

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	August 14, 2025	Meeting Date:	August 18, 2025
Contact Information:			
Requested by:	Elle Gross		
On Behalf of Organization or Individual: Main & Madison Cafe			
Telephone:	317-438-9738		
Email address:	events@mainandmadison.cafe		
Mailing Address:	100 N. Main Street, Franklin, IN 46131		
Describe Request:			
Approval to block 2 parking spaces from 4:30 p.m. to 8:30 p.m. for Main & Madison event associated with 1 st Friday – September 5 th .			
List Supporting Documentation Provided:			
1. Map			
Who will present the request?			
Name:	Elle Gross	Telephone:	317-438-9738

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

September 5th: 4:30 p.m. to 8:30 p.m.



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Date created: 8/14/2025

Last Data Uploaded: 8/14/2025 5:18:59 AM

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