

**Board of Public Works and Safety
Regular Meeting Minutes
March 20, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 6, 2023
2. Board of Works Claims.
 - Pension Payroll in the amount of \$53,008.32
 - Gross Payroll in the amount of \$464,994.24
 - #030723 BOW Contracts/Utilities in the amount of \$68,266.71
 - #030823 Sewer Contracts/Utilities in the amount of \$45,459.28
 - #031323 BOW Contracts/Utilities in the amount of \$9,502.48
 - #031523 Sewer Bond Contracts in the amount of \$74,735.16
 - #031423 Sewer Contracts/Utilities in the amount of \$9,453.79
 - #031723 RDC-TIF Contracts/Utilities in the amount of \$34,171.94
 - #031823 Sewer General Obligations in the amount of \$38,073.11
 - #032023 Group Insurance Elan in the amount of \$319.99
 - #031923 BOW General Obligations in the amount of \$62,667.60

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to shut down the alley at 150 S. Main Street for underground plumbing work from 7 a.m. on 04/06/23 to 7 p.m. on 04/07/23 - CPM Construction Tyler Sizemore stated that Duke Energy will be doing work as well so the actual shut down of the alley might be a day before or day after the dates currently listed. Mayor Barnett explained that CPM Construction will need to follow the ordinance to properly back fill the alley to prepare for the city to pave it. City Engineer Mark Richards recommended they also apply for a right-of-way permit. Ms. Gross made a motion to approve the request to shut down the alley and repair it as required, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Two Road Closures for Railroad Crossing Repairs: 05/30-05/31/23: E. Jefferson St. between Crowell St. and Yandes St. & 06/06/23: Earlywood Dr. between Amcor private drive and Essex Dr. - Louisville & Indiana Railroad Company Ryan Barbato & Anthony Ritchie explained the railroads are currently laid with wood timber that is quickly deteriorating. The plan is to replace the wood with thick, rubber planks that will last longer than the wood. Jefferson Street will be closed from 6 a.m. to 6 a.m. May 30th/31st and Earlywood Drive will be closed from 6 a.m. to 6 p.m. on June 6th. Mayor Barnett voiced his concerns because King Street is also closed. Mr. Barbato explained they are flexible with the dates and they are willing to work with the city on a more convenient time. A discussion was held. Ms. Gross made a motion to approve the two road closures for railroad crossing repairs, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

2023 Sponsorship MOU's to be Approved and Signed by Mayor Barnett - Parks Department Superintendent Chip Orner explained these are the 6 latest sponsorship agreements for the Amphitheater and other summer events that are ready for approval. Ms. Gross asked if these sponsorships give the Parks Department the ability to offer free admission. Mr. Orner explained that yes, all of the events will be free again this summer because the city receives these sponsorships. Ms. Gross made a motion to approve the 2023 Sponsorship MOUs, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Street Closures for 2023 Events - Parks Department Superintendent Chip Orner explained that there are only 2 events that require street closures. One is for Cruisin' the Amp and one is for the Fall Festival. Ms. Gross made a motion to approve both street closures, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Requesting road closures for 2023 events: Strawberries on the Square, Ethos Celebration of the Arts, the 66th Holiday Lighting, and Spring & Fall Vintage Fest - Discover

Downtown Franklin Director Jessica Giles explained these are the same events as last year. The only change is for the Ethos Celebration on Saturday October 7th that will require North Main Street to be closed. Ms. Giles explained businesses preferred that Strawberries on the Square remain on a Friday rather than it moving to Saturday. Businesses stated they had more business when the event was on Friday. Mayor Barnett made it official on 5:24 p.m. that Spring had started and Ms. Giles was here to present the 2023 events and kick off Spring! Ms. Gross made a motion to approve the road closures, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Notice to Board of Works of Certification of Applicant Eligibility per I.C. 36-8-3.5-12 - City

Attorney Lynn Gray explained this is the list of eligible applicants that could potentially fill the open position at the Police Department. The list is simply for notification purposes only and did not require action from the Board.

Requesting Approval of Sewer Easement for P10 Hensley Property for Westside

Interceptor Sewer Project Phase 1 - City Engineer Mark Richards explained this is an acquisition of two easements: one is temporary and one is permanent. The cost for these two easements is \$9,000 that will be paid out of DPW Capital Fund. Ms. Gross made a motion to approve the sewer easements, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Information on Pretreatment Ordinance to be presented at the City Council Meeting by Brady Dryer of Commonwealth Engineers - DPW Superintendent Sally Brown & City

Attorney Lynn Gray explained this is for information only and the Board of Works will not act on the ordinance. Mr. Dryer explained that this ordinance regulates all of the industries in town by requiring wastewater discharge permits to protect the process of wastewater discharge from businesses to the city's facility. Every 5 years, the city has to go through a permit renewal. The permit protects the WWTP facility. Mr. Dryer prepared the ordinance and submitted it to the Department of Environmental Management where it was approved. Changes can still be made to the ordinance after approval. Overall, the goal is to protect from hazards that could clog sewers and the ordinance gives the city the ability to issue permits if they need to be regulated at the local level. City Attorney Gray stated the city typically lets IDEM issue those permits so they are handled properly. A discussion was held. Ms. Gray thanked Mr. Dryer for explaining the ordinance clearly.

Other Business

Request to File Liens on Unkempt Property - Mayor Steve Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Sally Brown explained the construction on the screening building is going as planned and they are ahead of schedule.

Chief of Police Kirby Cochran stated Schyler Brown is replacing Jason Hyneman as the downtown officer and he will start March 27th. The Police Department also hired a new administrative assistant. Three eligible officers were taken off of the list to go through testing that should be completed in a week.

City Engineer Mark Richards stated that alley bids will open March 31st and he expects to award the bid on April 3rd. Mr. Richards explained he had a call with Wessler about the Earlywood Drive Sanitary Sewer Extension Project. He expects that permit to be issued in the near future.

Fire Chief Joshua Snyder stated he extended a job offer so hopefully they will get a new staff member soon.

Chief of Staff Tara Payne stated that the 2023 Volunteer of the Year Award application is live on the city's website.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:44 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:3/24/2023

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer