**MINUTES OF MEETING**

**Telecommunications Council**

**City of Franklin, Indiana**

Date and Time: Monday, September 27th, 2021 at 5:30 p.m.

Place of Meeting: Franklin City Hall, 70 East Monroe Street, Franklin, IN 46131

1. **Call to Order**: The meeting was called to order by Matt Sprout at approximately 5:30 p.m.
	1. The following persons were in attendance:
		1. Jon Dunham;
		2. Abby Kirby;
		3. Josh Prine;
		4. Matt Sprout.
	2. Legal Counsel Lynn Gray;
	3. City Liaison Rick Littleton were also present.
2. **Minutes**: Minutes for July 26th, 2021 were presented. Motion by Matt Sprout to approve, 2nd by Abby Kirby.
3. **Old Business**:
	1. Emergency Connectivity Fund – Waiting to hear from selection committee.
	2. T-Mobile – Holding on submitting an application until a project has been fully selected. Grant selection is done each quarter, will wait till next quarter possibly to submit. Mayor’s Youth council may work with Tyson Burris of Internet Communications Inc on developing a plan to blanket the downtown area with Wi-Fi. This is outside the scope of the telecommunications council and the city is not involved in the development of this.
	3. Phone system – Cutover went fine, new system is installed and fully functional.
4. **New Business**:
	1. Acceptable use policy – Review of existing policy to verify it still holds up with new technology, will be updated as needed.
	2. Office 365 – Discussion of whether the city should move to utilizing Office 365 for email hosting through Microsoft. Agreement to look further into what costs would be associated with the move.
5. **Next Meeting**: The next meeting will be held on Monday, October 25th, 2021 at 5:30 p.m. at City Hall, 2nd Floor Conference Room, 70 East Monroe Street, Franklin, IN.
6. **Adjournment**: Motion to adjourn by Jon Dunham, 2nd by Josh Prine; the meeting was adjourned with unanimous consent at approximately 6:20 p.m.

Approved this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_.

City of Franklin Telecommunications Council Attest:

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 President Member