

**Board of Public Works and Safety
Regular Meeting Minutes
October 3, 2022**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Ken Austin answered roll call. Board member Bob Swinehamer was absent.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

A gentleman from CPM Construction came forward requesting permission to start work at 150 S. Main St. at 6:00 a.m. instead of 7:00 a.m. from October to December. A discussion was held. Mayor Barnett made a motion to deny this request, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion was denied.

Madison Spock present.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 19, 2022
2. Board of Works Claims.
 - o Pool Party Payroll in the amount of \$6,037.50
 - o Payroll in the amount of \$441,276.30
 - o #092122 Sewer Contracts/Utilities in the amount of \$54,387.09
 - o #092322 BOW Contracts/Utilities in the amount of \$650,642.50
 - o Separate Payroll in the amount of \$440.10
 - o #092722 Sewer Contract/Utilities in the amount of \$32,437.95
 - o #093022 BOW Contracts/Utilities in the amount of \$59,641.07
 - o #092822 Sewer Bond Contracts in the amount of \$7,025.63
 - o #100222 Sewer General Obligations in the amount of \$44,750.18
 - o #100322 BOW General Obligations in the amount of \$137,954.27

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Permission to Dispose/Transfer a 1943 Walther MP 40 to the ATF - Deputy Chief Scott Summers stated this weapon was given to the Police Department in 1997 & they are requesting permission to dispose of or transfer the weapon to the ATF. A discussion was held. Mr. Austin made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Revision of SOP 3.1 - Deputy Police Chief Scott Summers stated they are requesting approval to revise SOP 3.1 which is regarding Authorized Uniform Apparel. Deputy Summers gave an overview of the revisions they are requesting. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Authorization to Advertise & Request Bids for West Side Sanitary Sewer Interceptor Project - Phase I - City Engineer Mark Richards stated he is requesting permission to advertise & request for bids for the West Side Sanitary Sewer Interceptor Project – Phase I. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Oracle Elevator Contract - City Attorney Lynn Gray stated she is requesting to ratify the Elevator Maintenance Agreement with Oracle Elevator for the City Hall elevator. Ms. Gray gave an overview of what this contract entails. Mr. Austin made a motion to approve ratification, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Approve Revised John Deere Lease Agreement & Lease Schedule to be executed - City Attorney Lynn Gray stated she is presenting a revised John Deere Lease agreement & Lease Schedule for approval which is for a Street Department backhoe. Ms. Gray gave an overview of the revisions, which she stated were to change the agreement so we would not have to pay taxes. A discussion was held. Mr. Austin made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Quotes for Extrication Equipment - Request to Award - Fire Chief Matt Culp stated he had received quotes for extrication equipment from: Impact Rescue \$85,561.50; & MacQueen Equipment \$71,302.00. Chief Culp stated that after looking over the quotes he would like to request to accept the quote from MacQueen Equipment. This will be paid from the CCD Fund & Fire Department 400 Capital Fund. A discussion was held. Mr. Austin made a motion to approve moving forward with the quote from MacQueen Equipment as the lowest most responsive & responsible quote, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Street Closures on October 7th from 4:00 p.m. - 10:00 p.m. Monroe Street between Hougham & Edwards Streets - Fire Chief Matt Culp stated he is requesting the closure of Monroe Street between Hougham & Edwards Streets on October 7th from 4:00 to 10:00 p.m. for SAE House for Franklin College Homecoming. Mr. Austin made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Street Closure on October 29th from 4:00 p.m. - 8:00 p.m.; Duane Street from Pratt Street to just north of Franklin Apostolic Church - Fire Chief Matt Culp stated he is requesting street closure on Duane Street from Pratt Street to just north of Franklin Apostolic Church on October 29th from 4:00 p.m. – 8:00 p.m. for a Trick or Trunk event. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Blocking of Martin Place for Halloween, time to be determined - Fire Chief Matt Culp stated he is requesting to block Martin Place for Halloween on October 31st from 5:30 – 8:30 p.m. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of 2023 Budgets - WWTP, Sewer Billing, Sewer Maintenance, MS4 & Trash & Garbage - Mayor Barnett presented the 2023 WWTP, Sewer Billing, Sewer Maintenance, MS4 & Trash & Garbage budgets for approval. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Mayor Barnett made a motion that Halloween hours would be from 6:00 p.m. – 8:30 p.m. on October 31st, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Brown stated the US 31 lining is now complete & the punch list is to be completed within two weeks.

Police Chief Cochran stated that two officers would be sworn in at the City Council meeting later this evening. Chief Cochran also thanked Deputy Chief Summers & Lt. Hinkle for their work in the department.

Fire Chief Culp stated a new Firefighter would be sworn in at the City Council meeting this evening. Chief Culp also stated that Franklin College would like to close Park Avenue between 1st & 2nd Streets from 2:30 p.m. – 5:00 p.m. on October 25th for dedication of a new building. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Street Commission/Fleet Manager Jones stated that Code Compliance Officer Dave Walters retired today, & Doug Roller would be the new Code Compliance Officer located at the Street Department. Mr. Jones also stated that MS4 Coordinator Ty Urban & Administrative Assistant Stephanie Shepherd had a presentation at a career day event at Franklin Community High School, & the would like to see more of these type of events to let high school students know of different opportunities in the community.

Community Development Director Linke thanked everyone that helped with the Ethos Celebration of the Arts event. Ms. Linke stated that the project at 548 W. King was in progress, & that a permit was pulled for the house at 650 Hurricane Street.

Parks Superintendent Orner stated that attendance was great at the Fall Festival, & the next events would be the movie “Hocus Pocus” on 10/8, & Halloween Town on 10/22. Mr. Orner also stated the City won an award for the Amphitheater construction from the Associated Builders Association of Indiana & Kentucky.

Mayor Barnett state he & Sewer Billing Manager Phillips met with Ray’s/Waste Management, & they will be picking up 2 large items on heavy trash days starting in January.

City Engineer Richards stated work had started on South Street, & lots of paving is going on throughout the city. Mr. Richards also stated the expected date to open the Graham/Commerce roundabout is October 22nd.

Board member Austin thanked everyone for their hard work on all of the events that went on over the weekend.

City Attorney Gray stated the Waste Management revised contract has been signed.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:39 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:10/6/2022

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer