



Grant Proposal Application

(Please type)

- This application with all attachments must be received by **4:00 pm** on or before **May 2, 2025**.
- **Incomplete applications will be considered ineligible.**

Date Submitting Grant Application (mm/dd/yyyy):	04/30/2025		
ORGANIZATION INFORMATION			
Organization Name:	FRANKLIN CHAMBER FOUNDATION		
Federal ID Number: 92-059065			
Organization is:	<input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> Other	
Address: 120 East Jefferson Street			
City: Franklin		State: IN	Zip: 46131
Contact Person:	Rosie Chambers		
Title: President/CEO		Email: rchambers@franklincoc.org	
Phone Number: 317.736.6334		Fax Number: 317.736.9553	
Organization Mission (Limited to 300 words)			
<p>The Franklin Chamber Foundation builds economic vitality with partnerships, programs, education and community involvement whose purpose complements the work of the Franklin Chamber of Commerce.</p>			

PROJECT INFORMATION		
Project Name:	Small Business Capacity-Building Grant Program	
Start & End Date (mm/dd/yyyy):	6/01/2025 to 12/31/2025	
Project is (please select only one):		
<input type="checkbox"/> New		<input checked="" type="checkbox"/> Existing
Project Theme (please select only one):		
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Arts & Culture	<input type="checkbox"/> Civic & Community Development
<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Tourism	<input checked="" type="checkbox"/> Business Support
<input type="checkbox"/> Workforce Development	<input type="checkbox"/> Increased Organizational Capacity	
Estimated number of people in the <u>City of Franklin</u> to be impacted by this specific project over the next 12 months:		
This grant will directly impact 5+ Franklin businesses, who have upwards of 10 full time employees each and several part-time employees. The reach of the program will exceed the organization who receives the grant and impact approximately 25,000 residents.		
Summary of the proposed project (Limited to 700 words)		

The Franklin Chamber Foundation, Inc. is a registered 501(c)(3) nonprofit organization and an extension of the Franklin Chamber of Commerce, committed to promoting economic vitality throughout the greater Franklin area. As a non-membership-based entity, the Foundation supports all organizations within the Franklin community. We strongly believe that investing in businesses creates a ripple effect, benefiting not only the recipients of funding, but also the broader business ecosystem.

The Franklin Chamber Foundation is seeking **\$25,000** to fund five **\$5,000 capacity-building grants**. Our goal is to continue our small business capacity-building grant program designed to help local organizations strengthen their operations and increase their impact. These grants will provide essential resources to organizations aiming to enhance their capacity, drive growth and make a lasting difference in the community.

We have developed a rigorous and transparent application process to ensure equitable distribution of funds. The Franklin Chamber Foundation will collaborate closely with grant recipients to monitor progress and provide ongoing support. Each recipient will be required to submit an impact statement upon project implementation to measure effectiveness and community benefit.

The **Capacity-Building Grant Program** is available to Franklin-based businesses with **10 or fewer full-time employees**. The program supports initiatives such as physical space expansion, development of user-friendly online shopping platforms, upgrades to point-of-sale systems and website enhancements.

Applications will be evaluated by the Franklin Chamber Foundation Board of Directors, the Executive Director of Discover Downtown Franklin and a member of the Franklin Economic Development Commission. Submissions will be scored based on criteria including business longevity, potential impact, sustainability, community engagement, local support, innovation and overall application quality.

How do you plan to specifically measure the success of this project?

Businesses who receive the capacity-building grants will be required to submit an impact statement that will be shared with the Economic Development Commission.

FINANCIAL INFORMATION

Amount requested from the Franklin EDC:	\$25,000
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Estimated total cost of the project:	\$25,000
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Percentage of the project to be funded by the Franklin EDC:	100%
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A complete budget for this particular project showing income and expenses:

Other Funding Sources

Funding Source	Total Request from Source	Amount Contributed from Source/Status

Total Other Funding Sources: N/A

Future Funding: What are the plans for future funding of this project (If Applicable)? Summarize a specific plan for project sustainability (Limited to 700 words).

The Franklin Chamber Foundation Board of Directors hopes news of the grant program and the work of the FCF will spark philanthropically minded businesses and individuals to donate to the general fund. We also plan to seek additional grant funding and individual donations from other philanthropically minded sources and community members in the coming months.

Could you complete this project if the Franklin Economic Development Commission could not award 100% of the request?

☐ Yes

☒ No

If not, please explain: The Franklin Chamber Foundation does not yet have the resources to fund this program and would not provide these grants if unsupported by EDC.

Organization's Fiscal Year (ex. month / year): From 01/01/2025 to 12/31/2025

Does your organization have an annual outside audit? ☐ Yes ☒ No

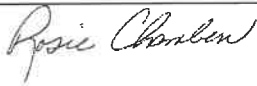
If no, please explain: The Franklin Chamber Foundation is not required to have an annual audit.

How do you plan to recognize the Franklin Economic Development Commission if you are awarded funding?

