

**CITY OF FRANKLIN  
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes  
March 23 2004

**Opening**

Mayor Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 P.M. on March 23, 2004 in City Hall Council Room.

**Present:** Mayor Blankenship, Mr. Joseph Ault and Mr. Stephen D. Mr. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Deputy Fire Chief Jim Reese, Street Commissioner, Mr. Richard Hughes, Wastewater Treatment Facility Superintendent Rick Littleton and Planning Director David Weir, and Clerk Treasurer's Assistant Kristi Bruther.

**Approval of Minutes**

The minutes of the previous meeting held March 9, 2004 were approved as distributed. Mr. Ault seconded by Mr. Hougland. Approved

**Approval of Claims**

The following claims were presented. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried.

Date	Type	Description	Amount
3-23-04	Civil City	Vendor Claims – #30481 – 30521	304,532.04

**OLD BUSINESS**

**Acceptance of a Final Plat for Farm Bureau Co-Op**

City Engineer Mr. Buening reported that there are still concerns about the proposed Farm Bureau Co-Op plat and he requested that this matter be tabled. Mr. Hougland made a motion to table; seconded by Mr. Ault. Tabled.

**Branigin Woods Subdivision Plat Acceptance**

City Attorney Robert H. Schafstall stated that Beazer Homes will be purchasing the land from Mr. Maguire; however, the design for right of way was filed with INDOT, but has not been approved at this time. Beazer is requesting that the building permit restriction be lifted to allow them to proceed with selling houses. Discussion held. Mr. Chama Skipper, a representative from Beazer Homes, stated that Beazer is waiting for approval for the right of way. Beazer is requesting that the restriction be lifted so that they may open the model home and begin selling homes. Mr. Skipper stated that they are not currently in the position to request building permits at this time. A motion was made by Mr. Hougland, seconded by Mr. Ault to allow Mayor Blankenship to act on the behalf of the Board when approval from INDOT is received. Passed.

**NEW BUSINESS**

**Exemption from Noise Ordinance May 1, 2004 from P.M. until 8:00 P.M**

Mr. Patrick Kell, from Franklin College requested an exemption from the noise ordinance on May 1, 2004 at Lambda Chi Alpha fraternity house from 4:00 p.m. to 8:00 p.m. Chief Police John Borges asked that the Board authorize the Franklin Police Department to stop the band in the event of complaints from residents. City Attorney Robert H. Schafstall recommended that the Board approve a conditional waiver of the noise ordinance that maintains the powers of the Police Department to handle complaints. A motion was made to approve the conditional waiver from the noise ordinance by Mr. Ault, seconded by Mr. Hougland. Passed.

**Additional Stop Signs in Canary Creek Subdivision:**

Petitioner did not appear.

**(Request to) Close Branigin Blvd from Railroad Tracks to Monroe Street April 18, 2004 from 11:00 A.M. – 3:00 P.M. for Franklin College First Annual Mentors Walk-A-Thon**

Ms. Jennifer Gallagher and Mr. Doug Grant, representing Franklin College, requested the Board's approval to close Branigin Boulevard from Grizzly Drive to Monroe Street on April 18, 2004 from 11:00 a.m. until 3:00 p.m. for a Walk-a-thon fundraiser. Discussion held. Mr. Ault made a motion to approve the request seconded by Mr. Hougland. Passed.

**Miller Flex Space Final Plat and Bonds:**

Mr. Mike Buening asked that the matter be tabled. Tabled.

**(Request to) Close Monroe Street West of Jackson Street April 24, 2004 from 7:00 A.M. – 2:00 P.M.**

John Borges presented a request from Scott Graham from Generations Body Shop, to close Monroe Street west of Jackson Street on Saturday, April 24, 2004, for a car show. A motion was made by Ault to approve the request, seconded by Mr. Hougland. Passed.

**A Request from Franklin College to Close Grizzly Drive/Park Ave. Between the Fitness Center to Spurlock Gym on May 23, 2004 from 9:30 – 10:00 A.M.**

Chief John Borges presented a request for Mr. Wethington to close Grizzly Drive / Park Ave. between the Fitness Center and Spurlock Gym on Sunday, May 23, 2004 for one half hour. The regular route is unavailable due to the current construction project. A motion to approve the request was made by Mr. Ault, seconded by Mr. Hougland. Passed.

**Revision of Project Scope for Storm Sewer and Supplemental Agreements (Main Street / Tea 21 Project)**

Mr. Ben Carnahan with Bonar Group stated that the storm pipe needed for the Main Street Project will be larger than expected and only extends part of the way. Bonar Group has met with staff and is investigating the storm drainage outlet for the project. The need to continue the storm system to an outlet west of the project scope is most likely needed. The Bonar Group requested that the Board approve a revision to the current contract in the sum of \$4,500 for additional fees. Other options were considered and eliminated due to cost. City Engineer Mike Buening spoke in favor of the revisions. Mr. Carnahan stated that these changes are critical to the project. Mr. Rob Schafstall approved the proposed revisions of the agreement. Discussion held. A motion was made to approve the revision by Mr. Hougland, seconded by Mr. Ault. Passed.

