

**Board of Public Works and Safety  
Regular Meeting Minutes  
April 20, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Lisa Jones answered roll call remotely. and Board member Bob Swinehamer was present.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, all Department Heads dialed in remotely. Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were present.

Mayor Barnett led the Pledge of Allegiance.

Mayor Barnett pointed out there were two members of the public present in the audience.

**Announcements, Presentations & Public Comments**

There were no announcements, presentations or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 6, 2020
2. Board of Works Claims.
  - Payroll in the amount of \$394,399.24
  - #040820 RDC Contracts/Utilities in the amount of \$3,295.30
  - #041020 BOW Contracts/Utilities in the amount of \$925,795.11
  - #041120 Sewer Utilities in the amount of \$198.35
  - Pension Payroll in the amount of \$53,201.75
  - #041720 BOW Contracts/Utilities in the amount of \$235,714.80
  - #041820 Sewer Utilities in the amount of \$24,070.04
  - #042020 BOW General Obligations in the amount of \$29,376.27
  - #041920 Sewer General Obligations in the amount of \$10,950.53
  - #042020 BOW General Obligations in the amount of \$29,376.27

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

### **Board of Works Resolution 20-04 Authorizing Master Lease Agreement & Addendum to Request Approval for Lease of Wheel Loader – Tabled from Previous Meeting – Street**

Commissioner Brett Jones stated this was a resolution authorizing a lease agreement for them to move forward with leasing a Wheel Loader that is needed for the Street Department. Mr. Jones stated this is a \$220,000 piece of equipment which will be leased for 5 years. There is also an addendum that City Attorney Gray prepared, and this needs to be attached with the Master Lease Agreement to cover changes that Ms. Gray felt were necessary. Mr. Swinehamer made a motion to approve the resolution, and authorizing the Addendum to be signed by the Mayor only, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

## **New Business**

### **Request Approval & Acceptance of the Secondary Plat for the Franklin Gateway**

**Development – Section 3** – Senior Planner Joanna Myers explained this request, and stated it is for the lot for the new Culvers Restaurant which is scheduled for closing on the 23<sup>rd</sup>. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Authorization to bid GBT & BFP Rebuilds** – DPW Superintendent Sally Brown stated that Wessler Engineers would be sending information out for bids if this is approved. A discussion was held. The engineer's estimates for GBT are \$343,000, and for two BFP rebuilds are \$437,000.00. Ms. Gray spoke with Gary Ruston of Wessler on Friday, and he wondered if we need to have a public meeting to open bids, but Ms. Gray stated it would be on May 12<sup>th</sup> as a virtual meeting. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Request Approval of Contract with OMSI to Market & Transport BioSolids from Franklin**

**WWTP** – DPW Superintendent Sally Brown stated this is a contract with OMSI to market & transport biosolids from the Wastewater Treatment Plant. This is a company that we have been using, this is just a new contract with a slight increase in cost. Ms. Gray stated she has reviewed the contract. A discussion was held. Mr. Swinehamer made a motion to approve, and authorizing the Mayor to sign on behalf of the Board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**2020 Community Crossings Matching Grant – Project List** – City Engineer Mark Richards gave a list of projects that will be done with the money we received from the 2020 Community Crossings Matching Grant, and stated this is for informational purposes only. Mr. Richards named the following projects: 2020 Maintenance Improvement Program Asphalt Milling, Patching & Resurfacing Graham Rd. North Section; Graham Rd. South Section; Eastview Drive; S Home Avenue; Forsythe St.; & the Rehabilitation Project of CR 525 & CR 50.

**Request Approval of Dumpster Enclosure Easement Agreement for 55 E. Court Street/Franklin Property Group** – Community Development Director Krista Linke gave an overview of this agreement. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**List of Non-Road Projects & Road Projects – for Informational Purposes Only** – Mayor Barnett read the following information which is for informational purposes only:

<b>Non-Road Projects</b>		<b>Grant</b>
Railroad Crossings	\$134,962.00	\$1,349,620.00
Emergency Signals	\$57,990.00	\$601,275.00
E. Jefferson & Westview Pedestrian Project	\$309,350.00	\$843,755.00
School Safety Zone	\$35,110.00	\$250,000.00
Alley Projects	\$299,582.50	
Dumpster Enclosure	\$20,000.00	
Pedestrian Crossings		
Home Avenue, Elks, Shale Creek	\$25,000.00	
I-65/Earlywood Study	\$300,000.00	
<b>Total:</b>	<b>\$1,181,994.50</b>	

### **Road Projects**

Roundabout Change Order`	\$33,913.00
2020 Paving Project	\$1,500,000.00
Striping	\$60,000.00
Crack Seal	\$200,000.00
Concrete Patching	\$150,000.00
<b>Total:</b>	<b>\$1,943,913.00</b>

### **Department Reports / Staff Reports**

Fire Chief Culp stated they had a new person start last Monday, and he will be sworn in sometime in the future. Chief Culp also stated they have been having maintenance done on the Fire Trucks at the Fleet Maintenance Department which saves them money.

DPW Superintendent Brown stated their construction is still going well.

Community Development Director Linke stated that they had applied for an OCRA Grant in the amount of \$200,000 for small businesses.

Police Chief Cochran stated they had a new officer that is doing in-service work, and will be sworn in in the future. Chief Cochran also stated that traffic enforcement has been ramped up.

Street Commission Jones thanked all of the other departments for their help on April 8<sup>th</sup> after the storms with clean up.

City Engineer Richards stated he received the Community Crossings Matching Grant contract from INDOT which will need to be signed at the next meeting. Mr. Richards stated that Forsyth Street paving should be completed tomorrow, and the Amphitheatre Project will be advertised on May 8<sup>th</sup> & May 15<sup>th</sup>, & they expect to open bids on June 9<sup>th</sup>, and award it at the Board of Works meeting on the 15<sup>th</sup> of June.

Sewer Billing Manager Phillips stated they have a heavy workload, and that they are ready for the new rates to go out.

Parks Superintendent Orner stated everything at the Parks Department is in a holding pattern at this time. The staff is working on contingency plans for the near future.

IT Director Littleton stated that everything is going well at this time. A lot of administrative staff working from homes with little to no problems.

Clerk Treasurer Rhoades stated that she had received an email from John White of the Franklin Lions Club stating the Fish Fry scheduled for the end of May had been cancelled so they will not be needing the parking lot at that time.

Mayor Barnett stated that he had received a letter from Arsee Engineers regarding damage to the Frist Presbyterian Church steeple. The engineers are stating that they believe the adjacent streets (Madison & Water) remain closed until scaffolding can be erected & the structure secured in place.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:45 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled:4/28/2020

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer