

MINUTES OF MEETING
Telecommunications Council
City of Franklin, Indiana

Date and Time: Monday, July 27, 2020 at 5:30 p.m.
Place of Meeting: Franklin City Hall, 70 East Monroe Street, Franklin, IN 46131

- 1) **Call to Order:** The meeting was called to order by Frank Schumacher at approximately 5:30 p.m.
 - a) The following persons were in attendance:
 - i) Abby Kirby;
 - ii) Frank Schumacher;
 - iii) Matt Sprout.
 - b) Legal Counsel Lynn Gray;
 - c) City Liaison Rick Littleton was also present.
- 2) **Minutes:** Minutes for **June 22, 2020** were presented. Motion to approve as presented by Abby Kirby 2nd by Matt Sprout - motion carried.
- 3) **Old Business:**
 - a) PEG Channel Rules - Motion to accept the final draft as presented, and forward to the Board of Works with Telecommunication Council recommendation by Matt Sprout, 2nd by Abby Kirby - motion carried.
- 4) **New Business:**
 - a) VoIP Phone System - The current Mitel platform used by the city will reach End of Life June 2021. Rick Littleton reached out to Bill Daugherty (Senior Account Exec with Gibson Teldata, Inc.) for some options. Previously it was thought the upgrade to the new Mitel platform would be a cost wash, however, the analysis shows an estimated increase of \$600-\$700 per month. It was the consensus of the Council that Rick Littleton proceed to RFP with multiple vendors.
 - b) Rick Littleton brought up requesting an IT systems security audit. The Franklin Community School System recently had an audit performed by Pondurance LLC. and per Matt Sprout they were satisfied with the process and results of the audit. Considering the increasing chance of incursions due to remote work instigated as response to the pandemic, the Telecommunications Council agreed that Matt Sprout and Rick Littleton should contact Pondurance regarding an audit of the City of Franklin's IT systems.
- 5) **Next Meeting:** The next meeting will be held on Monday, **August 24, 202** at 5:30 p.m. at City Hall, 2nd Floor Conference Room, 70 East Monroe Street, Franklin, IN.
- 6) **Adjournment:** Motion to adjourn by Matt Sprout, 2nd by Abby Kirby; the meeting was adjourned with unanimous consent at approximately 6:10 p.m.

Approved this ____ day of _____, _____.

City of Franklin Telecommunications Council

Attest:

By: _____
President

By: _____
Member