

**Board of Public Works and Safety
Regular Meeting Minutes
May 5, 2025**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana, was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin and Tina Jobe answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, Planning Director Joanna Tennell, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jan Jones, City Attorney Lynnette Gray were also in attendance. Sewer Billing Office Manager Sherry Phillips was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

There were no Announcements or Public Comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 21, 2025

Mr. Austin motioned to approve the minutes as presented, seconded by Ms. Jobe. A voice vote was taken with all members stating aye. The motion carried.

2. Board of Works Claims.
 - #042525 Sewer Elan in the amount of \$2,312.72
 - Pension Payroll in the amount of \$50,637.75
 - #042225 Sewer Contracts/Utilities in the amount of \$376.99
 - #042725 BOW Elan in the amount of \$15,257.19
 - #042125 BOW Contracts/Utilities in the amount of \$36,132.42
 - Gross Payroll in the amount of \$531,571.80
 - #042825 BOW Contracts/Utilities in the amount of \$145,705.69
 - #042925 Sewer Contracts/Utilities in the amount of \$110,699.09
 - #050125 RDC-TIF Contracts in the amount of \$45,046.64
 - #050325 Sewer General Obligations in the amount of \$333,702.01
 - #050425 BOW General Obligations in the amount of \$200,825.51

3. Request for reimbursement for judicial seminar lodging - City Attorney Lynn Gray

Mr. Austin motioned to approve Board of Works claims, including the reimbursement, as presented, seconded by Ms. Jobe. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no Old Business.

New Business

Board of Works to appoint a member or a representative to the Plan Commission for the remainder of the 2025 calendar year (Nominee: Michael Spongberg) – Mr. Spongberg introduced himself. Mr. Austin motioned to approve the nomination, seconded by Ms. Jobe. A voice vote was taken with all members stating aye. The motion carried.

Request for Franklin PD to escort motorcycles on August 2, 2025, for Rams Ride Event – Randy Miller shared that they have enjoyed partnering with Franklin for this charity event for multiple sclerosis research. The request is to close Main St. from Madison St. to Jefferson St. for approximately 90 minutes, to accommodate 125+ motorcycles and for a police escort in and out of the area. Ms. Jobe motioned to approve Franklin PD to escort motorcycles on August 2, 2025, and the Rams Ride Event, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Acceptance and execution of the following documents related to Kingsbridge, Section 2 & 5: Sanitary Sewer Special Agreements, Earthwork & Paving Inspection Service Agreements and Storm & Sanitary Sewer Inspection Service Agreements - City Engineer Matt McElroy shared these documents were originally approved for Section 2, but the developer split that area into Sections 2 & 5. To be in compliance, the corresponding paperwork must be signed for approval. Ms. Jobe motioned to approve the acceptance and execution of the following documents related to Kingsbridge, Sections 2 & 5: Sanitary Sewer Special Agreements, Earthwork & Paving Inspection Service Agreements, and Storm & Sanitary Sewer Inspection Service Agreements, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Change Order 13 for the Active Adult Center Project - City Engineer Matt McElroy informed that this is an Errors and Omissions Change Order for the plans, in the amount of \$3,685.92, a .074% change resulting in a 4.373% change overall. Mr. McElroy stated that while the City can pursue reimbursement costs, this process is lengthy and may cost more than the Change Order. Ms. Jobe motioned to approve Change Order 13 in the amount of \$3,685.92, without pursuing reimbursement from the design firm, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Appropriation of funds from MS4 6501 to MS4 400 for payment of approved purchase of Elgin RegenX Street Sweeper in the amount of \$304,602.65 - Street Commissioner/Fleet Manager Brett Jones stated this is the previously approved street sweeper that has now arrived and payment is due. Ms. Jobe motioned to appropriate funds from MS4 6501 to MS4 400 for payment of purchase of Elgin RegenX Street Sweeper in the amount of \$304,602.65, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of dumpster enclosure renovation contract - Community Development Specialist Dana Monson stated this dumpster enclosure is located at the corner of Veterans & Artcraft Alleys. This project began with Capitol City Fence in 2020 and was completed in 2022. Upon completion, it became apparent that it needed to be enlarged. In addition, after a survey of the neighboring lot, it came to our attention that it was partially located on their property. After

discussions with Capitol City Fence, they no longer do these types of projects, so a bid request to remove the old enclosure and install a new one went out. The following bids were opened:

