

City of Franklin

Minutes of the Board of Works and Safety

City Hall
55 W. Madison St.
Franklin Indiana 46131

Tuesday October 29, 2002 @ 6:00 P.M.

Presiding Officer: Mayor Norman P. Blankenship

Members Present: Stephen D. Hougland
Joseph R. Ault

Non-Voting Members Present: Mr. Steven Hood Deputy Police Chief
Mr. Richard Hughes Street Commissioner
Mr. Rick Littleton Wastewater Utility Superintendent
Mrs. Sue Midkiff Deputy Clerk Treasurer
Mr. Jerry Ott City Engineer
Mrs. Brenda Poe Sewer Billing Office Manager
Mr. Robert H. Schafstall City Attorney
Mr. Larry Tames Fire Department
Mr. David Weir Planning Director

Mrs. Karen Bridges a correspondent for the Indianapolis Star was present at this meeting.

After the Invocation and the Pledge of Allegiance, Mr. Ault made a motion to approve the minutes of both the October 15' 2002 regular meeting and the Executive Session, seconded by Mr. Hougland. The motion carried.

The Deputy Clerk Treasurer presented the following claims for approval.

Date	Account	Description	Bank	Amount
10-4-02	Civil City	Payroll	Fifth Third	214,681.26
10-18-02	Civil City	Payroll	Fifth Third	207,397.95
10-26-02	Civil City	Pension Payroll	Fifth Third	43,868.41
10-29-02	Civil City	Vendor Claims	Fifth Third	1,494,916.57
10-29-02	Sewer	Vendor Claims	Heartland	19,850.80
10-29-02	Sewer	Vendor Claims	Heartland	188,576.12
10-29-02	Sewer	Payroll	Heartland	18,396.26
10-29-02	Sewer	Payroll	Heartland	18,991.74
				\$2,206,679.11

Mr. Hougland made a motion to approve the claims as presented. Mr. Ault seconded the motion. The motion carried.

OLD BUSINESS

None

NEW BUSINESS

Parking on Forsythe Street – A petition for assistance by Mrs. Amy Zeiher 37 S. Hougham Street

Mrs. Zeiher explained that due to student parking in and around the alleys along Forsythe Street there is a traffic hazard. Mr. Hougland asked that signage be installed “No parking between signs”. The Street Commissioner Richard Hughes was asked by the Board to review the situation and install appropriate signage in those areas.

Plat Approval – City View Farms -Tabled to Nov. 12th meeting at request of Mr. Weir

Arvin Meritor Drainage Ditch Mr. Bill Green appears on behalf of Arvin Meritor. Mr. Green explained that they want to divert water from Arvin to the 60-inch culvert pipe that empties into Hurricane Creek. City Engineer Jerry Ott recommended that the City allow Arvin to proceed. Mr. Ault made a motion to approve the request, seconded by Mr. Hougland. Motion carried.

Meadows at Simon Farms – Section 4 – Plat and Bond Approval Mr. Steve Williams of Franklin Engineering Company and Mr. Glen Brizendine appear. Mr. Ott recommended acceptance of the improvement for street construction, sanitary sewers, storm sewers together with the respective maintenance bonds as listed:

Karns Inc. / Erie Insurance	Concrete Curbs	Bond No.	Q94 7970104	\$5,164.60
Central Indiana Contracting Inc. / Fidelity Deposit of Maryland	Sanitary & Storm Sewers	Bond No.	8672909	\$11,827.10
Grady Brothers / St. Paul Fire & Marine	Stone Base & binder	Bond No.	400SH0320-02	\$6,300.00

Also the receipt of a check in the amount of \$8,554 as a deposit upon the developers participation with the improvements to Simon Road; the acceptance of the letters of Credit from Irwin Union Bank as follows:

No. 72-02	Bituminous Surface Course	\$15,000.00
No. 73-02	Misc. Erosion Control and Misc. Grading	\$5,000.00
No. 74-02	Public Sidewalks	\$10,500.00
No. 76-02	Off-site drainage ditch repair and Stabilization	\$3,700.00

Mr. Ault made a motion to approve the proposed plat, seconded by Mr. Hougland. The motion to approve carried.

Meadows at Simon Farms – Section 3 The developer requested that the City release Letter of Credit No. 28-02 from Irwin Union in the amount of \$72,000.00 for Letter of Credit No. 71-02 in the amount of \$20,000.00 for remaining sidewalks, seeding, erosion control and bituminous surface course. Approved

Alley Vacation for Franklin College Mr. David Weir & Mr. Larry Griffith representing Franklin College – Discussion held. Tabled until substantial completion of Branigin Blvd.

***Storage Facility on Upper Shelbyville Road** (not on Agenda) Mr. Rick Littleton stated that he planned to report on this matter in his staff report. Mr. Bill Green requested that the Board accept a Sewer Service Agreement. Mr. Littleton recommended acceptance Moved to accept by Mr. Hougland, second by Mr. Ault. Motion carried.

Sewer Billing Electronic Debit Payments Mrs. Brenda Poe, Sewer Officer Manager reported that her office would begin to accept electronic payments of sewer bills through Heartland Community Bank. The cost for this service is \$19.95 per month. Motion to approve made by Mr. Hougland, seconded by Mr. Ault. Motion carried.

