

**CITY OF FRANKLIN**  
**BOARD OF PUBLIC WORKS AND SAFETY**  
Meeting Minutes  
July 27, 2004

**Opening**

Mayor Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 P.M. on July 27, 2004 in City Hall Council Room.

**Present:** Mayor Blankenship, Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was City Attorney Robert H. Schafstall, Deputy Police Chief Steve Hood, City Engineer Mike Buening, Deputy Fire Chief Jim Reese, Street Commissioner Richard Hughes, Wastewater Treatment Facility Superintendent Rick Littleton, Planning Director David Weir, and Clerk Treasurer Janet P. Alexander.

**Approval of Minutes**

Mr. Ault seconded by Mr. Hougland made a motion to approve the Minutes of the previous meeting held July 13, 2004. The motion carried.

**Approval of Claims**

The following claims were presented. Mr. Ault seconded by Mr. Hougland made a motion to approve the claims presented by the Clerk Treasurer. The motion carried.

Docket Date	Type	Description	Amount
7-27-04	Civil City	BOW Vendor Claims	1,411,773.29
7-27-04	Civil City	Payroll 7-9	270,547.53
7-27-04	Civil City	Payroll 7-23	262,009.80
7-27-04	Civil City	Pension7-26	48,924.62
7-27-04	Sewer	Payroll 7-9	23,754.61
7-27-04	Sewer	Payroll 7-23	24,023.22
7-27-04	Sewer	Payroll – Certification Pay 7-9	4,000.00

## **NEW BUSINESS**

### **Request for “Children at Play” signs to be installed on Churchill Road between Lochry and Schoolhouse Roads**

Ms. Elizabeth McMurray did not appear and the Board voted to remove this item from the agenda.

### **City of Franklin Medical and Dental Benefit Plan Documents**

Ms. Kris Green of J.F. Molloy and Mr. John Auld Jr. of Franklin Insurance presented the proposed employee medical and dental plan document. The new document contains all previously approved amendments and has been updated to including new federal standards such as the Family Medical Leave Act and HIPAA. The City Attorney stated that he reviewed the document and approves the document as presented. Mr. Ault made a motion to approve seconded by Mr. Hougland. The motion carried.

## **NEW BUSINESS**

### **Request for exemption from Noise Ordinance and close the alley from August 21, 2004 evening until August 22, 2004 for an outdoor event, and request to enter Water Street from the wrong way for Blood Drive on September 13, 2004**

An unnamed representative from the Franklin Elks Lodge requested that the City close the alley behind the lodge and grant a variance from the noise ordinance for an evening event to be held August 22. The gentleman also requested permission to park the Blood Mobile the wrong way on Water Street in front of the lodge September 13, 2004 for a blood drive. Both requests were approved.

### **Request to block sidewalk on Jefferson Street and Home Avenue and close the alley at different times from August 2, through August 19, 2004 to paint the Baptist Church**

Mr. Terry Johns of World Class Construction presented his request related to painting the 1<sup>st</sup> Baptist Church during various stages through the month of August. Approved contingent upon receipt of proof of insurance and naming the City of Franklin as an additionally insured party.

### **Request to construct a sunroom that will encroach 3.5 feet into a Drainage Utility Easement**

A construction contractor Clay Kowalsky presented his request. Mr. Weir and Mr. Buening have examined the site and recommend approval of the request however they want to make sure that the homeowner understands that utility companies may need access, and the owner should notify the utilities and confirm that they don't object to the project. Mr. Hougland and Mr. Ault suggest that the City should have copies of the utility companies' waiver of the encroachment. The Board approved the request for a 3.5 foot encroachment into a drainage utility easement contingent upon receipt of waivers from utility companies.

## **OTHER BUSINESS**

Canary Creek Cinema owner Mike Rembusch came to the meeting to ask the Board of Works to approve an outdoor theater project despite the unfinished parking lot. Tabled. The request will be added to the Board of Works agenda for the August 10<sup>th</sup> meeting.

Jeff Street Pub Proprietor Karen Duckworth came in to discuss the conditions for allowing outdoor dining along Water Street. Mr. Weir informed the Board that the Plan Commission recommended approval as long as there is a barrier and four foot of sidewalk remains open for pedestrians. The Board Members recommended that she should put down a semi permanent line with tape to demark the area reserved for pedestrians. The Board approved the use of 5' of the sidewalk for outdoor dining. The Board Members stated that they will look at this again one year from now in August of 2005.

## **DEPARTMENT STATUS OF TASKS**

### **Police Department**

Deputy Chief Steve Hood – Officers performed extra traffic enforcement on Churchill Road but did not observe any speeding problems. Deputy Chief Hood on behalf of Chief John Borges asked the Board to consider a modification of the junk vehicle ordinance, increasing the value from \$100 to \$500. He asked the Board to consider recommending that the Common Council amend the ordinance.

### **Fire Department**

Deputy Fire Chief Jim Reese requested Board approval to hire replacements for two retired firefighters. Approved.

### **Sewer Department**

Mr. Rick Littleton went over web site usage statistics provided by E-Gov. He also announced that the department was selected to receive a first-place regional Operation and Maintenance Excellence Award from the U.S. Environmental Protection Agency. The award is presented to honor plant personnel and local officials. To be eligible for an award, a facility must be recommended by the state, meet all water-quality requirements and have a good record with environmental quality. The Indiana Department of Environmental Management nominates one facility in each of the nine EPA categories. Franklin 20,000 people, was nominated in the Medium, Advanced Treatment category. The award will be presented at Beeson Hall Wednesday August 4, 2004. A luncheon will be provided for the department and guests from the EPA. Facility tours will be offered following the luncheon.

### **Engineering**

MR. Mike Buening reported that the project bid date for the Eastside Sewer Interceptor will be August 3, 2004. He also stated that he is meeting with Bonar Group tomorrow to review the plans for the Main Street TEA – 21 Project. The project is one year behind schedule. - He reported that Johnson County has requested bids for the repair of the Monroe Street Bridge and intends to have the work done this fall. The problem is that there are open holes through the sidewalk.

**Planning Department**

Mr. Weir reported that the owner occupied rehabilitation grant is coming to a close. He passed out photos of work performed on a number of houses in Franklin. Mr. Weir stated that Human Services wants to use remaining funds on two more homes which need repairs.

**Street Department**

Street Commissioner Richard Hughes reported that a ditch located near Franklin Plastics on Earlywood Drive needs cleaned out. He estimated the cost of cleaning it out around \$2,000.00.

**City Attorney**

Attorney Robert H. Schafstall reviewed and approved a new banking services agreement with Heartland Bank for Corporate Cash Management. He stated that the agreement and resolution are acceptable and recommended that the Board of Works authorize the Clerk Treasurer to sign the agreements and resolutions. Approved.

Presented a proposed ordinance titled An Ordinance Authorizing the Expedited Review Of Building Permits And Improvement Location Permits Fee. Mr. Weir and the City Attorney presented the proposed ordinance and asked to forward it to city council with a recommendation. The Board voted to forward the request to the Common Council with a favorable recommendation.

**Adjournment**

The meeting adjourned at 7:51 p.m. The next regular meeting will be held on August 10, 2004 at 6:00 p.m. in City Hall.

Signed copies available at the Clerk-Treasurer's office:  
55 W. Madison  
Franklin, IN 46131