**OTHER BUSINESS**

Mayor Blankenship asked if anyone from the public had any comments. No one had any comments.

**STAFF REPORTS****Street Department**

Mr. Richard Hughes had two items:

- Stated that he is going to trade-in a truck with 160,000 miles with several problems for a new truck, the cost is \$20,000 which will be paid out of the Street Department's budget.
- Requested that the Board of Works pay Brusco, Inc. the sum of \$4,108.55 for work completed on 998 East King Street on May 16, 2003. Insurance has denied the claim. A motion was made by Mr. Hougland, seconded by Mr. Ault to pay the invoice. Passed.

## **Planning Department**

Ordinance Enforcement Officer Larry Hart requested that an ordinance be passed amending Ordinance No. 00-27 allowing the use of "Non-Compliance Sign" versus a certified letter to notify property owners that they are being cited for violation of the City's Unkempt Property Ordinance. Discussion held: Mayor Blankenship requested that the Board members review Ordinance 04-07 and then he will introduce it to the City Council at the next meeting scheduled April 12, 2004.

## **Engineering**

City Engineer, Mike Buening referred to his memo dated March 23, 2004, titled: "Board of Works Status Report" which he provided to the members prior to the start of the meeting. He specifically commented on the following matters:

- Heritage Subdivision Section 2 - construction plans have been submitted and reviewed by staff. The developer has submitted the inspection and testing agreements for acceptance. The following have been provided for Board signature:
    1. Earthwork & Paving Testing \$10,620
    2. Earthwork & Paving Inspection \$5,400
    3. Sanitary & Storm Inspection \$8,100
- A motion was made by Mr. Hougland, seconded by Mr. Ault. Passed

## **Wastewater Utility**

Mr. Rick Littleton had the following items to report:

- Discussed progress of the new telephone system. He reported that the contractor is working on the voice quality issues.
- Web Site Development - Interviews are taking place Wednesday, March 24, 2004 for content.
- Internet and Email status discussed - Insight switched the City of Franklin to Insight's full Internet access and eliminated AT&T. This change increases the monthly fee, but eliminates the issue with returned mail from various sites. A static IP address will be assigned to the City of Franklin.
- Telecommunications Council asked him to distribute a memo regarding viruses and Spam mail. The memo from Frank Schumacher urges City employees to be educated in regard to opening email with attachments and personal use of City computers. The Telecommunication Council is requesting permission to allow Frank Schumacher to visit each City Department and search computers for viruses, unauthorized software, etc. and make necessary adjustments. Discussion held. City Attorney Robert H. Schafstall recommended that the Board table this request in order to get a Conflict of Disclosure Statement on file with the City of Franklin. Mayor Blankenship requested that the Telecommunication Council prepare a memo advising Department Heads of the consequences of violating the current Technology Policy. Tabled.
- An update on MS4 was presented to the Board. A presentation will be made to the City Council at the next meeting on April 12, 2004.
- Requested that the Board allow him to advertise the sale of the old telephones. A motion was made by Mr. Hougland, seconded by Mr. Ault. Passed.

## **Fire Department**

Assistant Chief Jim Reese had no report.

## **Police Department**

Chief John Borges had no report.

**City Attorney**

The City Attorney Robert H. Schafstall presented a draft of Ordinance No. 04-05 for Board Members and Department Heads to review. The Ordinance addresses how to collect fees for violation of City Ordinances. Discussion held.

**Board Member Comments**

Joe Mr. Ault had the following report:

- Requested that Deputy Fire Chief Jim Reese have Chief Herron call him on Wednesday.
- Requested that the Street Department visit two unkempt properties.
- Discussed a 3-way stop along Branigin Boulevard. Mr. Mr. Hougland stated that the Engineering Committee approved this in order to reduce speed along the street.
- Mr. Ault acknowledged the Franklin Fire Department for being the second unit in the state to save a life using the Bullard Thermal Imaging Device. Channel 8 will be at the Fire Department to make a commercial that will run 100 times in the Indianapolis area in support of a golf outing sponsored by Bullard.

**Clerk Treasurer's Comments**

The Clerk Treasurer had no report.

**Mayor's Comments**

The Mayor had no report.

**Adjournment**

The meeting adjourned at 7:20 p.m. The next regular meeting will be held on April 13<sup>th</sup> at 6:00 p.m. in City Hall.

Signed copies available at the Clerk-Treasurer's Office:

55 W. Madison  
Franklin, IN 46131