

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
September 14, 2004

Opening

Mayor Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 P.M. on September 14, 2004 in City Hall Council Room.

Present

Mayor Blankenship, Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Deputy Fire Chief Jim Reese, Street Commissioner Richard Hughes, WWTP Superintendent Rick Littleton, Planning Director David Weir, and Clerk Treasurer Janet P. Alexander

Approval of Minutes

Mr. Ault made a motion seconded by Mr. Hougland to approve the Minutes of the previous meeting held August 24, 2004. The motion carried.

Approval of Claims

The following claims were presented. Mr. Ault seconded by Mr. Hougland made a motion to approve the claims presented by the Clerk Treasurer. The motion carried.

Docket Date	Type	Description	Amount
September 14, 2004	Civil City	Police & Fire Pension paid 8/26/04	48,924.62
	Civil City	Vendor Claims #31576 – 31591	83,192.34
	Civil City	Vendor Claims #31592 – 31713	<u>4,131,358.31</u>
			4,263,475.27
	Sewer	Vendor Claim #6576 - 6587	194,992.53
	Sewer	Vendor Claim #6590 - 6661	<u>3,175,400.09</u>
			3,370,392.62

Mayor Blankenship re-organized the agenda and allowed requests from the Parks Department and a report from Best Way Disposal Services.

Closing East and West Court Streets and Main Street to the Museum for the Fall Festival October 1, 2004 and October 2, 2004

Parks Department Program Director Ms. Pam Gibson presented a schedule of activities for the festival. She requested a variance from the City Noise Ordinance Friday and Saturday night until 11:00 p.m. Mr. Ault made a motion to approve seconded by Mr. Hougland.

Ms. Gibson also asked the Board to approve the closing of the following streets for the festival: October 1st – Main Street from Jefferson to Madison Street and West Court Street (for stage set up) and October 2nd – West Court Street, East Court Street, Main Street to the Johnson County Museum, the parking lot behind located behind the Courthouse, and the City parking lot between East Court Street and Water Street. Mr. Hougland made a motion to approve the request, seconded by Mr. Ault. The motion carried.

Best Way Disposal – Curbside Solid Waste and Recycling

Account Representative Colleen Mason provided collection reports for August. She stated that an informational mailer is scheduled to be mailed to residents concerning recycling and solid waste collection.

OLD BUSINESS

A Bond Ordinance Authorizing the City of Franklin to Issue Bonds Evidencing a Loan from the Environmental Remediation Revolving Loan Program and Approving and Authorizing Other Actions in Respect Thereto (Central L & M property)

Mr. Fred Paris and the project Attorney Jim Admire appeared to discuss the proposal. The proposal would allow the developer to secure a loan through the Indiana Developmental Finance Authority for the remediation of the Central L & M property which has been declared a Brownfield. Mr. Admire stated that the terms of the loan require that the City pledge to repay the loan if the developer does not. City Attorney Schafstall recommended that the City require collateral from the developer. He also recommends that the City require the petitioner to pay for an appraisal of the property. Mr. Paris explained that the loan would provide seed money for the demolition and clean-up of the property and following the clean-up, specific sections would be renovated into manufacturing space and into mini-warehousing units. Discussion held. The Board recommended that Mr. Schafstall will continue to work with Mr. Admire. Tabled.

NEW BUSINESS

Request to close streets for Franklin Community High School Homecoming Parade September 24, 2004

Mayor Blankenship presented the request for the High School's annual Fall Homecoming Parade. The parade begins at the High School and travels down Banta Street to Walnut Street and Main Street ending back at the High School. The parade will begin at 4:30 p.m. and end approximately 45 minutes later. Mr. Ault seconded by Mr. Hougland made a motion to approve.

Conflict of Interest Statement – Dewayne Tiemeyer FFD

Firefighter Dewayne Tiemeyer submitted a Uniform Conflict of Interest Form. He is bidding on a demolition project which will be paid for by the Fire Department. Mr. Ault made a motion to accept the conflict of interest form filed by Officer Tiemeyer. Mr. Hougland seconded the motion and the motion carried.