The EDC will be recognized in press releases, on social media and be invited to the check presentation(s).

Grant Application Certification

Grant Applicant hereby certifies that it was established to promote economic development. The Grant Applicant hereby certifies that it does not discriminate on the basis of race, national origin, religion, gender, gender preference, age, or disability (“non-discrimination factors”) in its policies, practices, services, or standards for participation in its projects; except to the extent any such project lawfully provides services to a limited segment of the population based on such non-discrimination factors. It is expressly understood and agreed that the Franklin Economic Development Commission is not a joint participant in, nor provider of, any of the Grant Applicant’s projects or services. The Franklin Economic Development Commission’s role in the Grant Applicant’s services is limited solely to making grants and assuring that grants are administered in accordance with the terms of the approved application. The Grant Applicant represents and warrants that it will use all granted funds in accordance with applicable laws. Grant Applicant agrees to indemnify and hold the City of Franklin and Franklin Economic Development Commission blameless in any liability imposed based on any conduct or omission occurring in connection with a project or service of Grant Applicant for which the City of Franklin has provided a grant.

Print Name: Rosie Chambers	Print Name:
Signature: 	Signature:
Title: President/CEO	Title:
Date: 4/30/2025	Date:

Important Note: Please be sure your proposal contains all the information outlined in the application guidelines, including but not limited to the following attachments:

- ☐ List of current staff members (both paid and volunteer)
- ☐ List of current board members (names, addresses, titles/offices)
- ☐ IRS determination letter (if not already on file at the Franklin Economic Development Commission)
- ☐ Other relevant supporting materials, including renderings or descriptions of the project if available and appropriate.
- ☐ The organization’s overall budget showing income and expenses
- ☐ Most recent annual report or financial statements
- ☐ Letters of agreement from collaborating organizations (if applicable)



2025 Franklin Chamber Foundation Board of Directors

Board President, Jeff Dutton

Johnson Memorial Health
1125 West Jefferson Street
Franklin, Indiana 46131

Board Vice President, Amy Richardson

Main & Madison Market Café
100 North Main Street
Franklin, Indiana 46131

Board Treasurer, Krista Linke

City of Franklin
70 East Monroe Street
Franklin, Indiana 46131

Board Secretary and Staff Member Rosie Chambers

Franklin Chamber of Commerce
120 East Jefferson Street
Franklin, Indiana 46131

At-Large, Todd Shuck

Shuck's Financial Services
2050 N Graham Road
Franklin, IN 46131

Franklin Chamber of Commerce	
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L	
January - December 2025	
	Budget
Revenue	
Events	0.00
115th Birthday Party Revenue	
Biz Bash	0.00
Biz Bash Booth Rental Revenue	16,225.00
Biz Bash Lunch Revenue	320.00
Biz Bash Raffle Revenue	500.00
Biz Bash Sponsor Revenue	11,150.00
Total Biz Bash	\$ 28,195.00
Golf Outing	0.00
Golf Outing - Other Revenue	3,706.00
Golf Outing - Player Fees Revenue	9,425.00
Golf Outing Sponsor Revenue	33,100.00
Total Golf Outing	\$ 46,231.00
Luncheons	0.00
Annual Banquet - Ticket Revenue	8,775.00
Annual Banquet Sponsor Revenue	7,430.00
Education Programs Revenue	1,900.00
Monthly Luncheons - Sponsor Revenue	2,400.00
Monthly Luncheons - Tickets Revenue	15,450.00
Young Professionals Sponsor Revenue	1,000.00
Total Luncheons	\$ 36,955.00
Total Events	\$ 111,381.00
Executive	0.00
General	0.00
2nd Floor Conference Room Rental Income	1,750.00
2nd Floor Office Rental Income	8,700.00
Board Fees (Lunches) Revenue	1,200.00
Interest Income	50.00
Total General	\$ 11,700.00
Grants	0.00
2024 Capacity Building Grants (EDC Fees)	0.00
Branigin Foundation for Genuine Franklin	0.00
Donations	1,000.00
Duke Energy - Genuine Franklin Campaign 2024	0.00
Foundation Donations	
LAUNCH Johnson County_REVENUE	

