City of Franklin
Minutes of the Board of Works and Safety

City Hall
55 W. Madison St.
Franklin Indiana 46131

Tuesday November 26, 2002 @ 6:00 P.M.

Presiding Officer: Mayor Norman P. Blankenship

Members Present: Stephen D. Hougland (left at 6:50 p.m.)
Joseph R. Ault

Non-Voting Members Present:

Mr. Michael Herron	Fire Chief
Mr. Richard Hughes	Street Commissioner
Mr. Rick Littleton	Wastewater Utility Superintendent
Mr. Jerry Ott	City Engineer
Mrs. Janet P. Alexander	Clerk Treasurer
Mr. Robert H. Schafstall	City Attorney
Mr. Joe Csikos	Staff Planner

Mrs. Karen Bridges a correspondent for the Indianapolis Star was present at this meeting.

After the Invocation and the Pledge of Allegiance, Mr. Hougland made a motion to approve the minutes of the special meeting held November 12, 2002 seconded by Mr. Ault. Approved. Clerk Treasurer Alexander presented the following claims for approval.

Date	Account	Description	Bank	Amount
11/1/02	Civil City	Payroll	Fifth Third	215,541.97
11/1/02	Sewer	Payroll	Heartland	20,773.50
11/15/02	Civil City	Payroll	Fifth Third	208,173.30
11/15/02	Civil City	Payroll	Fifth Third	266.59
11/15/02	Sewer	Payroll	Heartland	19,777.34
11/26/02	Civil City	Payroll	Fifth Third	212,220.34
11/27/02	Sewer	Payroll	Heartland	19,455.55
11/26/02	Civil City	Pension	Fifth Third	43,868.41
11/26/02	Civil City	3rd Qtr. PERF	Fifth Third	237,477.56
11/26/02	Civil City	Vendor Claims 27066 – 27297	Fifth Third	2,319,786.59
11/26/02	Sewer	Vender Claims 5129 – 5137 &5141 – 5208	Heartland	327,647.89
		TOTAL		3,624,989.04

Mr. Ault made a motion to approve the claims as presented. Mr. Hougland seconded the motion. The motion carried.

OLD BUSINESS

Structure to House Cannon Replica – Mr. Mark Webb the Cemetery Superintendent reported that Mr. T. A. Woods would be unable to attend. Tabled.

NEW BUSINESS

Plan Commission Appointment – At the last meeting Mr. Weir informed the Board of Works that Mr. Larry Nun's appointment to the Plan Commission would expire December 31, 2002. Mr. Weir reported at that meeting that Mr. Nun had offered to continue on the Plan Commission for a second term. Mr. Ault seconded by Mr. Hougland made a motion to appoint Mr. Nun to serve another term on the Plan Commission. The Clerk was directed to send a letter informing him of the Board's decision.

Access Johnson County Fuel Request – Mr. Littleton and Mrs. Alexander reported that they had no additional information and had not been contacted. Mr. Hougland made a motion to remove this matter, seconded by Mr. Ault. Removed.

Cemetery Rules & Regulations – Mr. Robert Schafstall, the City Attorney and Mr. Mark Webb the Cemetery Superintendent asked for permission to amend the current rules and regulations including language that would prohibit the City from reserving any grave site that is not paid in full. Mr. Hougland made a motion to "make the change to the cemetery rules and regulations regarding reservation of gravesites without payment in full being prohibited", seconded by Mr. Ault. Request approved. Tabled.

Sewer Billing Office Line Item Transfer – Mr. Littleton stated the request for transfers between major budget classes. Mr. Hougland seconded by Mr. Ault made a motion to approve the request. The motion to approve carried. Approved.

OTHER BUSINESS

Employee Health Insurance – Mr. John Auld of Franklin Insurance came to request the Board's approval of a service agreement between 1st Step, Inc., the employee health plan's utilization review agent, and the City of Franklin. Mr. Hougland seconded by Mr. Ault made a motion to approve. The motion to approve carried

Mr. Auld also asked the Board to sign and approve the Twelfth Amendment to the City of Franklin Employee Health Benefit Plan – to accommodate the federal regulation known as HIPAA (Health Insurance Portability and Accountability Act of 1996). Mr. Hougland seconded by Mr. Ault made a motion to approve. The motion to approve carried.