OTHER BUSINESS

None

DEPARTMENT STATUS OF TASKS

Police Department

Police Chief John Borges recommended that the Street Department place additional 20 mph speed limit signs along Jefferson Street east of Milford. Mr. Ault made a motion seconded by Mr. Hougland to approve the recommendation made by the Chief. The motion carried. The Chief also recommended that the speed limit in Meadows at Simon Farms should be consistently posted at either 30 mph or 20 mph. He recommended 20 mph. The City Engineer suggested that all subdivisions be posted at 25 mph and that the City amend the subdivision control ordinance to that effect. The Mayor stated that this would prevent areas from taking on the look of speed limit "jig saw puzzles." Mr. Hougland and Mr. Ault agreed that this was a good suggestion.

Chief Borges also recommended that “no parking” signs and speed limit signs should be placed in the new Heritage subdivision on Hurricane Road. Construction vehicles are parking on both sides of the street making it difficult for emergency vehicles to navigate. Mr. Hougland, seconded by Mr. Ault made a motion to direct the Street Department to place signs based on Chief Borges recommendations:

“Additional signs reflecting 20 mph speed limit posted east of Milford”

“The entire subdivision [Meadows at Simon Farms] be posted at 20 mph”

The Mayor stated that the Planning Department should begin the process to amend the ordinance relative to residential neighborhoods.

Fire Department

Deputy Chief Jim Reese asked the Board to accept a Uniform Conflict of Interest Form for Officer Steve Moan. Mayor Blankenship made a motion to accept, seconded by Mr. Hougland. The motion carried and was approved. He also reported that Chief Herron is getting quotes for emergency sirens. Mayor Blankenship stated that he still wants a sound coverage map prepared.

WWTP

Waste Water Treatment Plant Superintendent Rick Littleton asked the Board to approve the annual lease payment for land from the Indiana Masonic Home for \$21,015.21 Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried.

Mr. Littleton asked the Board to declare the following equipment surplus: 1962 Oliver 1800 Tractor, 1981 Ag-Chem, Ag-Gator, 1986 B7200 4 x4 Kubota Tractor, and 1978 Ford LT800 Dump Truck. He stated that he would like to work with the Clerk Treasurer to arrange for the sale and final disposal of the listed equipment. Mr. Hougland made a motion to grant Mr. Littleton’s request relative to disposition of surplus equipment as outlined in his memo dated September 14, 2004. Seconded by Mr. Ault. The motion carried.

Engineering

City Engineer Mike Buening stated that he is prepared to bid the 2004 Paving project for repairs on Eastview and Westview Drive. He would like to advertise this week and set the bid opening Friday October 1, 2004 at 10:00 a.m. Mr. Hougland made a motion to move forward on the 2004 Paving program and set the bid opening Friday October 1, 2004 at 10:00 a.m., seconded by Mr. Ault. The motion carried.

Mr. Buening received a request from Mac McNaught asking him to identify the City’s standard street light fixture. Mr. McNaught intends to upgrade the fixtures used in his development. Mr. McNaught will pay the difference in cost between the standard fixture and the upgraded fixture. The Board agreed that the standard street light fixture used in Franklin is the cobra head on a wooden pole.

Mr. Hougland asked Mr. Buening to look at the street lighting at the U.S. 31 and Commerce Park intersection.

Mr. Buening reported that they will hold a pre-construction meeting for the Eastside Sewer Interceptor. He suggested that to expedite the process, the Board might want to authorize the Mayor to act on their behalf in regard to signing the Notice to Proceed and the contract with Brackney. Mr. Schafstall stated that the contract is ready. Mr. Hougland, seconded by Mr. Ault made a motion that the Board authorizes the Mayor to act on their behalf in matters related to the Eastside Sewer Interceptor for the Notice to Proceed and the Contract. The motion carried.

Planning Department

Mr. David Weir reported that staff has researched the building permit fees charged by communities similar to Franklin and found that the fees charged by Franklin are higher than over half of the communities surveyed for new construction. Mr. Weir suggested that the City modify the current formula to place the City in the middle of the range of fees charged by other Central Indiana building inspection departments. He stated that many communities have a base fee and then charge anywhere from \$0.03 to \$0.12 per square foot. Franklin's fees are based on the value of the project. Mr. Weir suggested the City could adopt a base fee of \$300 for a construction permit plus \$0.07 for each square foot. Discussion held. Mr. Weir will prepare a draft for the next meeting for the Boards consideration. Tabled.

Street Department

Street Commissioner Richard Hughes had no report.

City Attorney

Attorney Robert H. Schafstall suggested that the Board of Works consider enlarging the boundaries of the Eastside (Mitsubishi) Tax Increment Finance (TIF) area in order to pay for the infrastructure improvements and to repay the Sewer Utility for expenses that have been and will be incurred for the Eastside Sewer Interceptor construction project. The Attorney said that if the Board of Works favor the idea he will take this proposal to the Redevelopment Commission and then to the City Council. He explained that the benefit of an expanded TIF is that it would provide the means for the City to reimburse the Sewer Utility for expenses related to the project. Mr. Ault made a motion to authorize the City Attorney to initiate the process to enlarge the Eastside TIF, Mr. Hougland seconded this motion. The motion carried. Approved.

Mr. Schafstall also asked the Board to approve a second Memorandum of Understanding with Mac McNaught, the developer of Franklin Tech Park. Mr. Schafstall explained that by approving this agreement the Board of Works formalizes their agreement to pay the difference for the sanitary sewer up-sizing as previously agreed to in the First Addendum to the Memorandum of Understanding. Mr. Hougland made a motion that the Board proceed with the second addendum to the Memorandum of Understanding between the City of Franklin and Franklin Tech Park LLC, seconded by Mr. Ault. The motion carried and the Board approved and signed the second Memorandum of Understanding.

The City Attorney stated that the Chief of Police has asked that the City raise the threshold from \$100 to \$500 in regard to the value of abandoned vehicles in the City ordinance. Mr. Hougland, seconded by Mr. Ault made a motion directing the City Attorney to prepare an ordinance amending the existing abandoned vehicle ordinance. The motion carried and was approved.

The City Attorney informed the Board that the agreement for the Fred (and Ruth) Brown easement which the Board approved at a prior meeting requires all three signatures. He also informed them that the owners still have an IDEM permit objection pending.

The City Attorney also reported that there will be a hearing September 24, 2004 at 2:00 p.m. on our condemnation suit against the Marjorie Cooley Estate. He requested that the Board authorize Mike Buening, Rick Littleton and David Weir to attend that hearing with him at that time. Mr. Ault seconded by Mr. Hougland made a motion to approve. The motion carried.

The City Attorney reported that the easement owned by the Indiana Masonic Home may be acquired for the appraised value of \$26,700.00. Mr. Ault seconded by Mr. Hougland made a motion to pay \$26,700 for the easement to be paid for from the Sewer Improvement Fund. The motion carried.

He reported that the easement owned by the Hougham Family Trust may be acquired for the appraised value of \$22,000 for the Guerine Trust tract and \$31,500 for the Hougham tract. Mr. Hougland seconded by Mr. Ault made a motion to make payment in the amount stated for the easements to be paid for from the Sewer Improvement Fund. The motion carried.

CLERK TREASURER

The Clerk Treasurer asked the Board to confirm the maximum amount to be paid for safety shoes per employee. The current allowed amount is \$75.00, in which any amount above that would be the employee's responsibility. Tabled to allow Mr. Hougland to research amount allowed by other employers.

BOARD MEMBERS

Mr. Hougland asked if Branigin Boulevard south of Jefferson Street will be open to two way traffic as a result of the bridge repairs. One condition that was specified by the Council was that the street should be closed to truck traffic. Discussion held. Mr. Hougland made a motion to provide appropriate signage along Branigin Boulevard to discourage through truck traffic excluding pickup trucks, seconded by Mr. Ault. The motion carried.

Adjournment

The meeting adjourned at 7:22 p.m. The next regular meeting will be held on September 28, 2004 at 6:00 p.m. in City Hall.

Signed copies available at the Clerk-Treasurer's Office:
55 W. Madison
Franklin, IN 46131