

**Board of Public Works and Safety
Regular Meeting Minutes
October 2, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Ken Austin answered roll call.

Board member Tina Gross was absent.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

Frank Dean from Frank's Guitars stated there has been issues with a company hanging Christmas Lights in the middle of the night at 3:00 a.m. Mayor Barnett stated he was unaware they were using loud equipment. Mayor Barnett stated they are violating the city's noise ordinance and he ensured the city would look into the company.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 18, 2023
2. Board of Works Claims.
 - Swim Party Payroll in the amount of \$305.00
 - Payroll in the amount of \$481,321.85
 - #091923 BOW Contracts/Utilities in the amount of \$2,412,909.90
 - #092123 Sewer Contracts/Utilities in the amount of \$193,902.03
 - #092223 RDC Contracts/Utilities in the amount of \$224.49
 - #092323 Sewer Elan in the amount of \$1,179.82
 - #092423 BOW Elan in the amount of \$15,122.74
 - #092623 BOW Contracts/Utilities in the amount of \$27,234.51
 - #092723 Sewer Contracts/Utilities in the amount of \$55,546.83
 - #092923 BOW General Obligations in the amount of \$93,716.49

- #093023 Sewer General Obligations in the amount of \$32,894.86
- #091123 RDC-TIF Contracts in the amount of \$81,448.13

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Approving Resolution 23-09 to Adopt Standards for Resident's Construction of a Connecting Sidewalk within the Public Right-of-Way - City Engineer Mark Richards stated there have been requests from residents to install connecting sidewalks on Yandes Street. Resolution 23-09 lists the requirements for getting approval for installing concrete, connecting sidewalks. Mayor Barnett made a motion to approve Resolution 23-09, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request to put pavers from the sidewalk to the street at 153 Yandes Street - Cheryl Cummings was not present at the meeting. City Engineer Mark Richards has been in communication with her about her request. Mayor Barnett made a motion to deny the request due to her request for brick pavers instead of concrete, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request for street closures on October 7th, 14th and 21st for Porchtober - Creative Council of Franklin Nick Weltich & Patrick Tisdale explained they had made changes to their request since the last meeting. They explained they have changed their request to a smaller scale with the request to only block off parking spaces instead of the whole street. On October 7th, the request is to block off 2 parking spaces on North Water Street from 4:00-9:00 p.m. Mayor Barnett made a motion to approve the October 7th request, seconded by Mr. Austin. A voice vote was taken with all member stating aye. The motion carried. On October 14th, the request is to block off the alley on E Monroe St from 4:00-10:00 p.m. Mayor Barnett made a motion to approve the October 14th request, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. On October 21st, the request is to block 4 parking spaces outside of 99 S Home Ave and 4 parking spaces outside of 200 S Main Street from 4:00-10:00 p.m. Mayor Barnett made a motion to approve the October 21st request, seconded by Mr. Austin. A voice vote was taken with all member stating aye. The motion carried.

Request permission to trade in Street Department vehicles - Street Commissioner/Fleet Manager Brett Jones stated the following vehicles need traded in:

2004 Jeep Grand Cherokee VIN - 1J4GW48S44C162805

2004 F450 Super Cab Truck VIN - 1FDXX46P64EC52247

2007 F150 Truck VIN - 1FTPX14V27FB71510

2009 International 4000 Bucket Truck VIN - 1HYJSKM39H162746

2016 RAM 2500 Truck VIN - 3C6MR5AJXGG19209

Some of these vehicles have been out of service for a while now. Mayor Barnett made a motion to approve the trade in of vehicles, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request to block off one parking space on East Court Street on Thursday October 12, 2023 during the business day - Ellen Fredbeck-Ramirez was not present at the meeting. Mayor Barnett explained her request for one parking space to be blocked off on East Court Street. Mayor Barnett made a motion to approve the request, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Ratifying Cripe Design Proposal for Active Adult Center at 160 E. Adams Street - City Attorney Lynn Gray stated the city needed a design proposal to present to the Council to give them a visual of the new Active Adult Center. The cost of the design is \$259,200.00. Mayor Barnett made a motion to approve ratifying the Cripe Design Proposal for the Active Adult Center, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Approval of Settlement Agreement and Release of Claim of settlement regarding K-9 Officer, Viber's veterinarian bill - City Attorney Lynn Gray explained Viber's Police Officer and their family were taking a walk when a dog off a leash bit Viber. The veterinarian bill was \$133.00. Ms. Gray reached out to the owner of the other dog that attacked Viber and they reimbursed the city for this expense. Mayor Barnett made a motion to approve the Settlement Agreement and Release of Claim of Settlement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Change Order 01 - FINAL for 2023 Alley Reconstruction Project - City Engineer Mark Richards stated this change order is due to an increase of 3 alleys and a change of scope of 3 alleys for a total increase of \$17,016.64 for a new contract price of \$354,096.64. Mayor Barnett made a motion to approve Change Order 01 with the Mayor signing on the Board's behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request acceptance of bids for the Community Park Paving Project, and award of project to the bidder submitting the lowest responsive and responsible bid - City Engineer Mark Richards stated 4 bids were open on Friday September 29th for the Community Park Athletic Court Refurbishment and Boys and Girls Club Parking Lot Resurfacing Project. The 4 timely bids received: Dave O'Mara Contractor Inc \$463,500.00, Robertson Paving Inc \$410,502.30, Howard Asphalt LLC DBA Howard Companies \$528,243.00 and All-Star Paving Inc \$452,556.00. The Engineer's estimate was \$489,005.62. The lowest, most responsible and responsive bidder was Robertson Paving Inc. Mayor Barnett made a motion to accept the bids and award the project to Robertson Paving Inc, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of 2024 Budgets - WWTP, Sewer Billing, Sewer Maintenance, MS4 and Trash & Garbage - Mayor Steve Barnett made a motion to approve the WWTP, Sewer Billing, Sewer Maintenance, MS4 and Trash & Garbage budgets for 2024, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property - Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Holiday Schedules for 2024 - Mayor Barnett made a motion to approve the Holiday Schedule for city employees for 2024, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Sally Brown stated the Westside Interceptor will be complete the 2nd week of November. The Screening Building will be turned over to the city in December.

Police Chief Kirby Cochran stated 2 dogs have retired.

Community Development Director Krista Linke stated there is a delay on the Crosswalk painting due to issues with getting the paint. This project has been moved to Spring 2024.

Parks Department Superintendent Chip Orner thanked everybody for their help at the Fall Festival. The cemetery contract for the columbarium project is ready to be signed. Mayor Barnett made a motion to approve the contract for signing, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. The headstone clean-up project has started. The Recreation Center was struck by lightning which caused issues with the phones, computers and the HVAC system.

Fire Chief Joshua Snyder stated Envoy starts on Fire Station 21 the week before Thanksgiving.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:40 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:10/4/2023

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer