

**Board of Public Works and Safety
Regular Meeting Minutes
November 7, 2022**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 17, 2022
2. Board of Works Claims.
 - o #102122 Sewer Contracts/Utilities in the amount of \$855.21
 - o Payroll in the amount of \$445,352.71
 - o #102422 BOW Contracts/Utilities in the amount of \$35,794.26
 - o #102522 BOW/Elan in the amount of \$329.97
 - o #102722 BOW/Elan in the amount of \$80.18
 - o #102222 Sewer Contracts/Utilities in the amount of \$1,333.00
 - o #102822 RDC Contracts in the amount of \$319.94
 - o #102922 BOW Contracts/Utilities in the amount of \$200,423.14
 - o Payroll in the amount of \$446,761.13
 - o #110122 RDC Contracts/Utilities in the amount of \$706,498.91
 - o #110422 BOW Contracts/Utilities in the amount of \$10,617.40
 - o #103122 Sewer Bond in the amount of \$93,575.47
 - o #110322 Sewer Contracts/Utilities in the amount of \$1,257.46
 - o #110722 BOW General Obligations in the amount of \$288,110.38
 - o #110522 Sewer Bond Payment in the amount of \$5,071.25
 - o #110622 Sewer General Obligations in the amount of \$129,788.74

Mr. Swinehamer made a motion to approve the consent agenda as presented, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval to Present Bid Summary for the Westside Regional Interceptor Phase I Project (bid opening 11/7/22) – City Engineer Mark Richards stated 3 bids were received earlier today from: Sub Surface of Indiana, Inc. \$2,292,995.00; with an Alternate (Pumps) Deduct of \$69,000.00 & Alternate (VFDs) Deduct of \$1,000.00; Brackney, Inc. \$2,589,787.00; with an Alternate (Pumps) Deduct of \$65,000.00; Lykins Contracting \$2,551,331.00; with an Alternate (Pumps) Deduct of \$29,800.00 & Alternate (VFDs) Deduct of \$29,800.00. Mr. Richards stated that these bids will be taken under advisement & looked over by the City Attorney & will be brought back for approval at the November 21st meeting. Mr. Swinehamer made a motion to accept the bids, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request to Put Party Lights Across Alley - Tracy Bohler & Tanya Kiser, Farmgirl Mercantile stated they are requesting to put up party lights across the alley located beside their business on Jefferson Street. A discussion was held. Mr. Swinehamer made a motion to approve subject with guidelines from City Attorney Gray, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Section 179D Energy Efficient Commercial Building Deduction Allocation Form related to City Court Construction - Senior Planner Joanna Tennell stated she is requesting approval & execution of Section 179D Energy Efficient Commercial Building Deduction Allocation form related to City Court Construction. Ms. Tennell gave an overview of what this entails, & stated a sub-contractor from Cripe is going to apply for this. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Outdoor Lighting Service Agreement for The Bluffs at Youngs Creek, Section 4 - Senior Planner Joanna Tennell stated she is requesting approval & execution of Outdoor Lighting Service Agreement for The Bluffs at Youngs Creek, Section 4. Ms. Tennell stated this will be for 10 new streetlights. A discussion was held. Mr. Austin made a motion to approve, & authorizing the Mayor to sign on behalf of the Board, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order #001-Final for the 2022 MIP - Asphalt Milling, Patching, & Resurfacing Project - City Engineer Mark Richards stated he is requesting approval of Change Order #001-Final for the 2022 MIP-Asphalt Milling, Patching & Resurfacing Project. Mr. Richards explained this Change Order is for final balancing to adjust material quantities for actual materials used on the project, & additional streets completed within the scope of the contract. The amount of this Change Order is \$316,534.56, bringing the total of the project to \$3,264,010.56. Mr. Richards stated this will also increase the time of the project by 75 days. A discussion was held. Mr. Swinehamer made a motion to approve & authorizing the Mayor to sign on the Boards behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Board & Clerk Treasurer Signatures on Title Sheet for CR 200N/Simon Road Roundabout Project - City Engineer Mark Richards stated he is requesting the Boards & Clerk Treasurer signatures on the Title Sheet for CR 200 N/Simon Road Roundabout Project. Mr. Richards stated this project will go to bid in January. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Contract with Jones & Anderson for Support & Consultation - City Attorney Gray told the Board they are requesting approval of a contract with Jones & Anderson for support & consultation for the Clerk Treasurer's office. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Quote for Compatibility & Responsiveness - Fire Chief Matt Culp stated he is requesting acceptance of the quote he received from MacQueen Equipment for extrication equipment for the new fire department. A discussion was held. Mr. Austin made a motion to accept the quote from MacQueen Equipment, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Update on Finished Project at N. Main Street & Jefferson Street - Community Development Director Krista Linke gave an update on the finished project at corner of N. Main Street & Jefferson Street. Ms. Linke showed photos of the completed project.

Request Approval of 2023 Johnson Memorial Hospital Wellness Program Service Agreement - City Attorney Lynn Gray stated she is requesting the approval of the 2023 Johnson Memorial Hospital Wellness Program Service Agreement. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of 2023 Contracts for Provision of Services: Access Johnson County; Boys & Girls Club; Discover Downtown Franklin; Franklin Education Connection; Girl's

Inc.; Helpline of Johnson County; Johnson County Senior Services; & Leadership Johnson County - Mayor Barnett stated these are the 2023 Contracts for Provision of Services which are the same as last year, with no increases in the amounts. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Holiday & Meeting Schedules for 2023 - Mayor Barnett presented the Holiday & Meeting Schedules for 2023. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property - Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Brown stated the Eastside Interceptor is near completion.

Police Chief Cochran stated they recently worked with the Johnson County Sheriff's office & arrested 20 sex predators.

Mayor Barnett stated that Fire Chief Culp will be stepping down as Fire Chief at the first of the year. Mayor Barnett thanked him for all of his hard work.

Street Commissioner Jones stated we will be starting the Wex fuel program soon, & that the county's fuel program will end on November 30th.

Community Development Director Linke stated the EDC meeting for this month was cancelled. Ms. Linke also stated all of the electrical boxes have been painted in the Amphitheater area.

Parks Superintendent Orner stated the Amphitheater season is now over for this year. Mr. Orner stated that all acts are booked for next year & sponsorships are now open for next year.

Sewer Billing Manager Phillips stated there have been trash issues in Knollwood. There were truck issues & this will be taken care of tomorrow.

City Engineer Richards stated Fire Station 21 bids for remodeling will be opened this Thursday. Mr. Richards also stated the Jim Black Road & Commerce & Graham roundabouts are now open. County has eliminated their Bridge Fund, so they will no longer be taking care of bridges, so the City will be looking into this. Mr. Richards also stated he had submitted the Asset Management report to INDOT, so now he will be able to apply for the Community Crossing Grants in January, if approved by the Board. Mayor Barnett made a motion to approve Mr.

Richards to apply for the Community Crossings Grant in January, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Chief of Staff Payne stated there was a new updated video that will be on the City website tomorrow regarding everything that is going on around the City.

Board member Bob Swinehamer stated he would be resigning the Board as of December 31st. Mr. Swinehamer thanked all of the department heads for all of their hard work over the years.

City Attorney Gray stated the Acceptable Use Policy has been amended to meet the requirements for all departments.

Senior Planner Tennell request to give a refund to John Stone for a permit fee in the amount of \$50.00. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:49 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:11/15/22

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer