

**Board of Public Works and Safety
Regular Meeting Minutes
February 05, 2024**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jan Jones, City Attorney Lynnette Gray were also in attendance.

IT Director Rick Littleton was absent.

Mayor's Youth Leadership Council members Taylor Trueblood, Madelyn McCullough, Noah Woods, Anna Brumley, Madison Spock and Reagan Hunter.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

There were no announcements or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held January 17, 2024
2. Board of Works Claims.
 - #011924 RDC-TIF Contracts in the amount of \$1,769.03
 - #011624 Sewer Contracts/Utilities in the amount of \$555,130.15
 - #011524 BOW Contracts/Utilities in the amount of \$387,178.56
 - Gross Payroll in the amount of \$514,385.89
 - #012024 Sewer Elan in the amount of \$2,474.81
 - #012224 BOW Elan in the amount of \$15,760.53
 - #012324 BOW Contracts/Utilities in the amount of \$64,752.96
 - #012424 Sewer Contracts/Utilities in the amount of \$23,685.63
 - #012624 RDC-TIF Contracts/Utilities in the amount of \$995,648.97
 - #020324 Sewer General Obligations in the amount of \$101,471.49

- #020224 RDC-TIF Contracts in the amount of \$130,701.55
- #013024 Sewer Contracts/Utilities in the amount of \$38,984.89
- #012924 BOW Contracts/Utilities in the amount of \$59,309.46
- #020424 BOW General Obligations in the amount of \$98,495.87

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Geotechnical Proposal for WWTP Expansion - Wessler Engineering Gary Ruston stated that Alt & Witzig Engineering will be collecting soil borings for lab analysis and repair a report for the structural engineers. It is not included in the Wessler Engineering contract. Mayor Barnett asked Mr. Ruston if there will be any additional design contracts for the WWTP Expansion. Mr. Ruston explained there should not be any additional proposals besides the contract for inspection. These costs are under the scope of 'non-construction' costs. Mayor Barnett made a motion to approve the Geotechnical Proposal with Alt & Witzig Engineering, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of design supplement for Wastewater Treatment Plant Expansion - Wessler Engineering Gary Ruston stated this was presented at the previous Board of Works meeting. This supplement includes the design phase (\$1.68 million), permitting (\$45,000) and bid phase (\$90,000). Mr. Ruston explained it will take 40 months to complete the project. Mayor Barnett explained the funding is there to pay for this engineering portion. Eventually, the bigger portions of the expansion will be bonded. Mayor Barnett explained that City Council has not met to go in depth of the future funding but Mr. Austin stated the Council feels comfortable moving forward with the project. Mr. Ruston explained that permits may expire after 1 or 2 years but the Geotechnical reporting will continue to be accurate. Ms. Gross made a motion to approve the design supplement for the Wastewater Treatment Plant Expansion, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