Wal-Mart Spark Good Grant	0.00
Total Grants	\$ 1,000.00
Total Executive	\$ 12,700.00
Mem/Mktg/Dev	0.00
Advertising Revenue	3,000.00
eNews Revenue	200.00
Member 2 Member Message	1,700.00
Website Advertising Revenue	4,000.00
Total Advertising Revenue	\$ 8,900.00
Dues	0.00
Additional Contacts Fee Revenue	500.00
Application Fee Revenue	1,150.00
Dues for 2024	0.00
Dues for 2025	119,850.00
Dues for 2026	20,000.00
Total Dues	\$ 141,500.00
Sponsorships	0.00
Active Participant Revenue	3,011.25
Catalyst Sponsor Revenue	8,200.00
Corporate Diamond Revenue	13,645.00
Corporate Platinum Revenue	7,500.00
Marketing Bundle Revenue	1,600.00
Membership Appreciation Picnic Revenue	1,500.00
Other Marketing Revenue	65.50
Shop Small Revenue	1,500.00
Total Sponsorships	\$ 37,021.75
Total Mem/Mktg/Dev	\$ 187,421.75
Non-Profit Revenue	0.00
Sales of Product Revenue	0.00
Genuine Franklin Spotlight Strategies Revenue	100.00
Total Sales of Product Revenue	\$ 100.00
Uncategorized Revenue	0.00
Young Professionals Revenue	
Total Revenue	\$ 311,602.75
Gross Profit	\$ 311,602.75
Expenditures	
Events Expense	0.00
115th Birthday Party Expenses	
Biz Bash	0.00
Biz Bash - Facility Fee & Catering	11,000.00
Biz Bash - Lunches Expense	544.00
Biz Bash - Supplies Expense	4,632.65
Total Biz Bash	\$ 16,176.65
General	0.00

Agriculture Week Expenses	50.00
Events Committee Expenses	
Ribbon Cutting Expenses	24.00
Total General	\$ 74.00
Golf Outing	0.00
Golf Outing - Other Expenditures	3,750.00
Golf Outing Facility Fees and Catering Expenditures	13,082.94
Total Golf Outing	\$ 16,832.94
Luncheons	0.00
Annual Banquet Expenses	12,250.00
Education Program Expenditures	100.00
Monthly Luncheon Expenses	12,039.30
Young Professionals Expenses	
Total Luncheons	\$ 24,389.30
Total Events Expense	\$ 57,472.89
Executive Expense	0.00
Facilities	0.00
2nd Floor Furniture and Equipment Expenses	1,000.00
Copy Machine Expenses	500.00
Electricity Expenses	2,000.00
Gas Expenses	600.00
General Building Repairs and Maintenance Expenses	6,000.00
Office Cleaning Expenses	3,500.00
Sewer Expenses	368.00
Shredding Expenses	245.00
Water Expenses	595.00
Total Facilities	\$ 14,808.00
General	0.00
Ambassadors Expenses	1,000.00
Board Item Expenses	750.00
Board Lunches Expenses	2,881.74
Credit Card Fees (Expenditures)	3,500.00
Database (yearly) Expense	2,646.00
Donations to others	350.00
Dues & Subscription Expenses	4,000.00
Executive Committee Expenditures	250.00
Hospitality	1,000.00
Legal & Professional Fees	500.00
Mileage Expense	405.79
Postage Expenses	500.00
Professional Development Expenditures	1,500.00
Staff Expenses	

Total General	\$ 19,283.53
Insurance	0.00
Insurance - Cyber Expenses	1,300.00
Umbrella/D&O Insurance Expenses	2,864.00
Workers Comp. Expenses	500.00
Total Insurance	\$ 4,664.00
Office	0.00
Computer - Other Expenses	2,300.00
Computer Maintenance JP the Geek Expenses	2,494.80
Internet/Phone Expenses	2,747.07
Office Supplies Expenses	2,500.00
Total Office	\$ 10,041.87
Payroll	0.00
ER FICA - Tax Liabilities	13,648.35
ER Simple IRA (Match) (Third Party Checks)	5,085.00
Net Pay (Direct Deposits)	156,166.60
Total Payroll	\$ 174,899.95
Total Executive Expense	\$ 223,697.35
Mem/Mktg/Dev Exp	0.00
General	0.00
Advertising/Marketing Expense	8,500.00
GENUINE Franklin Campaign Expenses	0.00
Total Advertising/Marketing Expense	\$ 8,500.00
Community Calendar Expenses	1,800.00
Consultant Expenses	17,400.00
Membership Committee Expenses	500.00
Member Appreciation Cookout Expenses	400.00
Total Membership Committee Expenses	\$ 900.00
Promo Items Expenses	1,250.00
Web Site Expenses	0.00
Total General	\$ 29,850.00
Newsletter	0.00
Newsletter Expenses	500.00
Total Newsletter	\$ 500.00
Total Mem/Mktg/Dev Exp	\$ 30,350.00
Prog & Services	
Launch Johnson County_Expenses	10,552.60
Total Prog & Services	\$ 10,552.60
Total Expenditures	\$ 322,072.84
Net Operating Revenue	-\$ 10,470.09
Other Expenditures	
2024 Capacity Building Grants Expenses	0.00
Total Other Expenditures	\$ 0.00
Net Other Revenue	\$ 0.00

Net Revenue	-\$ 10,470.09
Friday, Apr 04, 2025 12:14:21 PM GMT-7 - Cash Basis	



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

FRANKLIN CHAMBER FOUNDATION INC
120 EAST JEFFERSON STREET
FRANKLIN, IN 46131-2323

Date:
01/06/2023
Employer ID number:
92-0590165
Person to contact:
Name: M. Taylor
ID number: 52449
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
October 5, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053700003302

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements