

BUDGET ESTIMATE FOR

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SEWER BILLING OFFICE

(Office, Board, Commission, Department, Institution, or Fund)

CITY OF FRANKLIN for CALENDAR YEAR**2025**

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
PERSONAL SERVICES					
SALARY & WAGES					
111.0 Office Manager	\$68,000			\$66,000	3.03%
* 113.0 Mayor (55% of 94,221)	\$51,822			\$50,447	2.72%
* 114.0 Clerk-Treasurer (47% of \$81,603)	\$38,354			\$37,178	3.16%
115.0 Board Members (2 @ \$9,302)	\$18,604			\$17,605	5.67%
116.0 Office Clerk (2 @ \$50,000)	\$100,000			\$96,000	4.17%
116.0 Office Clerk	\$50,000			\$48,000	4.17%
** 117.0 BOW Engineer (27.5% of \$102,687)	\$28,239			\$27,689	1.99%
* 118.0 Clerk Treasurer Employees (35% of salary)	\$86,450			\$77,735	11.21%
119.0 IT Director (27.5% of 82,603)	\$22,716			\$22,166	2.48%
121.0 Fleet Maint. Director (18.67% of 68,500)	\$12,789			\$12,602	1.48%
124.0 Part-time Employees	\$6,000			\$3,500	71.43%
128.0 Longevity	\$5,800			\$5,470	6.03%
199.0 Overtime	\$5,290			\$5,290	0.00%
* see Mayor, Clerk Treasurer, BOW Form #1 for balance					
** see BOW &* MS4 Storm Water Form #1 for balance		\$494,063		\$469,682	5.19%
EMPLOYEE BENEFITS					
125.0 FICA	\$41,159			\$39,159	5.11%
126.0 PERF	\$58,312			\$57,303	1.76%
127.0 Unemployment	\$5,000			\$5,000	0.00%
		\$104,470		\$101,462	2.96%
OTHER PERSONAL SERVICES					
140.0 Ins. Group Medical & Dental (\$22,913 x 17)	\$389,530			\$275,000	41.65%
144.0 Unused Personal Days	\$5,870			\$5,255	11.71%
		\$395,400		\$280,255	41.09%
Total Personal Services					
		\$993,934		\$851,399	16.74%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
SUPPLIES					
OFFICE SUPPLIES					
221.0 Office Supplies	\$4,500			\$4,500	0.00%
222.0 Operating Supplies	\$12,500			\$12,500	0.00%
		\$17,000			0.00%
Total Supplies					
		\$17,000		\$17,000	0.00%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
310.0 Postage	\$33,825			\$30,000	12.75%
315.0 Dues & Subscriptions	\$250			\$250	0.00%
320.0 Travel & Training	\$1,000			\$1,000	0.00%
331.0 Professional Services	\$28,050			\$28,050	0.00%
		\$63,125		\$59,300	6.45%
PRINTING & ADVERTISING					
333.0 Legal Notices	\$100			\$100	0.00%
		\$100		\$100	0.00%
INSURANCE					
334.0 Insurance Liability	\$70,000			\$64,783	8.05%
334.0 Worker's Comp Insurance	\$0			\$0	0.00%
		\$70,000		\$64,783	8.05%
REPAIRS & MAINTENANCE					
336.0 Buildings - General Repairs	\$4,500			\$4,500	0.00%
		\$4,500		\$4,500	0.00%
RENTALS					
337.0 Rentals & Leases	\$24,500			\$24,500	0.00%
		\$24,500		\$24,500	0.00%
OTHER SERVICES & CHARGES					
339.0 Other Services & Charges	\$10,000			\$8,000	25.00%
		\$10,000		\$8,000	25.00%
Total Services & Charges		\$172,225		\$161,183	6.85%
CAPITAL OUTLAYS					
MACHINERY & EQUIPMENT					
445.0 Office Equipment	\$5,000			\$5,000	0.00%
		\$5,000		\$5,000	0.00%
Total Capital Outlays		\$5,000		\$5,000	0.00%

TOTAL BUDGET **\$1,188,159** **\$1,034,582** **14.84%**

(I) (We) hereby certify that the foregoing is a true and fair estimate of the necessary expense of the:

SEWER BILLING OFFICE

(Name of Office, Board, Commission, Department, Institution, or Fund)
for the calendar year 2025 for the purposes therein specified.

Dated this ___ day of ___ 2024

Sherry Phillips, Billing Manager

Signature & Title of Officer(s) or Department Head