Relocation of City Signs Tabled to next meeting,

Curbside Recycling & Solid Waste Services Contract Renewal Mr. Rick Littleton presented an addendum letter from Rumpke offering one-year contract renewal to extend through the end of 2003 for \$6.94 per unit per month for solid waste and \$2.00 for recycling per unit per month. Mr. Littleton and Mr. Schafstall explained that this is the first renewal of the contract. The contract will be up for re-bid in 2003 for 2004. Motion made by Mr. Hougland, seconded by Mr. Ault. Motion carried.

Cintas Uniform / Linen Rental Agreement Renewal Discussion held. Tabled.

Planning Department Job Descriptions. Mr. David Weir presents new job descriptions for the Planning Office - Code Compliance Officer (2003), Zoning Administrator, Staff Planner, and a title change for the Administrative Assistant to Office Manager. Mr. Hougland made a motion to approve the new job descriptions presented, subject to final approval by Human Resource Consultant Mr. Mitch Ripley made by Mr. Hougland, seconded by Mr. Ault. Motion carried.

STAFF REPORTS

Engineering Department – Mr. Jerry Ott

Mr. Jerry Ott reported on the following matters:

1. Branigin Boulevard – Asked the Board whether they would like to contract with Congdon for inspection services for \$47,000. Tentative pre-construction meeting is set for November 7, 2002 with Milestone Contracts. Mayor Blankenship asked to table the inspection contract
2. 2002 Paving Program – Madison Street portion is held up until next spring. Work along Musicland is ongoing.
3. Eastside Sanitary Sewer Interceptor – Mr. Russell Irving, 691 S. Old U.S. 31 requests that in exchange for the donation of the sewer easement to the City of Franklin, that the City install a sanitary sewer lateral across Old U.S. 31 to his side of the street to allow him to connect his home to the sewer system without the expense of having to cross the street and for the City to waive the connection fee for his single connection at his home. The Board discussed this offer. Mr. Ault made a motion to approve the request of Mr. Irving to allowing him to hook onto the sewer and to put a connector in exchange for the easement, subject to the completion of needed paperwork and waiver of fees. Mr. Hougland seconded. The motion to approve carried.
4. Request for School Zone signage along Eastview Bypass. Tabled.

Waste Water Treatment Plant – Mr. Rick Littleton

Mr. Littleton reported on the following matters:

1. Pay request to Indiana Construction \$35,773.50, represents 100% completion of clarifier project excluding \$2,000 for seeding. Retainage to be held. Approved.
2. Request to transfer a surplus PC monitor to the Clerk Treasurer's office, S/N 4V84736411. Request approved.

City Attorney – Mr. Robert H. Schafstall

Mr. Schafstall reported on the following matters:

1. Branigin Boulevard easements - At the Board's request he hired Central Indiana Real-estate Inc. to appraise property along the planned road. Requested the Board approve the invoice for \$1200.00. Approved for payment. Requested approval to make an offer to Michael and Cheryl Barnhizer at 98 South Edwards Street for purchase of an easement appraised at \$3680.00. Approved. He also requested approval to make an offer of \$1,038.00 to Mrs. Kathleen Owen 64 East Monroe for her property easement. Approved.

1. Eastside Sewer Interceptor Project – Mr. Schafstall submitted a Permanent Sanitary Sewer Easement and Temporary Construction Easement agreement between Mr. Edward E. Norris and the City of Franklin. Approved. Clerk – Treasurer will need to record this document.
2. Requested permission to white out an “s” on the Wilson Farm Easements submitted at the last meeting. Approved.
3. Request from Speedway Super America to do further monitoring at 260 S. Main St. This request will require Board of Works approval to permit them to get into the right of way to perform testing. Mr. Schafstall will go back to them and request information about their plans for the site.
4. JMI contract for boiler maintenance is fine. Approved
5. Easements received from Franklin Johnson County Library that he will bring to the next meeting.

Board Members Comments

Mr. Hougland thanked Richard Hughes for getting the signs installed along the Greenway Trail crossing on the North side. He stated that one more sign is still needed on the south side.

Mr. Ault asked about portable basketball goals in the City right of way, which poses a safety hazard and nuisance. Mayor Blankenship suggested that a letter be sent from the Planning Office asking the owner to remove them.

Mayor Comments

1. The Mayor reminded the Police Department of the Pumpkin 5 K in the park crossing Main Street at 6:05 p.m. from the Park to the Cemetery side.
2. Martin Place – will not be closed Halloween Night
3. Asked the Police to pay attention to the Hayes Family in Concert @ the Baptist Church, 300 Ohio St., 7:00 p.m., Nov. 1st; Traffic could be a problem, and vandalism.
4. Received quotes for remodeling City Hall.
5. Received quotes for painting exterior of City Hall. The Mayor recommended hiring Backdraft Painting.
6. Circuit Court Judge asked the Board of Works to create a Jury Member parking pass to avoid tickets.
7. Next Board of Works Meeting will be November 12, at 5:30 p.m.
8. Additional Appropriation for Board of Works is needed – projected balances are in the negative.

As there was no further business to come before the Board of Works, the meeting adjourned at 8:00 p.m.

Janet P. Alexander
Clerk Treasurer
Secretary to the Board of Works and Safety

Enrolled 11-12-02

Approved by the Board of Works:

Date

Norman P. Blankenship, Jr. Mayor

Date