

**Board of Public Works and Safety  
Regular Meeting Minutes  
June 17, 2024**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Department Jason Wilson, Clerk Treasurer Jan Jones, City Attorney Lynnette Gray were also in attendance.

Street Commissioner/Fleet Manager Brett Jones was absent.

Mayor Barnett led the Pledge of Allegiance.

**Announcements & Public Comments**

There were no announcements or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 3, 2024
2. Board of Works Claims.
  - #060624 RDC-TIF Contracts in the amount of \$3,136.00
  - #060424 Sewer Contracts/Utilities in the amount of \$31,987.69
  - #060324 BOW Contracts/Utilities in the amount of \$776,577.65
  - Gross Payroll in the amount of \$595,769.41
  - Pool Rental Payroll in the amount of \$1,415.50
  - #061524 BOW General Obligations in the amount of \$172,216.52
  - #061024 BOW Contracts/Utilities in the amount of \$250,411.07
  - #061124 Sewer Contracts/Utilities in the amount of \$182,671.39
  - #061324 RDC-TIF Contracts in the amount of \$136,209.98
  - #061424 Sewer Bond in the amount of \$231,372.11
  - #061624 Sewer General Obligations in the amount of \$27,768.30

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

**Request Board action on proposed conversion of street lights to LED through agreements with Duke Energy** – Mayor Barnett explained this was tabled from the June 3<sup>rd</sup> Board of Works meeting. Mayor Barnett made a motion to table this topic again, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

## **New Business**

**Approval of Budgetary Resolution 24-01 transfer from Sewer Maintenance 300 to Sewer Maintenance 200 in the amount of \$100,000** - DPW Superintendent Sally Brown explained this is not additional money but the request is to move money within the Sewer Maintenance budget. Mayor Barnett stated department heads were instructed to go ahead and start on their 2025 budget to avoid these transfers. Mayor Barnett made a motion to approve Budgetary Resolution 24-01, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

**Approval of Budgetary Resolution 24-02 transfer from Fund 4414 to Fund 3322 in the amount of \$231,072.11 per the bond counsel's direction** - Clerk-Treasurer Jan Jones explained this transfer was recommended by Jeff Peters. This amount will replenish the Sewer Debt Service Reserve to help cover potential bond payments. This amount was transferred to the wrong account and this is a correction. The initial bond was approved by Council so Council will also approve this transfer. Ms. Gross made a motion to approve Budgetary Resolution 24-02, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Request approval and execution of Supplement #2 for inspection of the East Jefferson Street Sidewalk Project** - City Engineer Mark Richards explained the inspection and project costs have both increased due to this project being in the works since 2021. Supplement #2 is for a contract amount increase of \$60,000. The new contract cost will be \$120,000. Ms. Gross made a motion to approve Supplement #2, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Request approval and execution of Final Change Order for the Brookhaven Drive Passing Blister Project** - City Engineer Mark Richards explained this is a final balancing change order. The change order is for a contract amount increase of \$3,719.91 with the revised contract amount being \$150,908.91. This is the only change order for the project. Mr. Austin made a motion to approve the Change Order, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

## **Other Business**

**Request to file liens on unkempt property** - Mayor Barnett made a motion to approve, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

## **Department Reports / Staff Reports**

DPW Superintendent Sally Brown stated the auger system is still in the works with hopes of it being completed in a couple of weeks. The new hire for the WWTP will start next week.

Jason Wilson explained the Street Department roof project from last April's storm has begun.

Community Development Director Krista Linke stated the Artcraft Cooking School is Friday, June 21<sup>st</sup>. The Canvas Clash will be upstairs at the Elks on Friday as well. The Ethos Art Festival is Saturday, June 22<sup>nd</sup>.

Fire Chief Joshua Snyder stated 2 new guys were hired and will be sworn in at the next meeting. The Fire Station 21 remodel is close to completion.

Police Chief Kirby Cochran introduced summer intern Daniel Streigel who goes to Huntington University. There will be a promotion at the next BOW meeting.

Parks Department Superintendent Chip Orner thanked the Street Department for their work on the Cemetery Columbarium. There was a pre-construction meeting for the Active Adult Center. The Community Park project was completed and new parking is in the works. The amphitheater concert for June 21<sup>st</sup> was rescheduled to August 16<sup>th</sup>. This is mainly for the health and safety of the band members. Karaoke at the amphitheater on Tuesday, June 18<sup>th</sup> is rescheduled for Friday, June 21<sup>st</sup> but will be located at the Aquatic Center. The Taiko Drums will be held at Beeson Hall on Wednesday, June 19<sup>th</sup>. The aquatic center has made \$50,000 in a 5-day span.

## **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:21 p.m.

Respectfully submitted,

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Jan Jones, Clerk-Treasurer  
Enrolled: 06/25/24

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Steve Barnett, Mayor

Attest:

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Jan Jones, Clerk-Treasurer