

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
September 28, 2004

Opening

Mr. Steve Hougland called the regular meeting of the Board of Public Works and Safety to order at 6:00 P.M. on September 28, 2004 in City Hall Council Room.

Present

Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was City Attorney Robert H. Schafstall, Deputy Police Chief Steve Hood, City Engineer Mike Buening, Assistant Fire Chief Larry Tames, Street Commissioner Richard Hughes, WWTP Superintendent Rick Littleton, Staff Planner Joseph Csikos, and Clerk Treasurer's Assistant Kristi Bruther

Approval of Minutes

Mr. Ault made a motion seconded by Mr. Hougland to approve the Minutes of the previous meeting held September 14, 2004. The motion carried.

Approval of Claims

The following claims were presented. Mr. Ault seconded by Mr. Hougland made a motion to approve the claims presented by the Clerk Treasurer's Assistant. The motion carried.

Docket Date	Type	Description	Amount
September 28, 2004	Civil City	Vendor Claim # 31714 - # 31750	<u>\$1,235,936.51</u>

OLD BUSINESS

A Bond Ordinance Authorizing the City of Franklin to Issue Bonds Evidencing a Loan from the Environmental Remediation Revolving Loan Program and Approving and Authorizing Other Actions in Respect Thereto (Central L & M property)

A request was made prior to the meeting by the attorney for the petitioner to have the above item removed from the agenda.

NEW BUSINESS

A request to restrict parking on Grizzly Drive and block Grizzly Drive from State to First Street on October 9, 2004 for homecoming at Franklin College

Ms. Betsy Schmidt, Franklin College Representative, presented the following request in writing to the Board of Works on October 9, 2004 to facilitate traffic flow, parking and pedestrian safety during the annual Homecoming celebration:

- Close Grizzly Drive from Branigin Boulevard to First Street from noon until 6 p.m.
- Designate as "no parking" from midnight until 6 p.m. the spaces on the south side of Grizzly Drive from Branigin Boulevard to First Street
- Suspend parking restrictions surrounding campus from noon until 6 p.m. including the north and south sides of Park Avenue between First Street and Forsythe Street, the west side of Forsythe Street from Park Avenue to the service drive north of Spurlock Center, and First Street from Park Avenue south to the end.

Mr. Ault made a motion to approve the request as presented, Mr. Hougland seconded the motion. The motion carried and the request from Franklin College was approved.

Request for Loading Zone sign in front of Artcraft Theater

Rob Shilts was not present to provide details to this request, therefore the matter was tabled.

Request for street light change at Intersection of Vindale Blvd. and Cambridge Drive

Ghassan Elian representative for Capital First Realty Inc. requested the Board's approval in changing a street light at the Intersection of Vindale Boulevard and Cambridge Drive. Mike Buening stated that the lights are either City owned or Cinergy owned, in which this request is for the Club House to own the light and the City would continue to pay the Cinergy bill for electricity usage. City would have to put up a separate pole for the signs that are currently on the street light. Mr. Ault inquired about the difference in cost for the current cobra head versus the new type of fixture. Discussion held. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request as presented by Mr. Elian. The motion carried and the request was approved.

Recommendation from Telecommunications Council for IT support services

Mr. Rick Littleton (for Frank Schumacher) presented a favorable, unanimous recommendation from the Telecommunications Committee to hire IT Solutions to provide computer / IT support services. Mr. Littleton stated that the new contract would be similar to the current contract with Frank Schumacher, in which blocks of hours are purchased and would carry over if not used. Discussion held. City Attorney Rob Schafstall stated that in the interim before the contract is signed, that the Board should consider approving an hourly rate of \$100.00 per hour with a cap of the 10 hours (\$1,000.00). Mr. Hougland made a motion to approve the Telecommunications Committee recommendation and to approve the Mayor to sign the contract after the contract has been approved by the Telecommunications Committee and City Attorney, and to approve interim services based on need determined by Glenn Robson and/or Rick Littleton at \$100/hour with a cap of 10 hours. Mr. Ault seconded the motion. The motion carried and the recommendation for hiring IT Solutions was approved.

Exemption from City Code 131.15 – Discharging Firearms

Mike Smith, a representative from Cowboy Mounted Shooting Association, made a request for an exemption from the City Code 131.15 – Discharging Firearms during a demonstration that will be held at Matlock Ford on Saturday, October 9, 2004. The firearms contain a black powder that will pop a balloon located approximately 15 feet away during the event, in which the demonstrations / presentations will occur hourly throughout the day. Discussion held. Mr. Ault requested that a Police Department representative be on-duty to inspect the firearms and ammunition before each demonstration. Mr. Ault made a motion, seconded by Mr. Hougland to approve the request and allow the exemption, with the Police Department inspecting the firearms and ammunition prior to the event. The motion carried and the request was approved.

Establish Hours for Halloween

The Mayor's office requested that the Board establish hours for trick-or-treating on Halloween. Mr. Ault made a motion to maintain traditional hours for Halloween, from 6 p.m. to 9 p.m. on Sunday, October 31, 2004. Mr. Hougland seconded the motion, and the motion carried.

OTHER BUSINESS

None

DEPARTMENT STATUS OF TASKS

Street Department

Street Commissioner Richard Hughes had nothing to report.

Planning Department

Mr. Joseph Csikos requested permission from the Board to update the fee schedule for the building permit fees. Mr. Hougland made a motion to forward this matter to the Common Council in the form of an ordinance drafted by the City Attorney with favorable recommendation, Mr. Ault seconded the motion. The motion carried.

