

MINUTES OF MEETING
Telecommunications Council
City of Franklin, Indiana

Date and Time: Monday, February 16, 2009 at 5:30 p.m.
Place of Meeting: Franklin City Hall, 55 West Madison Street, Franklin IN 46131

Open Session

- 1) **Call to Order:** The meeting was called to order by Kristi Bruther at approximately 5:30 p.m.
 - a) The following persons were in attendance:
 - i) Kristi Bruther;
 - ii) Abby Kirby;
 - iii) Phil Rainey;
 - iv) Andy Roesener;
 - v) Frank Schumacher;
 - b) Legal Counsel Robert H. Schafstall, DPW Superintendent Rick Littleton, Communications Director Zach Burton, and Trent Ward were also present.
- 2) **Minutes:**
 - a) Mr. Schumacher, made a motion, seconded by Mr. Rainey to approve the minutes from Dccmber 15, 2008 as presented. The motion carried.
- 3) **New Business:**
 - a) **Appointments:** The Council welcomed new member Andrew Roesener. Mr. Rainey, seconded by Mr. Schumacher, made a motion for officers: Kristi Bruther as President, and Phil Rainey as Vice President. The motion carried.
 - b) **Fire Station Phone System:** DPW Superintendent Rick Littleton presented the Council with three (3) quotes for the NEC phone system at the new fire station from G3 Technology, US Voice and Data, and Van Ausdall and Farrar. All three vendors provided quotes on a IPS2000 system, and US Voice and Data also provided a quote for the new system that will be replacing the IPS2000 – SV8300. The members decided that it is not a prudent decision to move to a new product that has not been in the field very long. Mr. Schumacher, seconded by Mr. Rainey, made a motion to recommend that the Board of Public Works and Safety accept the lowest quote from Van Ausdall and Farrar.
 - c) **eGgov Presentation:** DPW Superintendent Rick Littleton introduced Trent Ward, National Account Manager for eGov Strategies, LLC. Mr. Ward explained that eGov Strategies, LLC was providing existing customers with special promotions to upgrade their website. The promotion includes the redesign of the City's website and installs the online payment application which allows citizens to make payments via credit cards online directly to the City of Franklin. This is an application that the Telecommunications Council had budgeted for in 2008, but did not get installed due to the flood. Council members reviewed different templates regarding the redesign. Ms. Bruther, seconded by Mr. Schumacher, made a motion to approve the payment for the redesign and application installment out of the Telecommunications budget, and provided the final decision for the website template at the discretion of Mr. Littleton and Mr. Burton. The motion carried.

- d) **Email retention:** Members discussed the City's current policy regarding the back-up of email mailboxes and determined that the City's current policy is still applicable and at the best interest of the City. The members agreed to watch current legislation and any changes that might change the City's position in the future. The members also stated that the acceptable use policy should be reviewed annually.
- 4) **Next Meeting:** The next meeting will be held on Monday, March 16, 2009 at 5:30 p.m. at City Hall, 55 W. Madison Street.
- 5) **Adjournment:** The meeting was adjourned with unanimous consent at approximately 7:00 p.m.

Approved this 16 day of March, 2009.

City of Franklin Telecommunications Council

By: Yvonne R. Sullivan
President

Attest:

By:

[Signature]
Member