Park Board Meeting Minutes
June 16, 2008
7:00 p.m.
Cultural Arts & Recreation Center

Park Board present: Beth Admire, Michael Auger, Pam Ault, Ted Server
Staff present: Chip Orner, Superintendent and Rocky Stultz, Asst. Superintendent
Guests: Michelle Murdock (resident near Payne Park)

1. **Call to Order**
   The meeting was called to order by President Pam Ault at 7:00 pm.

2. **Public Comments**
   Michelle Murdock was in attendance to discuss concerns related to the large numbers of individuals loitering in Payne Park as late as 1-2 a.m. Michelle explained her concerns to the Park Board and staff. Staff will continue to monitor this situation and work with the Police Department to control this situation.

   Chip Orner, Superintendent, arrived at the meeting at this time. He was in attendance at the City Council meeting located at the High School.

3. **Consent Agenda**
   a. A motion was made by Ted Server and seconded by Beth Admire to approve the May 19, 2008 meeting minutes. The board unanimously approved.
   b. All claims were approved and signed at the end of the meeting.

4. **Old Business**
   a. Signing of Quit Claim Deed – Chip requested approval for the Quit Claim Deed for the Sanders property that was recently donated by Pam and Don Sanders. The Board unanimously agreed to have Pam Ault as Park Board President to sign the Quit Claim Deed on behalf of the Park Board and to reaffirm the Board's September 2006 decision to offer Pam & Don Sanders a CARC membership at the city-resident rate until such time they become city-residents or 10-years, whichever is first.

5. **New Business**
   a. Initial Flood Damage Assessment
   Chip discussed the initial flood damage to the parks from the June 7 and June 13 flooding throughout the city. Parks and facilities damaged include: Province Park, Blue Heron Park, Community Park, Scott Park, Temple Park, Morgan Park, Wonder Five Center, Cultural Arts & Recreation Center and the

mobile stage. A discussion was held regarding the damages to the various parks & facilities. Chip informed the Board that facility reservations booked for Province Park for the months of June and July. Beth informed the Board of potential funding opportunities from the Department of Natural Resources regarding flood damaged facilities. Chip asked Beth about requirements from IDEM regarding playground surfacing and potential contamination to the sand.

b. 2009 Budget Discussion

Chip discussed the 2009 preliminary budget for the department. He discussed in detail the Community Center, Park Systems, Senior Center and Swimming Pool budget requests. The 2008-2012 Capital Improvements Plan and 2008-2012 Vehicle/Equipment Replacement Plan was also discussed. Chip suggested that if any board members had changes that they contact him so they can be added to the budget. The department's overall budget request for 2009 is the same as what was approved in 2008. A discussion was held regarding the 2009 budget request. Beth made a motion to approve the preliminary budget request and Mike seconded the motion. Motion passed 4-0.

6. Reports

a. Administration

1. Computer software

Chip discussed the current software program we are using for program registration and membership management in the department. There were some issues back when the computer system was initiated regarding the use of "credit memos" in the software program. The credit memos should up as revenue on financial reports and in turn, inflated the department's revenue numbers. Staff is working with Active Net, the computer software company to attempt to solve the issue. Chip informed the Board that he has also met with Janet Alexander, Clerk-Treasurer and her staff and they recommended hiring an accountant to work through our financial reports from 2007 and isolate all the credit memos that occurred. The Park Board voted unanimously voted to hire an accountant to examine the credit memos and give us a report detailing credit memos vs. revenue for 2007.

b. Recreation/Special Events

1. Fourth of July Fireworks Celebration

Chip updated the Board on the planning for the July 4th Celebration and that the Fireworks Celebration will still go on as planned. There was some concern regarding accessing the farm field where the fireworks are set off. Chip and Mike looked over the area and deemed the access to the field adequate for the fireworks company to access the site.

c. Senior Center

Chip informed the Board that staff met with the Senior Board in late May to discuss the Board's decision to no longer recognize them as a part of the Franklin Senior Center. A discussion was held.

d. **Swimming Pool**
A discussion was held regarding the no smoking policy at the swimming pool and a discussion was held regarding no smoking policy throughout the entire park system.

e. **Financial Report**
The financial reports were presented to the Board.

9. **Park Board Comments**
No additional comments were presented.

10. **Adjournment**
A motion was made by Mike Auger and seconded by Ted Server to adjourn the meeting with no further business to discuss. The Board unanimously approved.

Next meeting: August 25, 2008