New Business

Permission to park the bookmobile outside the Artcraft on Main Street from 9:00 - 10:00 a.m. every Tuesday from June 4th to July 30th - Johnson County Public Library April Windisch was absent and the Mayor presented on her behalf. Mayor Barnett confirmed that the Artcraft was fine with them parking the bookmobile there. Mayor Barnett made a motion to approve the bookmobile parking outside the Artcraft, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Change Order #3 on the New Screening Building Project - Wessler Engineering Gary Ruston explained the screening building is nearly complete. The change order is for a decrease of \$4,027.50 and a time extension of 90 days. This extension is due to an equipment shortage. The left over \$4,027.50 will go towards the Fire Station 21 remodel. Ms. Gross made a motion to approve Change Order 3, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request acceptance of bids and award of contract to responsible bidder submitting the lowest bid for the Earlywood Drive and Umbarger Lane Mill and Overlay Project - City Engineer Mark Richards stated there were 7 bids submitted that were all over the engineer's estimate of \$744,095.70. The following bids were received in a timely manner: Milestone Contractors \$858,677.00, Dave O'Mara Contractor \$933,813.67, Rieth Riley \$1,080,000.00, Howard Companies \$797,803.03, Grady Brothers \$872,454.00, All Star Paving \$925,414.30 and Midwest Paving \$934,062.00. Howard Companies was the lowest, most responsive and responsible bidder. Mr. Richards explained about \$262,000 will be paid from the Community Crossings Grant. The city's portion will be about \$550,000. Ms. Gross made a motion to approve the acceptance of bids and awarding the contract to Howard Companies, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request acceptance of bids and award of contract to responsible bidder submitting the lowest bid for the Brookhaven Drive Passing Blister Project - City Engineer Mark Richards explained the city requested quotes from 3 contractors: Dave O'Mara Contractor Inc, Robertson Paving and Howard Companies. Howard Companies declined to submit a quote. The 2 quotes received were for the following: Dave O'Mara Contractor Inc \$147,189.00 and Robertson Paving \$149,086.00. The engineer's estimate was \$114,903.00. The maximum for a quote was \$150,000.00 so both quotes were under this number. Dave O'Mara Contractor Inc was the lowest, most responsive and responsible bidder. This project will be paid for from the Board of Works Capital budget. Ms. Gross made a motion to approve the bids and awarding the contract to Dave O'Mara Contractor Inc, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request acceptance of quotes and award of contract to responsible bidder submitting the lowest quote for the EV Charging Station Project – Mayor's Youth Leadership Council Member Taylor Trueblood explained there will be an electric vehicle charger at the amphitheater. The Mayor's Youth Leadership Council is working with Duke Energy on the installation. The MYLC received 3 quotes from electricians: Midwest Electric \$18,400.00, Yarnell Electric \$16,498.10 and Davis Electric LLC \$9,546.00. The MYLC requested it be awarded to Davis Electric LLC as they are the lowest, most responsive and responsible bidder. The MYLC requested the Board pay half of \$9,546.00 and the MYLC will pay the remaining half. The Board's half will come from the Capital budget. Ms. Gross made a motion to approve the acceptance of quotes and award the contract to Davis Electric LLC and 50% of the funds coming from Board of Works, seconded by Mr. Austin. A voice vote was taken with all

members stating aye. The motion carried.

Request acceptance of temporary and permanent sanitary sewer easements from Province Trust for the Westside Interceptor Sanitary Sewer Project, Phase 2 - City Engineer Mark Richards explained these are standard easements and the reimbursement amount will be \$2,400.00. Ms. Gross made a motion to approve the acceptance of the temporary and permanent sanitary sewer easements, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Marissa Stout from Stout Renovations requested permission to block the area in front of 120 South Jackson Street. They are rebuilding the house that caught fire. The construction equipment will only be in front of 120 South Jackson Street and not in front of neighbors houses or Middle David Candles. Ms. Stout explained if there is any damage to the sidewalk, they will be sure to fix it. Ms. Stout explained they will need the spots blocked off for about 8 weeks. Ms. Gross made a motion to approve the request to keep equipment in front of the lot at 120 South Jackson Street with protection of the street and sidewalk with plywood and an expiration of April 5th, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Department Superintendent Chip Orner explained the summer concert series was announced on February 1st. The Parks Department is accepting applications for summer staff. Several different departments have been working on planning for the eclipse.

Chief of Police Kirby Cochran explained 2 canines are retiring and donors are getting recognized at the City Council meeting.

Fire Chief Joshua Snyder stated they are finishing up the hiring process. The Fire Station 21 remodel is going well.

Community Development Director Krista Linke explained the Riverfront district will be presented at City Council. The Board of Works will be implementing some of the guidelines involved. Ms. Linke is working on transferring property at the amphitheater from the Redevelopment Commission to the Parks Department.

City Engineer Mark Richards stated he has two roundabout contracts to be signed.

DPW Superintendent Sally Brown stated the new screening building will be starting up this week.

Chief of Staff Tara Payne thanked the Mayor's Youth Leadership Council for all of their hard work. The State of the City address has sold out.

Ms. Gross thanked the street department for all of their hard work.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:36 p.m.

Respectfully submitted,

Jan Jones, Clerk-Treasurer
Enrolled: 02/08/2024

Steve Barnett, Mayor

Attest:

Jan Jones, Clerk-Treasurer