Property Owners Drainage Issue – Mr. Mark Rogers and Mr. Jack Rogers asked the Board to address a drainage problem on their property, which they attribute to an ongoing development project. The Board Members, Mayor Blankenship and the City Engineer agreed to visit the site. Tabled

STAFF REPORTS

Planning Department – Mr. Joseph Csikos, Staff Planner

Mr. Csikos asked the Board for a determination of action regarding an unkempt property at 38 Edwards Street. The property owner was notified twice by certified mail that the property is in violation of the City's Municipal Code. Mr. Schafstall recommended pursuing this matter though the Court system. A discussion was held. Mr. Hougland made a motion that the City proceeds with action through the Courts. Mr. Ault seconded this motion. The motion to approve carried.

Street Department – Mr. Richard Hughes, Street Commissioner

Mr. Hughes reported on the following matters:

1. Concerning the basketball goals – no additional information at this time
2. Ohio Street – old trench under the street collapsed. Grady Brothers will fill and level the trench and pave it over.
3. Welcome to Franklin sign – he has not been able to speak to the church representatives.

Engineering Department – Mr. Jerry Ott, City Engineer

Presented a bill from Grady Brothers, Inc. for 2002 Paving Project for the sum of $108,852.68 less 10% retainage for net amount of $97,967.41. Mr. Ault seconded by Mr. Hougland made a motion to approve payment of this claim. The motion to approve carried.

Law Department – Mr. Robert H. Schafstall, Esq. City Attorney

The City Attorney reported on the following matters of City business:

1. Speedway Super America – He has spoken to someone in "real estate improvements". This person agreed to look into the problem. In the interim the City will continue considering the request for assistance from Speedway Super America.
2. Eastside Sewer Interceptor – property acquisitions – He reported that appraisals by C.I.R.E.S., Inc., were complete for all of the properties in the project area. He stated that he would not identify a couple of the appraisals due to special circumstances.

Owner		Amount
1.	Masons	$26,700.00
2.	Jason Eck – State Street	$2,740.00
3.	Baydens – crosses Anthony & Francis	$1,605.00
4.	RedFred, Inc.	$1,630.00
5.	Ruth Brown	$8,380.00
	Total	**$41,055.00**

Mr. Schafstall submitted an invoice from the appraisals for the Board's approval in the amount of $5,400.00. Mr. Ault seconded by Mayor Blankenship. The motion to approve carried.

CLERK TREASURERS COMMENTS

The Clerk Treasurer made the following reports:

1. Stated that she received a request to transfer a "stair stepper" from the police department to the fire department. The Board tabled this request due to the possibility that the equipment was purchased by the Sewer Utility. Tabled
2. Asked Board to approve FMLA request for an eligible full time employee of the Parks Department due to pregnancy. Mayor Blankenship made a motion to approve seconded by Mr. Ault. The motion to approve carried.
3. Stated that a lighting agreement had been received from Cinergy. This was referred to the Planning Office.
4. Requested approval of an agreement between the City and Heartland Bank for the use of a software program and to purchase monthly CD's containing the current bank record and check images. Mr. Ault seconded by Mayor Blankenship to approve. The motion to approve carried.
5. Requested approval of a Disaster Recovery Agreement between the City and Komputrol for financial record storage and maintenance. Mr. Ault made a motion to approve, seconded by Mayor Blankenship. The motion to approve carried.

6. Informed the Board that a payment was due this week for the Vac-On truck purchased for the Sewer Maintenance Department in 2001. The loan balance is $104,394.57 at 4.75% interest. The Clerk Treasurer asked the Board to approve paying off the debt entirely. A discussion was held. Mr. Ault made a motion to approve paying off the debt contingent upon funding availability from the wastewater utility. Mayor Blankenship seconded. The motion to approve carried.

MAYORS COMMENTS

The Mayor made the following comments:

1. Asked whether the City had sufficient insurance to cover an undercover vehicle provided by a County Grant through the Prosecutor's Office. The Clerk Treasurer was directed to provide proof of Insurance coverage.
2. Announced that the City had received the CDBG Rehabilitation Grant applied for earlier this fall.
3. Asked for the Boards approval of the Inspection Agreement with Congdon Engineering. Mr. Ault seconded by Mayor Blankenship. The motion to approve carried.
4. Stated that Japanese students from Kuji would be visiting Franklin December 11, 2002.
5. Reminded the Board that the Employee Christmas luncheon will be December 11, 2002 from 11:00 a.m. – 1:00 p.m.

As there was no further business to come before the Board of Works, the meeting adjourned at 7:25 p.m.

Janet P. Alexander
Clerk Treasurer
Secretary to the Board of Works and Safety

Enrolled 11-27-02

Approved by the Board of Works: ____________
Date

Norman P. Blankenship, Jr. Mayor ____________ Date