

**CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes
February 24, 2004

Opening

Mr. Stephen D. Hougland called the regular meeting of the Board of Public Works and Safety to order at 6:00 P.M. on February 24, 2004 in City Hall.

Regular Meeting

Present: Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Fire Chief Mike Herron, Mr. Jackie Brockman on behalf of the Street Commissioner, Wastewater Treatment Facility Superintendent Rick Littleton and Zoning Administrator Krista Linke.

Absent: Mayor Norman P. Blankenship, Jr.

Approval of Minutes

The minutes of the previous meeting held February 10, 2004 were approved as distributed.

Approval of Claims

The following claims were presented. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried.

Date	Type	Description	Amount
2-24-04	Civil City	Vendor Claims #30312 – 30349	324,878.06
		Total Civil City Claims	324,878.06
2-24-04	Sewer	Vendor Claims #6183 - #6193	992,620.29
		Total Sewer Claims	992,620.29

OLD BUSINESS

Turning Point Grant Application

Mr. Pat Smith, Executive Director of Turning Point Domestic Violence Services and Ms. Lori Adams, Johnson County Community Service Director returned to requested that the Board of Works sponsor their grant application to the Indiana Criminal Justice Institute for a \$20,000 federal grant titled Stop Violence Against Women. Mr. Smith stated that 38% of the families served in Johnson County come from Franklin. Discussion held. City Attorney reviewed the application and stated that he had no legal issues with the form. Mr. Hougland asked if anyone from the public would like to comment on this request. No one asked to speak. Mr. Ault made a motion that the Board approve the petitioners request, Mr. Hougland seconded. The Motion carried.

NEW BUSINESS

Grizzly Grand Prix

Mr. Adam Zborowski on behalf of the Student Foundation and Ms. Lora Hoover the Director of Alumni Services & staff advisor of the Student Foundation presented a request to close the four main roads around the Franklin College Campus Saturday May 1, 2004 from 10:00 a.m. until 3:30 p.m. for the 25th Grizzly Grand Prix Bike Race. Mr. Zborowski summarized the plans. The college asked the City to close one lane along Forsythe Street and Grizzly Drive. They also requested that the City close Branigin Boulevard from Jefferson Street (State Road 44) to Grizzly Drive, and Monroe Street from Forsythe Street

to the railroad tracks entirely, from 10:00 A.M. until 3:30 P.M. Discussion held. Chief Borges asked the Board to delay approval until he had an opportunity to survey the area and make a recommendation about the number of officers that would need to be in place to control traffic, and to consider safety issues. Mr. Hougland stated that when this matter came up last, the Board denied the request due to safety concerns. He recalled that riders might hit traffic signage adjacent to the roads. Ms. Hoover stated that they intend to perform a safety assessment also. Mr. Ault made a motion to table this matter until March 9, 2004 to give the Chief of Police time to assess the safety of the course, seconded by Mr. Hougland, Tabled.

Acceptance of a Final Plat for Farm Bureau Co-Op

Planning and Zoning Administrator Ms. Krista Linke stated that the City Engineer Mr. Buening has concerns about the plat and he and she requested that this matter be tabled. Mr. Ault made a motion to table, seconded by Mr. Hougland. Tabled.

OTHER BUSINESS

Mr. Hougland asked if anyone from the public had any comments.

City resident Kathy Evans asked to speak for some of the residents of the West Parke subdivision (Wild Ivy Trail) Ms. Evans stated that she had a petition signed by a number of the residents. She read the petition aloud.

"We the undersigned wish the City of Franklin, Johnson County, Indiana, to know that:

We request the current placement of our mail boxes at the curb in front of our homes to remain; not changed to all boxes on one side of the street of community boxes at one location.

We also request that the current no parking on the north side of the street remain in force. We respectfully request that adequate signage be placed; i.e.: a minimum of 2 signs south and north of Briar Ridge Drive.

As homeowners we make these requests to preserve the integrity of our neighborhood as well as to encourage its growth by being the type of residential area a prospective homeowner would want to invest in."

A copy of the petition was given to Ms. Krista Linke the Zoning Administrator.

Chief Borges reported that he initially brought this matter to the Board's attention due to officers concerns about cars parking on both sides of the street. Both he and the Fire Chief assessed the area and believe that a fire engine could not navigate the area at all times.

Mr. Brockman stated that he recalled placing signage in the addition. A discussion was held. Mr. Ault made a motion "directing the street department to go out and do a survey there and put up any signage that is necessary to control the traffic on the north side of the street, seconded by Mr. Hougland. Motion carried.

STAFF REPORTS

Street Department

Mr. Jackie Brockman had no report.

Police Department

Chief John Borges had no report.

