Park Board
Cultural Arts & Recreation Center Arvin Room
Thursday, February 18, 2010

4:00 pm Regular Board Meeting
MINUTES

Members present: Michael Auger, Pam Ault, Ted Server
Staff present: Chip Orner-Superintendent, Rocky Stultz-Asst. Superintendent, Tena Stahlhut-Business Services Director, J. Andrew Woods, Park Board Attorney
Guests present: Steve Barnett, Dan Chupp, Jim Cruser, Joe Gruss, Deb Schmucker, Phil Warrenburg

1. **Call to order**
   The meeting was called to order by President Michael Auger at 4:10 pm.

2. **Announcements & Presentations**

3. **Public Comments**
   Mr. Dan Chupp, Franklin resident, wanted to voice concerns about the relationship between Franklin Parks and Recreation and Franklin Little League. He wanted to know if the lease agreement that expired Feb. 15, 2010 between the two would be renewed. He also stated he had concerns about the assets and work equity that Little League had put into Scott Park for the past 20 years and his desire for "consideration" for Little League now.
   Mr. Joe Gruss, Little League President, stated that he and Director Chip Orner have been in discussion and have a Memorandum of Understanding for Little League in the works. He stated his appreciation for the Parks Department and their help in providing a much improved Scott Park.
   Mr. Jim Cruser, Little League Board member, expressed his appreciation for the Parks Department stepping up and helping Little League after the flood damage in 2008. He stated Little League had no funds to complete their season in 2008 and was thankful for the Parks Department help.
   Director, Chip Orner, stated the Parks Department took over field maintenance, repairs and renovations for Scott Park in 2009 along with all financial concerns. The Parks Department oversaw the building of a new concession stand and restroom facilities as well as construction of a new playground and expansion of parking.

4. **Consent Agenda**
   a. Approval of meeting minutes from January 21, 2010. Motion was made by Pam Ault and seconded by Ted Server to approve minutes from the January 21, 2010 meeting. The Board unanimously approved.
   b. Approval of Claims & Signing of Claim Sheets

Motion was made by Ted Server and seconded by Pam Ault to approve the claims. The Board unanimously approved.

5. **Old Business**

a. Park and Recreation Master Plan update – Deb Schmucker, Cornerstone Planning & Design

Deb stated she has met with Chip and Parks staff for brainstorming ideas for the next five years. Due to inclement weather meetings with interest groups has had to be cancelled. Those meetings have been rescheduled for the last week of February and the first week of March. Park site inventories will be done with Chip when weather permits. Public meetings will be scheduled in the future. A rough draft for the 5 year plan should be available in 2 to 3 months. The projected end time is summer of 2010.

b. Interlocal Agreement with Johnson County Senior Services

Motion made by Pam Ault and seconded by Ted Server to declare the red van from the Senior Center (1999 Dodge Van) surplus and it will be donated to Johnson County Senior Services to transport seniors to programs held at the Franklin Senior Center. The Board unanimously agreed. Park Board Attorney J. Andrew Woods will prepare the inter-local agreement.

c. Recreation Computer Software program transition update.

Chip stated the conversion and training with Rectrac will be the first week of March 2010 with follow up and completion during the week of March 22. The system will be ready March 31, 2010.

6. **New Business**

None

7. **Reports**

a. Administration

1. 2009 Annual Report

A copy of the Annual Report was given to all Board members.

2. Job Description changes

Chip reported Sherri Coner Eastburn has resigned as Senior Center Director, effective March 12, 2010.

Pam Gibson has been assigned the new position of Active Adults & Programs Director. She will continue to oversee the department's aquatics programs, travel programs and manage the Senior Center programs, staff and facility. Chip requested the Board approve the new job description for the Active Adults & Programs Director. A discussion followed. Motion was made by Michael Auger and seconded by Pam Ault to approve the job description changes and recommend to the City Council to amend the current salary ordinance for the new job creation. The Board unanimously approved.

Chip stated that Holly Johnston has been assigned the position of Community Events & Programs Director. Chip also stated that this position will also oversee Beeson Hall operations and requested the Board approve the job description change for this position. A discussion followed. Motion was made by Mike Auger and seconded by Pam Ault to approve Holly Johnston for that position. The Board unanimously approved.

Chip stated that these changes leave the position of Administration Services Coordinator, who takes care of facility reservations, athletic programs, front desk coordination and assist with claims, vacant. Chip requested the Board approve the addition of athletic programs to this job position and approve the revised job description. A discussion was held. Motion was made by Michael Auger and seconded by Pam Ault to approve the requested changes. The Board unanimously approved.

b. Recreation/Community Events
   1. LJC Project Group update – 5K Run/Walk
   Chip presented the Board with an updated timeline for the Battle Rattle.

c. Parks/Facilities
   None

d. Senior Center
   1. Report: Commission on Aging meetings update
   Committee met to discuss new program ideas. Their next meeting is scheduled for March 3, 2010 at 6:00 pm at City Hall.
   2. Preliminary Plans for 1 Caisson Drive
   Copies of preliminary plans were presented for the Boards review. A discussion was held.

e. Swimming Pool
   1. Waterslide Renovation update
   Chip reported SlideRenu will be refurbishing the slide interior for $15,762.00. The tower railing will also be replaced. The total project should be approximately $20,000.00.

f. Financial Report
   Chip reported that Departmental spending is down and revenue is up.

8. **Park Board Comments**

None

9. **Adjournment**

With no further business to discuss a motion was made by Ted Server and seconded by Pam Ault to adjourn the meeting. The Board unanimously approved. Meeting adjourned at 5:18 pm.

Next meeting: March 18, 2010 at 4:00 pm