similar issue. Tabled until June 12, 2001.

Policy Manual Discussion – Mayor Blankenship stated that he has scheduled a meeting with the Department Heads June 18th to review the policy manual. The Mayor stated that he would like this to be passed before the end of July.

NEW BUSINESS

Release of Letter of Credit for Woodfield Village Subdivision – Mr. Jack Rogers appears to request the Release of a Letter of Credit for Woodfield Village Subdivision (PAX, LLC.) Mr. Rogers stated that the required improvements have been completed and asked for the Board to release the letter. Mr. Hougland made a motion that the Board instructed Mr. Ott to complete the necessary survey of the improvements and upon his approval request that the Mayor be authorized to release the Letter of Credit to Mr. Rogers, seconded by Mr. Ault. Motion carried. Mr. Ott will prepare a letter releasing the Letter of Credit.

Curfew Law Review – Mayor Blankenship asked for this matter to be tabled. Tabled until June 12, 2001.

Directional Signs and Truck Route Review – Mr. David Weir gave the Board samples of a conceptual sign format for the City of Franklin Industrial / Commercial Park(s) prepared by Mr. Joe Csikos. Mr. Weir stated that he thought that the Planning Commission would favor this type of directional signage. Mr. Hougland made a motion to table until the June 26th meeting to allow Mr. Weir to discuss this new format with the Plan Commission seconded by Mr. Ault. Motion carried.

Madison Street Parking NW Corner of Madison & Depot St. – Asst. Chief Steve Hood reported that Henrietta and Ayvis Holbrook own the property. Residents on that street are parking in the private property along the railroad tracks and in the grass on the west side of the street. Discussion held. Matter tabled until June 12, 2001.

Department of Public Works Bids – Mr. Rick Littleton provided quotes from three engineering firms for the development of specifications for the Clarifier Equipment. HNTB declined to give a proposal, R.W. Armstrong bid was \$17,000.00 more than the quote from Commonwealth Engineering. Mr. Hougland made a motion to allow the Mayor to sign the agreement with Commonwealth Engineers (to prepare specifications for the purchase and installation of Clarifying Equipment at the Wastewater Treatment Plant) upon approval by the City Attorney, seconded by Mr. Ault. Motion carried.

Comprehensive Plan - Contract with Ratio Architects: Mr. David Weir provided most recent draft of the agreement between the City of Franklin and Ratio Architects. This will be on the June 12, 2001 agenda.

STAFF REPORTS

Police Department, Asst. Chief Hood

1. Stated that Edward Linnemen a former police officer for the City had passed away. Services will be tomorrow.
2. Morgan County Sheriff's Department Reserves asked for any equipment that our Police Department is no longer using. Mr. Hood suggested giving ten pieces of P.A. equipment that are no longer in use and are unlikely to be needed by any other department. The Mayor requested a letter to the Board of Works from Asst. Chief Hood describing the equipment and to whom it is being given for the record. He also asked that a paragraph be included confirming that no other City Department wanted the equipment. Mayor Blankenship made a motion to approve the request seconded by Mr. Hougland. Motion carried.
3. Asked whether the Board is considering development of ordinances concerning Sexually Oriented Business's a.k.a. SOB's

Greenlawn Cemetery, Mr. Mark Webb

Reported that the cannon stand has been removed and that Memorial Day went well. – Mr. Ault asked if the Mayor could locate some piece of military equipment to replace the cannon.

City Engineer, Mr. Jerry Ott

Reviewed his report titled - Ott Engineering City Engineer – Status of Tasks May 29, 2001

1. Requested that the Board of Works pay the invoice(s) presented by M & M Development for the drainage repair work done at the corner of West St. and Madison St. The contract awarded in December was for \$18,510.00 that was encumbered and an additional \$22,154.34 for additional work required tracing and repairing the line (located at Madison & Walnut St.). Mr. Ault made a motion to approve, seconded by Mr. Hougland. The Clerk requested that the Board approve payment of both claims at this time. Mr. Ault made a motion to approve the payment, seconded by Mr. Hougland. Motion carried.
2. Mr. Ott stated that the West Jefferson Street sidewalk project would begin tomorrow.

The Mayor asked about the interlocal agreements between City of Franklin and Johnson County. Mr. Ott stated that has these documents and will meet with the Mayor to review the contents.

Street Commissioner, Mr. Richard Hughes

1. All requested stop signs and speed limit signs have been installed in Franklin Lakes.
2. He has spoken with Mr. Tim McCray a bricklayer, concerning the wall on corner of Jefferson & S. Main St. who has agreed to order the brick and get started on the project.
3. Speed limit signs have been installed in the Glendale Addition.

Sewer Billing, Ms. Brenda Poe

No Report

Planning Department, Mr. David Weir

1. Stated that he provided copies of the Plan Commission Minutes at that Boards Request.
2. Introduced Mr. David Parsley the Building Inspector who shared suggested updated signage to be used when buildings are shut down rather than a "Condemned Building Sign" due to unsafe conditions or when the Planning Office determines that only limited entry should be allowed.

Planning Department, Mr. David Weir – Continued

Mr. Parsley also reported on the progress made at the Artcraft Theater. He expects the building to re-open shortly.

Fire Department, Chief Herron

No Report.

Wastewater Treatment Plant, Mr. Rick Littleton

No Report.

MAYOR, CLERK TREASURER, CITY ATTORNEY COMMENTS

Clerk Treasurer Janet P. Alexander

1. Requested that Mr. Jeff Ernest the Construction Consultant hired to supervise Street Department sidewalk project, would need to submit a Uniform Conflict of Interest Statement due to his position on the Plan Commission. Mr. Ott agreed to coordinate this with Mr. Ernest.
2. Asked the Board to approve refinancing the Fire Truck with the Bond Bank due to a drop in the interest rates. Mr. Hougland made a motion to approve the Clerk Treasurers request, seconded by Mr. Ault. Motion carried. Mayor Blankenship signed the agreement between Fifth Third and the City of Franklin.

Mayor Norman P. Blankenship, Jr.

1. Stated that there are numerous repairs that must be undertaken at City Hall including the repair of the roof, replacement of concrete steps, etc...
2. June 18, 2001 there is a meeting with Johnson County Emergency Management and a July 12 exercise involving Police and Fire departments
3. The Paris Estates doesn't have stop signs at all the intersections – requested a staff recommendation June 12, 2001
4. INDOT Correspondence - US 31 & State Road 44 Intersection involving Walgreen's and CVS Drug Stores – INDOT is considering restricting left turns into these lots. Also at Christian & Israel Dr. at Knollwood Farms – the traffic at this location may warrant a stoplight. The Town Manager of Whiteland is curious about that intersection. Mr. Ott will contact all concerned parties.
5. Rumpke Educational materials should be out soon.
6. The Dura Patcher™ has been ordered.
7. The Mayor asked about uniform brackets for street poles along Jefferson Street.
8. Asked for suggestions to re-organize the agenda

The Mayor and Board held a general discussion about the condition of the Fire Department aerial ladder truck and the ongoing effort and cost of keeping this machine repaired and in service.

As there was no further business to come before the Board, the meeting adjourned at 8:10 p.m.

Respectfully submitted

Janet P. Alexander, Clerk-Treasurer
Secretary to the Board of Works and Safety
Enrolled Date: 6/5/01

Approved by Board of Works: _____
Date

Norman P. Blankenship, Jr. Mayor

Date