

**Board of Public Works and Safety
Regular Meeting Minutes
November 20, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Assistant Superintendent Rocky Stultz, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Senior Planner Joanna Tennell, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Street Commissioner/Fleet Manager Brett Jones, Community Development Director Krista Linke, City Engineer Mark Richards and Parks Superintendent Chip Orner were absent.

Mayor's Youth Leadership Council Members Noah Woods, Ella McGuinness, Madison Spock, Lizzi Worland, Madelyn McCullough, Addison Holman, Taylor McHenry and Keegan Turner McQuinn were present.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

There were no announcements or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held November 6, 2023
2. Board of Works Claims.
 - Police Longevity in the amount of \$69,760.00
 - Old Fire Longevity in the amount of \$68,480.00
 - #110623 BOW Contracts/Utilities in the amount of \$429,736.73
 - #110923 RDC-TIF Contracts/Utilities in the amount of \$111,337.97
 - #110723 Sewer Contracts/Utilities in the amount of \$620,230.44
 - Pension Payroll in the amount of \$54,161.47
 - #111823 BOW General Obligations in the amount of \$81,763.61
 - #111323 BOW Contracts/Utilities in the amount of \$150,716.85
 - #111723 Sewer General Obligations in the amount of \$19,421.71
 - Personal Day Payout in the amount of \$25,404.12
 - #111423 Sewer Contracts/Utilities in the amount of \$144,316.72

- Gross Payroll in the amount of \$475,320.13

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request approval of Assistant City Engineer job description - Senior Planner Joanna Tennell explain this is a request to upgrade the current Project Manager position to Assistant City Engineer that would require a PE license. This would allow for more projects to be designed by the city. Ms. Gross made a motion to approve the Assistant City Engineer job description, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Acceptance and execution of Dedication of Right-of-Way, Variable Drainage Easement and Right-of-Way and Sidewalk Easement related to The Links at Franklin - Senior Planner Joanna Tennell stated this area is private property so these easements and right-of-ways are required. The sidewalk easement is due to the configuration of Umbarger Lane. Ms. Gross made a motion to approve the Dedication of Right-of-Way, Variable Drainage Easement and Right-of-Way and Sidewalk Easement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request acceptance of temporary and permanent sanitary sewer easements for Phase 2 of Westside Sanitary Sewer Interceptor - Senior Planner Joanna Tennell explained these easements were reviewed by the consultant and City Engineer Mark Richards. Ms. Gross made a motion to approve the easements, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Approval of Lease Agreement between City of Franklin and Johnson County Convention, Visitor and Tourism Board (CVT Board) and Aspire Johnson County, Inc. - City Attorney Lynn Gray explained Festival Country rents the east side of City Hall. Ms. Gray stated the leasing price is based on them being a non-profit and they allow the city's IT Department to use part of the space. The terms and conditions are the same as previous years. Ms. Gross made a motion to approve the lease agreement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Annual Renewal of contract with Aspire Johnson County - Mayor Steve Barnett stated the city uses Aspire Johnson County for economic development. The city pays Aspire \$30,000.00 annually and this money is already in the budget. Ms. Gross made a motion to approve the contract with Aspire Johnson County, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of contract for lighting at Ice Skating Rink - Parks Assistant

Superintendent Rocky Stultz stated these lights are already up at the skating rink. The skating rink is funded by Festival Country. These lights are for safety purposes and are temporary. Ms. Gross made a motion to approve the lighting at the ice skating rink, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of credit application for Herc Rentals - Parks Assistant Superintendent

Rocky Stultz stated this was submitted to the Clerk-Treasurer's office. City Attorney Lynn Gray went over the credit application as well. Ms. Gross made a motion to approve the credit application, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Electric Vehicle Charger Presentation - Mayor's Youth Leadership Council explained previous projects completed by the Council were the Safe Haven Baby Box, inclusive playground and roundabout sculpture. The Council wants to install an electric charger at the amphitheater. They have been collaborating with Duke Energy, Parks Superintendent Chip Orner and City Engineer Mark Richards. The charger would be able to charge 2 cars at once. The monthly cost is estimated to be \$130 which would be paid by the users. The plan is to have the charger installed by the end of April. The goal for the charger is to promote environmentally friendly habits and allows the entire community to use it. Duke Energy will install the charger at no cost. Users will be charged similarly to a parking meter. Mayor Barnett explained there is an electric charger at the Fairfield Inn which is a good example of what will be at the amphitheater. City Attorney Lynn Gray stated she received the contract with Duke Energy which is under review.

Department Reports / Staff Reports

Parks Department Assistant Superintendent Rocky Stultz stated the ice skating rink will be at the amphitheater until the second week of December. The Parks Department made \$2,100.00 in the first weekend.

Chief of Police Kirby Cochran thanked City Attorney Lynn Gray for her availability and willingness to help.

Fire Chief Joshua Snyder stated demolition on Fire Station 21 has begun.

WWTP Superintendent Sally Brown stated both the screens have been set at the new screening building. The completion date is mid-December.

Ken Austin said Happy Thanksgiving to everyone!

Tina Gross said Happy Thanksgiving!

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:20 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:11/22/2023

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer