



LT. GOVERNOR'S
DIVISION OF GRANT SERVICES



April 6, 2023

Jessica Underwood
Pet Elves, Inc.
169 Jefferson Street
Franklin, IN 46131

Re: 2023 IN Indiana Public Art Activation Grant
IDDC-23-PAAG-123

Dear Jessica Underwood,

We are pleased to congratulate **Pet Elves, Inc.** on the recent announcement that the Indiana Destination Development Corporation (IDDC) has approved your application for Public Art Activation Grant (PAAG) funds.

An identification number of **IDDC-23-PAAG-123** has been assigned to this grant by the Grant Services Division. Please use this identification number in all future correspondence and/or reports respective to this grant project. A total of **\$10,000.00** in CDBG funding has been approved for the following activities:

Professional Fees	\$7700
Program Costs	\$2,300.00
Total	\$10,000.00

In the next month or so, you will receive an email from Docu-Sign that will provide you with access to an electronic version of the grant agreement. The electronic grant agreement must be digitally signed. The access code to complete this will have been set up previously and provided in a separate e-mail. A downloadable copy of the agreement will be available as a PDF document for the grantee to print for their review. It is recommended you have your legal counsel, as well as any proposed subrecipients (if applicable), review the grant agreement prior to execution. Your legal counsel is encouraged to contact Grant Services at (317) 760-5644 if there are any questions regarding the requirements and responsibilities discussed herein or terms/conditions outlined in the grant agreement.

It normally takes approximately forty-five (45) days following receipt of the returned, signed agreement to complete the processing of the grant agreement and establishment of your new grant account. Upon execution of the grant agreement by the State, you will receive an email with the executed grant agreement attached.

Completion date requirements:

A critical criterion for funding is that the project be completed within the time period specified in the forthcoming grant agreement.



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For any questions please contact Kyle Johnson (kyjohnson@visitindiana.com), Director of Visitor Conversion with the Indiana Destination Development Corporation or John Hayden (jhayden1@lg.in.gov) Grants Manager with the Office of the Lt. Governor Suzanne Crouch.

Sincerely,

Kyle Johnson
Director of Visitor Conversion
(317) 460-8243
Indiana Destination Development Corporation
kyjohnson@visitindiana.com

