

MINUTES OF MEETING
Telecommunications Council
City of Franklin, Indiana

Date and Time: Monday, June 22, 2020 at 5:30 p.m.
Place of Meeting: Franklin City Hall & Zoom Virtual Meeting, 70 East Monroe St, Franklin, IN 46131

- 1) **Call to Order:** The meeting was called to order by Frank Schumacher at approximately 5:30 p.m.
 - a) The following persons were in attendance:
 - i) Jon Dunham;
 - ii) Abby Kirby;
 - iii) Frank Schumacher;
 - iv) Matt Sprout.
 - b) Legal Counsel Lynn Gray;
 - c) City Liaison Rick Littleton was also present.
- 2) **Minutes:** Minutes for **February 24, 2020** were presented. Motion to approve as presented by Matt Sprout 2nd by Jon Dunham - motion carried.
- 3) **Old Business:**
 - a) PEG Rules - Matt Sprout presented the rules with comments by Lynn Gray. It was the consensus of the Council that 1. the PEG access is at least initially for residents of the City of Franklin; 2. the rules include (f)vi. to require a disclaimer for all imported programming. The finalized rules will be sent out to the Council members, and if there are no further issues the Council approved by consensus forwarding the rules to the Board of Works with our recommendation to adopt.
- 4) **New Business:**
 - a) Pandemic update from Rick Littleton - the VPN access and IP telephony was successful for work at home.
 - b) Rick is working to identify vendors and requirements and vendors for FPD body cameras.
 - c) The process to upgrade the Kronos timekeeping system to their newer "Workforce Ready Time Keeping" has begun
 - d) The planned upgrade of the Mitel Phone system to the new platform will begin in late 2020 as the existing platforms End of Life is June 2021. The upgrade should be cost neutral.
 - e) The CARES Act provides grant moneys for COVID related expenses through 12-31-2020.
 - i) Parks and Recreation are installing a new camera with AI to count people as they enter the pool in order to maintain the CDC recommended limits.
 - ii) The Parks and Recreation will also implement thermal scanning at the Recreation Center.
 - iii) RFQs have been issued to permit live streaming of meetings, and then provide indexed videos for public access.
- 5) **Next Meeting:** The next meeting will be held on Monday, **July 27, 2020** at 5:30 p.m. at City Hall, 2nd Floor Conference Room, 70 East Monroe Street, Franklin, IN.
- 6) **Adjournment:** Motion to adjourn by Jon Dunahm, 2nd by Abby Kirby; the meeting was adjourned with unanimous consent at approximately 6:30 p.m.

Approved this ____ day of _____, _____.

City of Franklin Telecommunications Council

Attest:

By: _____
President

By: _____
Member