Planning Department

Zoning Administrator Ms. Linke reported on the following matters:

At the Boards suggestion, she met with representatives from Franklin Heritage, Johnson County Development Corporation, Franklin Chamber of Commerce, and the Downtown Merchants group to obtain their input on proposed signage for the industrial areas of the City. All four stated their preference for the proposed 53"x 9" blue and white signs with the Historic (Ben)

Franklin logo. The signs would be installed at 32 locations throughout the industrial area and other major intersections in and around the City.

Ms. Linke reviewed the quotes she received for the proposed signage.

Vendor	Quote	Comments
Sign Solutions:	\$250 per assembly	Total cost for 32 locations: \$8,000.00
United Sign & Awnings	\$185 per assembly	Total cost for 32 locations: \$5,920.00 (32 signs vs. 64)
Rush Graphics	\$214.75 per assembly	Total cost for 32 locations: \$6,872.00
City of Franklin Street Department (in-house)	\$72.25 per assembly (not including labor to make)	Total cost for 32 locations: \$2,312.00 (not including labor)

Mr. Brockman explained that the Street Department's vendor could provide the historic emblem. He also explained that they use a clear coating which protects the signs and maintains their reflectivity (for night visibility).

The Board of Works and Ms. Linke discussed which department would be responsible to pay for the signage. A discussion was held between the Board and the Clerk Treasurer considering whether this project could be paid for out of Cumulative Capital Improvement Fund, the Rainy Day Fund, or from some other fund.

Mr. Hougland made a motion " I move to keep it in house, and go with 9 inch wide, with financing to be worked out with the Clerk Treasurer and presented to the Board of Works." Mr. Ault seconded this motion. Motion carried.

Engineering

City Engineer, Mike Buening referred to his memo dated February 24, 2004, titled: "Board of Works Status Report" which he provided to the members prior to the start of the meeting. He specifically commented on the following matters:

Lift Station Dedication – Johnson Industrial Park

He reported that progress was delayed because Mr. Johnson has been out of town. He and Mr. Littleton will conduct a lift station check tomorrow. Once this is done they will proceed with remaining questions concerning the lift station.

Indiana Golf Foundation Hurricane Road Right-of-Way

Mr. Buening reported that he was contacted by John Smeltzer, a lawyer from Bose McKinney & Evans who requested the Board consider reducing the 40 ft right of way and/or replacing + 75 ft of existing sidewalk in front of the IGA-PGA headquarters building on Hurricane Road. Mr. Buening recommended that the Board deny any request to decrease the Right of Way and to deny the request for the replacement of the sidewalk.

Mr. Hougland made a motion "to accept the City Engineers recommendation denying the request to decrease the right-of-way and deny further the request for replacement of sidewalks". Mr. Ault seconded this motion. Motion carried.

North Main Street Railroad Easement & Alleys

Mr. Buening explained that Mr. John Emry and Mrs. Bette Emry have inquired about the existing paving in the railroad right-of-way east of Main Street. They own parcels on both sides of the railroad and plan to have the railroad right-of-way abandoned. An existing alley west of Water Street has pavement continuing along the railroad over to Main Street. They have asked if they can remove or fence across the pavement. He also stated that another concern is the existing Roaring Run storm pipe which is located in the railroad right-of-way. Discussion held. City

Attorney Robert Schafstall suggested that the Board table this matter until the ownership question is answered. Mr. Ault made a motion to table, seconded by Mr. Hougland, Tabled.

Wastewater Utility

Mr. Rick Littleton had the following report:

Web site Development

He reported that a public meeting was held Thursday February 19, 2004 with members of the Telecommunications Commission, representatives from E-Gov, and Department Heads and or their designated representatives to gather information about site design and functions.

New Telephone System

By next meeting the City will be on the new phone system. Police Department will be first to cut over on March 4th. The following Monday all other departments will be cut over at the end of the day. Training will be held with each department over three days in March at the Police Department. He invited the Board Members to attend the training.

Fire Department

Chief Mike Herron had no report

Police Department

Chief John Borges had no report.

City Attorney

The City Attorney Robert H. Schafstall presented a contract to the Board between the City of Franklin and Franklin Township for fire protection services. The annual contract agreed to pay the City of Franklin \$16,700 for fire protection. He stated that the contract is identical to the contracts signed by the City in 2003, and 2002. Mr. Ault made a motion to approve the contract with Franklin Township, seconded by Mr. Hougland. The motion carried.

Clerk Treasurers Comments

The Clerk Treasurer had no report.

Board Member Comments

Mr. Hougland stated that it has been reported that Mayor Blankenship has been moved to a private room at Methodist Hospital. He is eating, walking and watching television. He is expected to remain in the hospital for three to five days. The family has requested that only immediate family visit at this time.

Adjournment

The meeting adjourned at 7:00 p.m. The next regular meeting will be held on March 9, 2004 at 6:00 p.m. in City Hall.

Respectfully submitted by,

Signed copies available at the Clerk-Treasurer's Office:

55 W. Madison
Franklin, IN 46131