Top-Notch Fence	No Response
M & M Construction	\$59,144.00
Secure Links Fencing	\$73,000.00

After reviewing the contracts and proposals, M&M Construction was selected as the lowest, most responsive, and responsible bidder for the dumpster enclosure. Ms. Gray thanked Ms. Monson for preparing the contract. Ms. Jobe motioned to approve M&M Construction as the lowest, most responsive, and responsible bidder for the dumpster renovation in the amount of \$59,144.00, seconded by Mr. Austin. A voice vote was taken, with all members stating aye. The motion carried.

Request approval of Resolution 25-05 Authorizing the Execution and Delivery of a Master Equipment Lease-Purchase of Agreement - City Attorney Lynn Gray reminded the Board that at the last meeting, they authorized (provided appropriate documentation was in place) moving forward on a lease/purchase agreement for Police Dept. vehicles. Ms. Gray explained the details of the paperwork and stated it is now complete and ready for approval. Ms. Jobe confirmed this was through the Indiana Bond Bank with an interest rate of 4.85. Ms. Jobe motioned to approve Resolution 25-05 Authorizing the Execution and Delivery of a Master Equipment Lease-Purchase of Agreement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Mutual Agreement to Terminate Professional Services Agreement related to the Comprehensive Plan Update - Planning Director Joanna Tennell stated that on March 17, 2025, the City signed a professional agreement with USI Consultants to update our Comprehensive Plan. As of May 1, 2025, USI Senior Planner Corey Daly, who had collaborated with us on our 2013 update, resigned. After discussions, it was determined that it is in the City's best interest to terminate this agreement. Ms. Gray, Ms. Tennell, and Mayor Barnett complimented USI on their work and on professionalism. A contract for a new company should be presented at the next meeting. Ms. Jobe motioned to approve the Mutual Agreement to Terminate Professional Services Agreement related to the Comprehensive Plan Update, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request approval for the Memorial Day Mile Road Closure & Staffing Request for May 26, 2025– Fire Chief Josh Snyder requested the same route and staffing as they've used in the past. Chad McCullough confirmed this is the state's largest one-mile run. Ms. Jobe motioned to approve the Memorial Day Mile road closure & staffing requests, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Sidewalk Replacement for the Active Adult Center – City Engineer Matt McElroy stated this is for a sidewalk running adjacent to the AAC that needs to be replaced, but was not included in the original project. Three quotes were obtained:

DeWeese Construction	\$56,787.60	
Allstar Paving Inc.	\$34,625.20	* Currently completing the Johnson Ave. project

O'Mara Contractors

No response

This will be paid out of the Active Adult Center Project Fund. Ms. Jobe motioned to approve Allstar Paving as the lowest, most responsible and responsive bidder in the amount of \$34,624.20 for the AAC Sidewalk Construction Contract on Water St. and Adams St., seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Department Superintendent Chip Orner stated the AAC is almost completed. 120+ seasonal staff have a training session on Saturday. He thanked HR Generalist Donna Trisler for organizing this. In addition, the Splash Pad opens May 8th and the pool opens May 23rd.

Fire Chief Josh Snyder said they are accepting applications for the hiring list for one more week. The new ladder truck arrived, graphics will be completed, and it should be in service soon.

Community Development Director Krista Linke shared that 650 Overstreet is nearing completion and will have a Public Open House before listing it for sale. Tomorrow afternoon, there is also a kick-off meeting for the Scott Park expansion project.

Planning Director Joanna Tennell welcomed Michael Spongberg to the Plan Commission and thanked Jim Martin for his 34 years of service to the City of Franklin by serving on the Plan Commission since 1991.

Board Member Tina Jobe asked Mr. Orner if the landscaping position has been filled. Mr. Orner said that it has not.

City Attorney Lynn Gray also voiced her appreciation to Jim Martin for his years of service.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:33 p.m.

Respectfully submitted,

Jan Jones, Clerk-Treasurer
Enrolled: 05/08/25

Steve Barnett, Mayor

Attest:

Jan Jones, Clerk-Treasurer