

BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	February 25, 2019	Meeting Date:	March 4, 2019
Contact Information:			
Requested by:	Deputy Chief Chris Tennell		
On Behalf of Organization or Individual: Franklin Police Department			
Telephone:	317-736-3670		
Email address:	ctennell@franklin.in.gov		
Mailing Address:	2801 N Morton Street, Franklin, IN 46131		
Describe Request:			
New SOP_FCSC Emergency Response Entry Plan_3.16			
List Supporting Documentation Provided:			
SOP 3.16			
Who will present the request?			
Name:	Chris Tennell	Telephone:	317-736-3670

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

FRANKLIN POLICE DEPARTMENT STANDARD OPERATING PROCEDURE NO. 3.16

Subject: FCS EMERGENCY RESPONSE ENTRY PLAN		References:
Special Instructions:		No. of pages: 1
Distribution: All Units	Effective Date:	

3.16.1 PURPOSE

This procedure establishes a policy and procedure for accessing Franklin Community School (FCS) buildings and facilities during emergency response.

3.16.2 POLICY

The Franklin Police Department and Franklin Community Schools have established an emergency response entry plan that will assist law enforcement officers during emergency response. This plan shall not be shared with media personnel and/or persons outside of the police department. Indiana Code 5-14-3-4(b)(18) Access to Public Records, exempts disclosure of school safety and security measures, plans, and systems, including emergency preparedness plans.

3.16.3 PROCEDURE

Department personnel shall follow the FCS Emergency Response Entry Plan on file.