

**Board of Public Works and Safety
Regular Meeting Minutes
January 2, 2024**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Records Clerk Lyv Sundheimer, Clerk-Treasurer Jan Jones, City Attorney Lynnette Gray were also in attendance.

IT Director Rick Littleton was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

Rosie Chambers from the Chamber of Commerce stated the State of the City Address is February 8, 2024 at 11:00 a.m. at the Garment Factory. She would love to see everyone there!

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 18, 2023
2. Board of Works Claims.
 - o Separate Payroll in the amount of \$1036.56
 - o Gross Payroll in the amount of \$470,058.78
 - o Citywide Longevity in the amount of \$99,500.00
 - o #122323 Elan BOW in the amount of \$12,976.30
 - o #122123 BOW Contracts/Utilities in the amount of \$1,005,726.85
 - o #121923 RDC-TIF Contracts/Utilities in the amount of \$88,026.48
 - o #122423 Elan Sewer in the amount of \$941.61
 - o #122723 RDC-TIF Contracts/Utilities in the amount of \$17,257.87
 - o #122623 Sewer Contracts/Utilities in the amount of \$906.00
 - o #122523 BOW Contracts/Utilities in the amount of \$405,599.47

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request approval for parking on both sides of Madison Street near Franklin Faith Chapel (401 E. Madison Street) for a wedding to be held January 5, 2024 - Rick Tarter explained the wedding should be over by 6:30 p.m. at the latest. Fire Chief Josh Snyder stated he went and looked at the area and said he agreed it would be okay to have parking on both sides of the street. Mayor Barnett requested that Mr. Tarter let nearby residents and businesses know about the change to parking. Ms. Gross made a motion to approve the request for parking on both sides of Madison Street, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Board of Works to Appoint a Member or a Representative to the Plan Commission - Senior Planner Joanna Tennell stated Jim Martin was the previous appointment. Ms. Tennell and City Attorney Lynn Gray expressed how great Jim Martin has been on the Plan Commission and how he has never missed a meeting. Mr. Austin made a motion to appoint Jim Martin as the Board of Works representative for the Plan Commission, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Completed 2023 and Projected 2024 Projects - Mayor Steve Barnett gave a brief presentation of the projects completed in 2023 and the project schedule for 2024.

Department Reports / Staff Reports

Parks Department Superintendent Chip Orner stated the Parks Department has a new online system where users can do sign ups and reservations online. The system is up and running and ready for residents to use!

Police Chief Kirby Cochran stated the Police Department is at full staff. Mayor Barnett asked Chief Cochran to give a brief description of the U-Haul pursuit over the weekend. Chief Cochran thanked neighboring departments for their team work and thanked his guys for all of their hard work.

Fire Chief Joshua Snyder stated they received 33 new applications. The interior framing at Fire Station 21 is complete and the construction is going well.

Sewer Billing Office Manager Sherry Phillips explained the new stormwater rates for commercial properties will begin on January bills.

Community Development Director Krista Linke stated she is working on Paser training. She is in the process of working on the Read2 grant and also the Lily Endowment Grant for Franklin College. She reminded the Board that the EDC meeting for January is cancelled.

Street Commissioner/Fleet Manager Brett Jones stated the celebration for John Gatton's retirement is Thursday from 12:30 – 2:00 p.m. at the Street Department.

City Engineer Mark Richards stated the city should be receiving the second portion of the Community Crossing's 2023 money. Mr. Richards requested that the Board approve him advertising the bids for the second portion's project. Ms. Gross made a motion to approve the advertisement of bids, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards also requested the Board approve him applying for the 2024 Community Crossings Grant. Ms. Gross made a motion to allow Mr. Richards to apply for the grant, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

DPW Superintendent Sally Brown stated everything is going well with the Screening Building with the start-up of one screen the first week of February.

Tina Gross and Ken Austin wished everyone a Happy New Year and welcomed Jan Jones as Clerk-Treasurer.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:30 p.m.

Respectfully submitted,

Jan Jones, Clerk-Treasurer
Enrolled: 1/3/2024

Steve Barnett, Mayor

Attest:

Jan Jones, Clerk-Treasurer