FRANKLIN PARKS ♦ RECREATION

Park Board Meeting Minutes
October 20, 2008
7:00 p.m.
Cultural Arts & Recreation Center

Park Board present: Beth Admire, Pam Ault, Ted Server
Staff present: Chip Orner, Superintendent and Rocky Stultz, Asst. Superintendent
Guests: None

1. **Call to Order**
   The meeting was called to order by President Pam Ault at 7:04 pm.

2. **Public Comments**
   None

3. **Consent Agenda**
   a. A motion was made by Beth Admire and seconded by Ted Server to approve the September 22, 2008 meeting minutes. The board unanimously approved.
   b. All claims were approved and signed at the end of the meeting.

4. **Old Business**
   a. Flood Damage Assessment – Chip Orner, Superintendent and Rocky Stultz, Assistant Superintendent discussed the continued flood damage assessment from the June/July flooding that occurred throughout the park system. Chip also gave a detailed report about the park projects that have been submitted to FEMA.

5. **New Business**
   a. Park Board Resolution 08-03
   Chip requested the Park Board approve Resolution Number 08-03 which is an additional appropriation from the Athletic & Recreation Fund in the amount of $150,000 for the remainder of 2008 to cover additional costs related to the June flooding and daily operations. Beth made a motion of approve Park Board Resolution 08-03 and Ted seconded the motion. Motion passed 3-0.

   b. Park Board/City Council Resolution 08-20 (Amending 03-08)
   Chip requested the Park Board approve an amendment to Park Board/City Council Resolution 03-08: A Resolution Authorizing the Creation of Cash Change and Petty Cash Accounts for the Park and Recreation Department. Pam Ault moved to approve Resolution 08-20 and Beth seconded. Motion passed 3-0.

c. **Park Rules and Regulations**
Chip presented the Board with an updated listing of park rules and regulations for the board's consideration. Chip explained the most significant proposed change has to do with park hours. The staff is recommending the following wording change in our park rules and regulations: (1) Parks are open 30 minutes before sunrise and close 30 minutes after sunset, seven days a week, except for outdoor athletic facilities. (2) All parks and facilities are smoke-free environments.

6. Reports

b. Parks & Facilities

1. Scott Park – Chip discussed with the Board improvements that are in the planning stages for Scott Park. A discussion was held regarding a new concession/restroom complex, upgraded park lots, renovation of the ball diamonds and the creation of a working partnership with Little League Baseball.

2. Province Park – Chip discussed with the Board improvements that have been completed in Province Park since the flooding in June. Chip also discussed planned park improvements including the creation of a dog park where the men's softball field once was, the addition of a third large shelter where the women's softball field once was and the repairs on the maintenance/storage building in the park. Chip requested the Board approval to tear down the old garage in the park. The board agreed by consensus.

3. Wonder Five Center Gymnasium – Chip discussed with the Board the repairs needed to the WFC Gymnasium floor and presented an additional quote from Athletic Floor Services in the amount of $23,256 to sand the gymnasium floor, repaint gym floor lines, resurface the floor, and add base cove and necessary floor sleeper repairs. Chip requested be Board make a final approval on this project at the November meeting so the work could be accomplished over Christmas Break when the facility was closed. Chip also discussed the new gymnasium wall safety mats that have been ordered and should be installed by mid-November.

4. Trails Update – Chip informed the Board that the plans for Needham Elementary school grounds have been received and forwarded on to The Schneider Corporation. The final work for the project should be completed by the end of the year and the project should be ready for bid early in 2009.

c. Financial Report
The financial reports were presented to the Board.

9. Park Board Comments
No additional comments were presented.

10. Adjournment

A motion was made by Mike Auger and seconded by Beth Auger to adjourn the meeting with no further business to discuss. The Board unanimously approved.

<u>Next meeting</u>: November 17, 2008