Mr. Csikos presented a request from the Tippman Group that the City honor the building code variances that have been submitted to the State of Indiana for the refrigerated warehouse in Franklin Tech Park. Tippman Group has recently requested the following three (3) variances to the Indiana Building Code:

1. Omit automatic sprinklers throughout this warehouse building where food is frozen at 34 to -20 degrees.
2. Reducing the slope of the roof to 1/8" per foot.
3. Omit smoke and heat vents throughout the storage and dock areas.

Mr. Csikos reported that the Planning Department and Building Official traditionally accept building code waivers as approved by the State. Mike Buening stated that the Fire department is aware of the variances and is in favor of the building code waiver if approved by the State of Indiana. Mr. Hougland made a motion that in the event that the State grants the three (3) code variances, then the City will not hold them to a different standard and honor the state building code variances, seconded by Mr. Ault. The motion carried.

Mr. Csikos requested that the Board approve a contract with Mr. Paul Bryan to administer a planning grant received from the Indiana Department of Commerce to study downtown and surrounding neighborhoods. The City Attorney has reviewed the contract and it is acceptable to him. Mr. Hougland made a motion to accept the grant administration contract for \$3,600 and to authorize the Mayor to sign on the Board's behalf. Mr. Ault seconded this motion and the motion carried.

Engineering

City Engineer Mike Buening stated the developer for Hurricane Industrial Park has submitted a \$20,000 letter of credit #5030000232 from Republic Bank to extend the performance guarantee for the development until November 30, 2005. Discussion held. Mr. Ault made a motion, seconded by Hougland to accept the letter of credit. The motion carried.

Mr. Buening reported that they are currently receiving bids for 2004 paving program and the bid opening is on Friday, October 1, 2004 at 10:00 a.m. To date, bid documents have been picked up by five contractors.

Mr. Buening reported the following progress on the East Interceptor Project:

- Rob Schafstall advises that the acquisition of easements is nearly complete
- The signed Notice of Award was returned by Brackney
- The signed Owner-Contractor Agreement has been submitted. City Attorney Rob Schafstall stated that the agreement is acceptable to him.
- A change order to use SDR 35 PVC pipe has been submitted and is under review.

Mr. Buening requested permission to send out a request for qualifications to area consulting firms

for the NPDES MS4 Rule 13 Part C project. The Board approved his request.

Police Department

Deputy Police Chief Steve Hood had nothing to report. Mr. Hougland informed Deputy Police Chief Steve Hood of the Board's approval of the shooting demonstration to be held on October 9, 2004 at Matlock Ford and requested that the Police Department be available to check the firearms and ammunition on the day of the event.

WWTP

Waste Water Treatment Plant Superintendent Rick Littleton had nothing to report.

Fire Department

Mr. Tames reported that the installation of the new exhaust systems is nearly complete at both stations. He also reported that they are in the "background check" phase of the hiring process for two officers. He explained that to date, 122 persons have picked up application packets and the Fire Merit Commission will go through the packets in the near future.

Mr. Ault inquired about the tornado sirens. Mr. Tames stated that the electricity has been down and a circuit board has been replaced. He also stated that the Fire Department is waiting for Owens Communication to provide a quote. Mr. Ault directed the Department to send them a letter stating that they have five business days to respond or they will be disqualified from the bidding process. Discussion held.

City Attorney

Attorney Robert H. Schafstall reported that Ruth Lawson claimed that the City's paint truck sprayed her car and is requesting \$100 reimbursement. Mr. Schafstall stated that the request was forwarded to the City's Insurance Agent, John Auld, Jr.

Mr. Schafstall stated that he misrepresented the amount for the Huffman Trust easement and will 'front' the extra \$200. He also requested that the Board authorize the Clerk-Treasurer to reimburse him for the \$200. Mr. Ault, seconded by Mr. Hougland made a motion to authorize the Clerk-Treasurer to reimburse the City Attorney the \$200. The motion carried.

The City Attorney also reported on the progress of the City's condemnation suit against the Marjorie Cooley Estate. Mr. Schafstall recommended that the Board approve the increase in the estate price, which is \$23,100. Mr. Hougland made a motion to approve the purchase of the estate at \$23,100. Mr. Ault seconded the motion. The motion carried. City Attorney has obtained access rights and would be ready to accept the contract in the near future. He also requested that the Board approve a member of the Board to sign in the place of the Mayor. Mr. Hougland made a motion to accept the recommendation of the City Attorney and to allow a member of the Board to sign in the place of the Mayor. Mr. Ault seconded the motion and the motion carried.

Clerk-Treasurer

The Clerk-Treasurer had nothing to report.

BOARD MEMBERS

Mr. Hougland presented a request from Chief Borges to place "No Skateboarding / Bicycling" signs at the Police Department. Mr. Hougland made a motion to accept the recommendation of Chief Borges for signage for no skate boarding and bicycling on the Police Department grounds, excluding the skate park, Mr. Ault seconded the motion. The motion carried.

Mr. Hougland reported to the Board that the amount allowed by other employers for safety shoes is \$85. The current amount allowed by the City is \$75.00, in which any amount above that would be the employee's responsibility. Mr. Ault made a motion to increase the City's portion for the purchase of safety shoes from \$75 to \$85, effective immediately. Mr. Hougland seconded the motion and the motion carried.

Adjournment

The meeting adjourned at 7:05 p.m. The next regular meeting will be held on October 12, 2004 at 6:00 p.m. in City Hall.

Signed copies available at the Clerk-Treasurer's Office:
55 W. Madison
Franklin, IN 46131