

**BOARD OF PUBLIC WORKS AND SAFETY  
Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>	05/14/24	<b>Meeting Date:</b>	05/20/24
<b>Contact Information:</b>			
<b>Requested by:</b>	Adam Reynolds / Aaron Jacobs		
<b>On Behalf of Organization or Individual:</b>		Karis Enterprises, Inc D/B/A Karis Construction	
<b>Telephone:</b>	317-874-5835		
<b>Email address:</b>	<a href="mailto:Adam@KarisBuilding.com">Adam@KarisBuilding.com</a>		
<b>Mailing Address:</b>	676 N Peterman Road, Greenwood, IN 46142		
<b>Describe Request:</b>			
<p>Request to block either Jefferson Street or Water street for crane access in order to replace the EPDM Rubber roof on 77 E Jefferson St. A crane is required to lift an existing satellite / girder, to boom materials to roof, and to safely and appropriately dispose of removed / damaged roofing materials.</p> <p>Our first choice would be to use Water Street and to boom materials over the building on the corner although due to weight / sizing issues that may not be possible and blocking Jefferson in front of the building may be necessary.</p> <p>The estimated time needed would be 2 workdays (7a.m.-5p.m. Estimated)</p>			
<b>List Supporting Documentation Provided:</b>			
Map Supplied to show area .			
<b>Who will present the request?</b>			
<b>Name:</b>	Aaron Jacobs	<b>Telephone:</b>	317-515-4044

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*

