

**BOARD OF PUBLIC WORKS AND SAFETY**  
**Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                        |                      |                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------------|------------------|
| <b>Date Submitted:</b>                                                                                                                                                                                                                                                                                                                                                                                                                              | January 26, 2018                                                       | <b>Meeting Date:</b> | February 5, 2018 |
| <b>Contact Information:</b>                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                        |                      |                  |
| <b>Requested by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                | Chad McCullough                                                        |                      |                  |
| <b>On Behalf of Organization or Individual:</b> Memorial Day Mile                                                                                                                                                                                                                                                                                                                                                                                   |                                                                        |                      |                  |
| <b>Telephone:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                   | 317-412-3224                                                           |                      |                  |
| <b>Email address:</b>                                                                                                                                                                                                                                                                                                                                                                                                                               | <a href="mailto:chad@memorialdaymile.org">chad@memorialdaymile.org</a> |                      |                  |
| <b>Mailing Address:</b>                                                                                                                                                                                                                                                                                                                                                                                                                             | 2035 Saint Andrews Ct., Franklin IN 46131                              |                      |                  |
| <b>Describe Request:</b>                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                        |                      |                  |
| Requesting permission to host the fourth annual Memorial Day Mile run/walk on Monday, May 28, 2018 to help people remember and honor those who served and those who made the ultimate sacrifice for our freedom. The women's mile will begin at 9:10 am with the men's mile beginning at 9:30 am and the Family Walk/Jog beginning at 9:50. The last participant should be finished by 10:20 am, well in advance of the 11:00 Memorial Day Service. |                                                                        |                      |                  |
| <b>List Supporting Documentation Provided:</b>                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                        |                      |                  |
| 1 Mile course map included with this Agenda Request Form                                                                                                                                                                                                                                                                                                                                                                                            |                                                                        |                      |                  |
| <b>Who will present the request?</b>                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                        |                      |                  |
| <b>Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chad McCullough                                                        | <b>Telephone:</b>    | 317-412-3224     |

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*

## Kathy Cragen

**From:** Chad McCullough <chad@memorialdaymile.org>  
**Sent:** Friday, January 26, 2018 10:46 PM  
**To:** Kathy Cragen  
**Subject:** Agenda Request Form - Memorial Day Mile  
**Attachments:** RESERVATION FORM - MEMORIAL DAY MILE.doc

Hi Kathy,

Attached is the completed Agenda Request Form and course map for the February 5, 2018 Board of Public Works and Safety meeting. Please let me know if you need anything else.

### 2018 Memorial Day Mile

